

Lady Boswell's School Parent Teacher Association

Registered charity no. 1034434

Report and Accounts

1 September 2022 – 31 August 2023

Your PTA's donations to the school totalled £36,993 in the 2022-23 academic year. Thank you for supporting our events - here's what we bought!

Outdoor reading areas

£4,880



PE shed and pathway

£6,698



Sports Equipment

£1,240



VR headsets

£6,745



16 ipads, cases & trolley £5,341



PA system & microphone £436



Lego spike prime sets

£570



Science Week

£1,662



Year R – Dinosaur Day

£449



Year 1 – Seaside Day

£600



Year 2 – Great Fire of London Day

£465



Year 3 – Ancient Egyptians Day

£487



Year 4 - Roman Day

£487



Year 5 - Greek Day

£529



Year 6 - Victorian Day

£516



Black History Month Workshops

£683

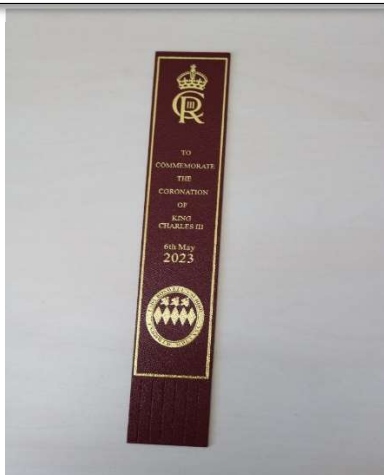


Hi-vis jackets

£878



Coronation bookmarks £301



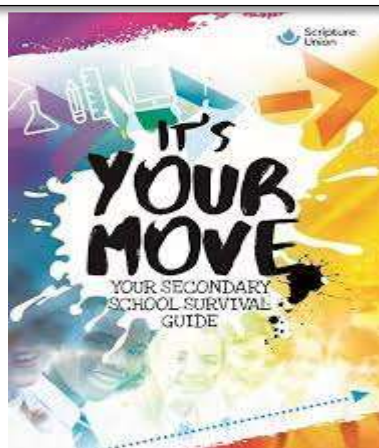
Forest school waterproof dungarees £299



Christmas crackers £117



Year 6 transition books £101



Easter eggs £94



Review of the Year 2022-23

The Committee is pleased to report a fundraising total for the academic year of £35,673 and donations to the school of £36,993.

Fundraising: It was a record-breaking year of fundraising for the PTA! This was in part due to a substantial amount received in matchfunding, totalling a staggering £6,003, as well as donations & grants of £1,244. The academic year began with Happy's Circus coming to Lady Boswell's for the second year running; an entertaining day for all who attended and raising £2,645. Following this, the PTA sold fireworks tickets on behalf of The Round Table, with a £266 profit. Christmas was another big fundraising period, with a contribution from Stonepitts Farm for Christmas tree sales (£66), Christmas card sales (£646), Festive Film Night (£1,222), Countdown to Christmas raffle (£3,908) and ending with a very successful 'Star of Wonder' Christmas Fair, raising £5,475. The new year began with another great evening at the Quiz Night (£1,142), followed by the Mother's Day pop-up flower shop later in the term, raising £921. After Easter, the popular weekly cake sales returned (£2,029), and the King's Coronation was celebrated (ice-cream sales £312 and coronation mug sales £217). The annual Break the Rules Day was held in May (£716), and another pop-up shop was held for Father's Day (£1,027). The year ended with a brilliantly organised 'Treasure Island' Summer Fair, raising £5,012 and a Fun Run held in Knole Park (£831). Other fundraising included second hand uniform sales held throughout the year (£1,170), AmazonSmile & Easyfundraising (£691), Bags2School (£111) and the Big PTA raffle (£20).

Donations to School: these accounts show the analysis of the £36,993 donations to school in 2022-23 and many are pictured.

Outdoors £11,578

PE shed (£6,698), outdoor reading areas (£4,880)

IT & Other Equipment £13,092

VR headsets (£6,745), 16 ipads, cases & trolley (£5,341), lego prime sets (£570), PA system & microphone (£436)

Classrooms £3,215

Classroom contributions (which enable each teacher to purchase up to £250 of items for their class) (£3,215)

Curriculum Enrichment £5,878

Science Week (£1,662), Black History Month Workshop (£683), Year R Dinosaur Day (£449), Year 1 Seaside Day (£600), Year 2 Great Fire of London Day (£465), Year 3 Ancient Egyptians Day (£487), Year 4 Roman Day (£487), Year 5 Ancient Greeks Day (£529), Year 6 Victorian Christmas (£516)

Extra-curricular £1,442

Sports equipment (£1,240), sports flags (£202)

Other £1,789

Hi-vis jackets for children (£878), coronation bookmarks (£301), forest school waterproofs (£299), Christmas crackers (£117), Year 6 transition books (£101), easter eggs (£94)

