

Lady Boswell's School Parent Teacher Association

Registered charity no. 1034434

Report and Accounts

1 September 2023 – 31 August 2024

Your PTA's donations to the school totalled £28,233 in the 2023-24 academic year. Thank you for supporting our events - here's what we bought!

32 iPads, cases & trolley

£11,967



4 x School logo gazebos

£4,886



EYFS play equipment (including £519 purchased with class fund)

£1,391



Musical instruments

£1,375



Scooterpod

£792



Science Week

£712



Black History Month workshops

£832



Year R – Dinosaur Day

£449



Year 2 – Great Fire of London Day

£529



Year 3 – Ancient Egyptians Day

£514



Year 4 - Roman Day

£487



Year 5 - Greek Day

£487



Tri-golf equipment

£300



Welly cupboard

£284



Wireless microphones

£224



Buddy bench

£183



Christmas crackers

£180



Year 6 transition books

£118



Easter eggs

£115



Hob for Community Room

£42



Review of the Year 2023-24

The Committee is pleased to report a fundraising total for the academic year of £36,728 and donations to the school of £28,233.

Fundraising: It was another record-breaking year of fundraising for the PTA! Our biggest fundraiser event of the year was the Christmas Fair, which along with Santa's Grotto, raised an amazing £7,048. We also had our biennial Ball, held in the Spring for 2024, as well as the silent auction (successfully all done online this year), which together raised £6,478. The sun shone for the Summer Fair and saw the return of go-karts, the human fruit machine and a myriad of inflatables as well as lots of brilliantly organised stalls run by each class. We were lucky enough to have Kent Police join us too, including showing the children some fingerprinting! This culminated in a fundraising total for the day of £5,434. We have been fortunate to have a number of parents' employers that were able to matchfund at various events throughout the year again, raising £4,189. This is such an easy fundraiser, so please do check with your employers to see if they will matchfund. For the first year, the PTA ran a Rainbow Hamper raffle in the run-up to Christmas, with each year group contributing different coloured hamper donations. The total raised was a brilliant £2,378. Our annual cake and ice lolly sales held during the summer term were very popular again, raising £1,767. For the first time in many years, the PTA hosted a school disco in July, which proved to be a big hit with the children; so much so it will be returning in 2025! As well as being a lot of fun, the school disco brought in funds of £1,763. The Festive Film Night returned to Lady Boswell's in December to get everyone in the Christmas spirit and raised £1,379. Another return was Break The Rules Day which is always a crowd-pleaser amongst the children and raised £1,053. The second-hand uniform sales were very popular and raised a further £1,038. Mother's Day (£961) and Father's Day (£866) were celebrated with colourful primroses and socks, respectively, with the children choosing for their loved ones. Christmas cards designed by the children were well-received, with sales totalling £736. Last, but not least, the Quiz Night returned in March, with a fish and chip supper as well as a bar provided by the PTA, raising £548. We also received donations and grants totalling £545, plus contributions from Easyfundraising (£267), Stikins (£197) and My Nametags (£81).

Donations to School: these accounts show the analysis of the £28,233 donations to school in 2023-24 and many are pictured.

Outdoors £7,017

Gazebos (£4,886), EYFS outdoor play equipment (£872), scooterpod (£792), welly cupboard (£284) and buddy bench (£183)

IT & Other Equipment £12,191

32 ipads, cases & trolley (£11,967), wireless microphones (£224)

Classrooms £2,710

Classroom contributions (which enable each teacher to purchase up to £250 of items for their class) (£2,710)

Curriculum Enrichment £4,010

Black History Month Workshop (£832), Science Week (£712), Year R Dinosaur Day (£449), Year 2 Great Fire of London Day (£529), Year 3 Ancient Egyptians Day (£514), Year 4 Roman Day (£487), Year 5 Ancient Greeks Day (£487)

Sport & Music £1,850

Musical instruments (£1,375), tri-golf equipment (£300), transport costs for donated piano (£175)

Other £455

Christmas crackers (£180), Year 6 transition books (£118), easter eggs (£115), hob for Community Room (£42)

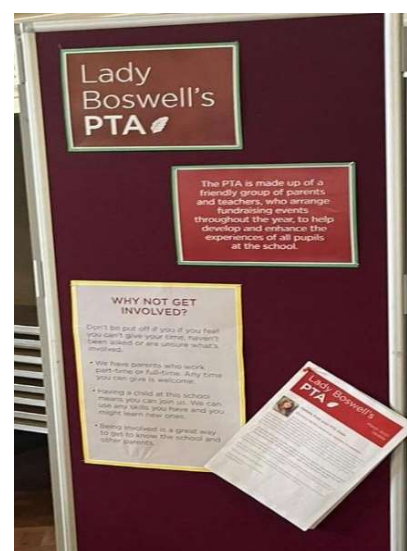
At the start of the current financial year, 1 September 2023, the PTA held £25,357 on deposit in interest bearing accounts. At 31 August 2024 this figure was £44,213. The Committee works closely with the school to agree how funds should be spent and holds the principle that monies raised should be spent within a reasonable time and in a way that can best benefit the pupils and the school.