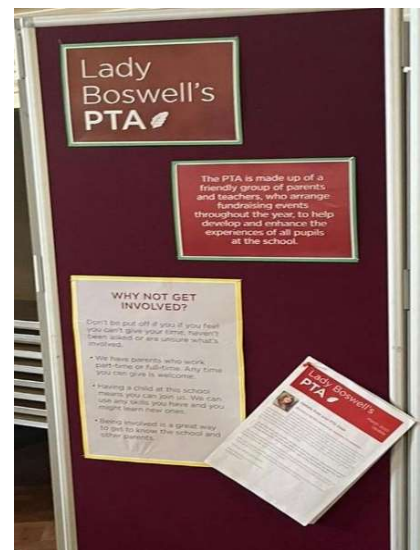
At the start of the current financial year, 1 September 2022, the PTA held £27,197 on deposit in interest bearing accounts. At 31 August 2023 this figure was £25,357. The Committee works closely with the school to agree how funds should be spent and holds the principle that monies raised should be spent within a reasonable time and in a way that can best benefit the pupils and the school.

Louise Mullen, PTA Co-Treasurer

21st October 2023

PTA Structure, Governance and Objectives

Lady Boswell's Parent Teacher Association is an association of which all parents/carers of pupils and teaching and non-teaching staff of Lady Boswell's Primary School are automatically members. It is governed by its revised constitution adopted on 3rd November 2023, which is based on the Parentkind model constitution. The Committee is elected from the membership and for the period under review the following members made up the Committee: Sharon Saunders (Chair), Helen Gush (Vice-Chair), Louise Mullen (Co-Treasurer), Rebecca Rushton (Co-Treasurer), Sarah O'Prey, Claire Leslie, Anneen Aucamp, Jill Bond, Erica Popplewell, Jemma Jackson, Celia McDonnell, Danielle Lautier, Gemma Bailey and Gersande Coudyser. Gayle Cotton and Joanna David stepped down in January 2023. The objective of Lady Boswell's PTA is to advance the education of the pupils of Lady Boswell's C.E. Primary School by fundraising to provide activities and facilities (not normally provided by the Local Education Authority). When planning our activities for the year, the Committee has considered the Charity Commission's guidance on public benefit.



Co-Headteachers' Thanks

Every member of our School community benefits from the work of our extraordinary PTA, who have again this year, provided us with exciting family events and child-focussed fun. Beyond this, the funds raised by the PTA have allowed the School, with an ever-tightening budget, to offer your children facilities, resources and experiences that would otherwise not be open to them.

PTA funds have, again this year, enabled us to provide each year group with a curriculum enrichment day, together with wider-school events in Science Week and activities linked to our RSHE curriculum. These offer valuable learning experiences for your children.

In addition, provision of additional IT, music, sports and classroom equipment has made a tangible difference and benefitted children across every year group. This year, the installation of outdoor reading areas has been a particular success, offering children a comfortable spot for a quiet read.

We are grateful to you for your continued support of the PTA initiatives, and thank the Committee for their hard work and drive. The resultant profits clearly demonstrate their success and your generosity. Please do continue to support your PTA in whatever way you can; should you be able to offer them a little of your time, please do contact them at ladyboswellspta@googlemail.com

On behalf of the children, staff and governors, we would like to express our thanks to the PTA Committee and to you all.

Hannah Pullen and Sharon Saunders

Co-Headteachers

Get Involved!

Getting involved with, supporting and volunteering your help for PTA events is fulfilling, a lot of fun and is vitally important for the school. All of the children at Lady Boswell's benefit from PTA events and fundraising. You do not need to be on the Committee to get involved, you can offer to be a 'Friend of the PTA'. Friends provide support for PTA events but they do not normally attend Committee meetings (which take place once a term).

Would **YOU** like to join the Committee or become a Friend of the PTA?

Have **YOU** got a good idea for an event or activity that could raise money for the school?

Does **YOUR** employer provide matched funding or support for your charitable activities?

Do **YOU** have a skill that could be useful?

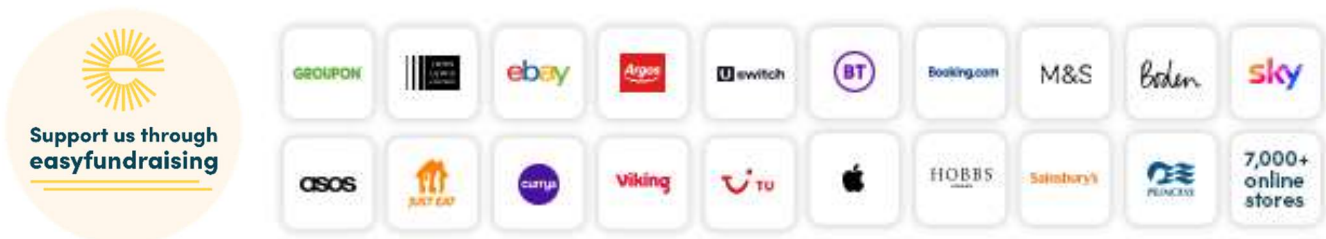
Do **YOU** have contacts/suppliers who could help the school save money, to add to the PTA database?