Louise Mullen, PTA Co-Treasurer

18th October 2024

PTA Structure, Governance and Objectives

Lady Boswell's Parent Teacher Association is an association of which all parents/carers of pupils and teaching and non-teaching staff of Lady Boswell's Primary School are automatically members. It is governed by its revised constitution adopted on 3rd November 2023, which is based on the Parentkind model constitution. The Committee is elected from the membership and for the period under review the following members made up the Committee: Sharon Saunders (Chair), Rebecca Rushton (Co-Treasurer), Louise Mullen (Co-Treasurer), Sarah O'Prey, Jill Bond, Erica Popplewell, Jemma Jackson, Celia McDonnell, Danielle Lautier, Gemma Bailey, Gersande Coudyser, Alix Carnegie, Isida Pierce and Naomi Hunt. Claire Leslie and Anneen Aucamp stepped down with effect from 1st September 2023. The objective of Lady Boswell's PTA is to advance the education of the pupils of Lady Boswell's C.E. Primary School by fundraising to provide activities and facilities (not normally provided by the Local Education Authority). When planning our activities for the year, the Committee has considered the Charity Commission's guidance on public benefit.



Co-Headteachers' Thanks

As our PTA publish their Report and Accounts for the year 2023 – 2024, we can all see the extraordinary total that they have, with your unerring support, raised. What an achievement!

The Committee may be small, but it is certainly pro-active and driven. Focussing on offering us, both adults and children, an exciting array of events, bringing us together as a community, they also succeed in raising very significant funds to support the School, with many important projects and upgrades. With well tried-and-tested events, such as the Christmas Fair, Summer Fair, Summer Ball, Pop-Up shops, etc, they are always looking to add a new twist to make these events fresh and exciting.

As we sadly reiterate each year, school budgets continue to become tighter than ever, meaning that we simply are not able to fund many important upgrades and enhancements. This year, the hard work of the PTA, and your generous support, has allowed the School to continue to offer every year group an exciting curriculum-linked workshop to enhance the children's learning. In addition, many resources, which would otherwise be out of our reach, have been purchased. These range from a class set of iPads and trolley, to a welly cupboard, to musical instruments and new gazebos. Please take a moment to look through this report to see the many items that the PTA have funded.

We are blessed to have such a creative Committee and the support of our families. Our heartfelt thanks to them and to you all. Please continue to offer your support with all the PTA initiatives to allow us to enhance your child's time at School, and bring improvements to the School both today and for the future. If you are able to offer just a little bit of your time to help with any PTA events, please do get in touch with the Committee via ladyboswellspta@googlemail.com.

With the 350th anniversary of the School, next year promises to be a really exciting one and we know that our amazing PTA will have some involvement in our celebrations. Your support with this will be invaluable.

Hannah Pullen and Sharon Saunders

Co-Headteachers

Get Involved!

Getting involved with, supporting and volunteering your help for PTA events is fulfilling, a lot of fun and is vitally important for the school. All of the children at Lady Boswell's benefit from PTA events and fundraising. You do not need to be on the Committee to get involved, you can offer to be a 'Friend of the PTA'. Friends provide support for PTA events but they do not normally attend Committee meetings (which take place once a term).

Would **YOU** like to join the Committee or become a Friend of the PTA?

Have **YOU** got a good idea for an event or activity that could raise money for the school?

Does **YOUR** employer provide matched funding or support for your charitable activities?

Do **YOU** have a skill that could be useful?

Do **YOU** have contacts/suppliers who could help the school save money, to add to the PTA database?

Please contact the PTA by email at: ladyboswellspta@googlemail.com We actively encourage open dialogue so that all parents can 'have their say'. In the last 22 years your PTA has helped parents raise the amazing sum of over £376,000. Well done!

Matched Funding

This is a fantastic scheme whereby employers provide funding for charitable organisations such as the PTA through their employees. It is a very simple yet immensely valuable resource from which extra funding can be raised for our school. In most cases, the company will match pound for pound up to a maximum level per employee each year. We are fortunate to have parents at the school who work for companies that do matched funding including State Street Bank, Ernst & Young, Addleshaw Goddard, BMS Group and Visa. ***There are hundreds more companies offering matched funding so please contact your Human Resources department to find out if they operate a scheme and email us at ladyboswellspta@googlemail.com so that we can build a database and hopefully access this funding.***

Easyfundraising



To date we have raised over £7.9k via www.easyfundraising.org.uk, an excellent FREE service where you can shop with your favourite online stores and at the same time, at no cost to you, raise funds for Lady Boswell's. There are over 7,000 brands on board ready to make a donation – including eBay, Argos, John Lewis, ASOS, Booking.com and M&S. ***If you shop online and have not yet registered, please do so NOW – we are missing out on free money!*** Register your cause as Lady Boswell's School – Sevenoaks and ***upload the 'Donation Reminder' so you never miss a donation.***

Other ways you can help fundraise:

My Name Tags



School ID is 31490.

School life is a lot easier when things don't go missing, so labelling your child's belongings can be of big help. The My Nametags labels are extremely hardwearing and save a great deal of effort and potential lost property. They can be used on school uniforms, brownies/guides clothes, football kits, in fact almost anything. For every order of personalised labels, My Nametags will contribute to the school. Order online at www.MyNametags.com and use our unique School ID number (31490), you'll be raising much needed money for the school.

For more information on our fundraising scheme, please go to:

https://www.mynametags.com/static/img/downloads/MyNametags_fundraising_information.pdf

Stikins

STIKINS®

School ID is 11439 | <https://www.stikins.co.uk/>

Lady Boswell's fundraising number is 11439. Please use this when you purchase your stikins.

Stikins name labels are designed to be a truly multipurpose name labelling solution. One pack of our stick on name labels can label pretty much everything and anything so you don't have to buy different labelling products for different items. The Stikins school fundraising scheme has distributed thousands of pounds amongst participating schools every year since 2004. While the details of our fundraising scheme have been fine-tuned over the years, its core principles have remained constant. We want to give schools and PTAs the opportunity to raise money while helping parents to safely and securely label their children's belongings.

Thank you for your support!

Lady Boswell's Parent Teacher Association			Registered Charity 1034434
Financial Statements			
1 September 2023 - 31 August 2024			
INCOME & EXPENDITURE	Income	Expenditure	Surplus/(Deficit)
	£	£	£
Fundraising			
Christmas Fair & Grotto	8,285	(1,237)	7,048
Spring Ball & Silent Auction	12,481	(6,003)	6,478
Summer Fair	7,387	(1,953)	5,434
Matchfunding	4,189	-	4,189
Rainbow Raffle	2,440	(62)	2,378
Cake & Ice Lolly Sales	1,822	(55)	1,767
Disco	2,407	(644)	1,763
Festive Film	1,682	(303)	1,379
Break The Rules Day	1,053	-	1,053
Second-hand Uniform	1,038	-	1,038
Mother's Day Plants	1,350	(389)	961
Father's Day Sock Shop	1,296	(430)	866
Christmas Cards	736	-	736
Quiz Night	1,620	(1,072)	548
Donations & Grants	545	-	545
Easyfundraising	267	-	267
Stikins	197	-	197
My Nametags	81	-	81
	48,875	(12,147)	36,728
Other Items			
Interest and charges on CAF bank accounts (1)	208	(60)	148
Subscriptions & licenses (2)	-	(533)	(533)
Contribution to leavers' yearbooks	-	(140)	(140)
	208	(733)	(525)
Surplus 2023/24 before Donations to School	49,083	(12,880)	36,203
Donations to School			(28,233)
Change in Net Assets			7,970
STATEMENT OF ASSETS & LIABILITIES AS AT 31 AUGUST 2024			
	As at 31/08/24	As at 31/08/23	
ASSETS	£	£	£
Cash at bank and in hand	44,213	25,357	
Prepayments	-	263	
Accrued income - Gift Aid	399	188	
Accrued income - Matchfunding	1,142	1,598	
	45,754	27,406	
LIABILITIES			
Accrued expenses	(12,675)	(2,297)	
	33,079	25,110	7,970

NOTES TO THE ACCOUNTS				
(1) CAF (Charities Aid Foundation)				
(2) Subscriptions & licenses		£		
PTA Events subscription		360		
Lottery license - Sevenoaks District Council		20		
Parentkind membership*		153		
		<u>533</u>		
<i>*Parentkind is the national association of Parent Teacher Associations</i>				
Analysis of Donations to School 2023-24		£		
Outdoors				
Gazebos		4,886		
EYFS outdoor play equipment		872		
Scooterpod		792		
Welly cupboard		284		
Buddy bench		183		
		<u>7,017</u>		
IT & Other Equipment				
32 iPads, cases and trolley		11,967		
Wireless microphones		224		
		<u>12,191</u>		
Classrooms				
Classroom resources		<u>2,710</u>		
Curriculum Enrichment				
Black History Month Workshop		832		
Science Week		712		
Year R - Dinosaur Day		449		
Year 2 - Great Fire of London Day		529		
Year 3 - Egyptian Day		514		
Year 4 - Roman Day		487		
Year 5 - Greek Day		487		
		<u>4,010</u>		
Sport & Music				
Musical instruments		1,375		
Tri-golf equipment		300		
Transport costs for donated piano		175		
		<u>1,850</u>		
Other				
Christmas crackers		180		
Year 6 transition books		118		
Easter eggs		115		
Hob for Community Room		42		
		<u>455</u>		
Total Donations to School 2023-24		28,233		



Section A

Independent Examiner's Report

Report to the trustees	Lady Boswell's Parent Teacher Association		
On accounts for the year ended	31 August 2024	Charity no	1034434
	Set out on pages 8-10 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	4 November 2024
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Name:	Taisia Hughes
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Relevant professional qualification(s) or body (if any):	ICAEW member
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Address:	13 Hitchen Hatch Lane
	Sevenoaks
	TN13 3AU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