Please contact the PTA by email at: ladyboswellspta@googlemail.com We actively encourage open dialogue so that all parents can 'have their say'. In the last 21 years your PTA has helped parents raise the amazing sum of over £339,700. Well done!

Matched Funding

This is a fantastic scheme whereby employers provide funding for charitable organisations such as the PTA through their employees. It is a very simple yet immensely valuable resource from which extra funding can be raised for our school. In most cases, the company will match pound for pound up to a maximum level per employee each year. We are fortunate to have parents at the school who work for companies that do matched funding including State Street Bank, Ernst & Young, Addleshaw Goddard, BMS Group and Visa. ***There are hundreds more companies offering matched funding so please contact your Human Resources department to find out if they operate a scheme and email us at ladyboswellspta@googlemail.com so that we can build a database and hopefully access this funding.***

Easyfundraising



To date we have raised over £7.7k via www.easyfundraising.org.uk, an excellent FREE service where you can shop with your favourite online stores and at the same time, at no cost to you, raise funds for Lady Boswell's. There are over 7,000 brands on board ready to make a donation – including eBay, Argos, John Lewis, ASOS, Booking.com and M&S. ***If you shop online and have not yet registered, please do so NOW – we are missing out on free money!*** Register your cause as Lady Boswell's School – Sevenoaks and ***upload the 'Donation Reminder' so you never miss a donation.***

Other ways you can help fundraise:

My Name Tags



School ID is 31490.

School life is a lot easier when things don't go missing, so labelling your child's belongings can be of big help. The My Nametags labels are extremely hardwearing and save a great deal of effort and potential lost property. They can be used on school uniforms, brownies/guides clothes, football kits, in fact almost anything. For every order of personalised labels, My Nametags will contribute to the school. Order online at www.MyNametags.com and use our unique School ID number (31490), you'll be raising much needed money for the school.

For more information on our fundraising scheme, please go to:

https://www.mynametags.com/static/img/downloads/MyNametags_fundraising_information.pdf

Stikins

STIKINS®

School ID is 11439 | <https://www.stikins.co.uk/>

Lady Boswell's fundraising number is 11439. Please use this when you purchase your stikins.

Stikins name labels are designed to be a truly multipurpose name labelling solution. One pack of our stick on name labels can label pretty much everything and anything so you don't have to buy different labelling products for different items. The Stikins school fundraising scheme has distributed thousands of pounds amongst participating schools every year since 2004. While the details of our fundraising scheme have been fine-tuned over the years, its core principles have remained constant. We want to give schools and PTAs the opportunity to raise money while helping parents to safely and securely label their children's belongings.

Thank you for your support!

Lady Boswell's Parent Teacher Association			Registered Charity 1034434
Financial Statements			
1 September 2022 - 31 August 2023			
INCOME & EXPENDITURE	Income	Expenditure	Surplus/(Deficit)
	£	£	£
Fundraising			
Matchfunding	6,003	-	6,003
Grotto & Christmas Fair	6,298	(824)	5,475
Summer Fair	6,933	(1,921)	5,012
Countdown to Christmas Raffle	4,259	(351)	3,908
Happy's Circus	6,845	(4,200)	2,645
Cake Sales	2,029	-	2,029
Donations & Grants	1,244	-	1,244
Festive Film Night	1,431	(209)	1,222
Second hand uniform	1,475	(305)	1,170
Quiz Night	2,328	(1,186)	1,142
Father's Day Pop-Up Shop	1,382	(355)	1,027
Mother's Day Flower Pop-Up Shop	1,253	(333)	921
Fun Run	1,000	(169)	831
Break The Rules Day	716	-	716
Amazon Smile & Easyfundraising	691	-	691
Christmas Cards	646	-	646
Coronation Ice-creams	400	(88)	312
Fireworks	266	-	266
Coronation mugs	217	-	217
Bag2School	111	-	111
Stonepitts Christmas Trees	66	-	66
Big PTA raffle	20	-	20
	45,611	(9,938)	35,673
Other Items			
Interest and charges on CAF bank accounts (1)	146	(60)	86
Subscriptions & licenses (2)	-	(520)	(520)
Contribution to leavers' yearbooks	-	(430)	(430)
Sundry items	-	(312)	(312)
	146	(1,322)	(1,176)
Surplus 2022/23 before Donations to School	45,757	(11,260)	34,497
Donations to School			(36,993)
Change in Net Assets			(2,496)
STATEMENT OF ASSETS & LIABILITIES AS AT 31 AUGUST 2023			
	As at 31/08/23	As at 31/08/22	
ASSETS	£	£	£
Cash at bank and in hand	25,357	27,197	
Prepayments	263	330	
Accrued Income - Fun Run Gift Aid	188	79	
Accrued Income - Matchfunding	1,598	-	
	27,406	27,606	
LIABILITIES			
Accrued Expenses	(2,297)	-	
	25,110	27,606	(2,496)

NOTES TO THE ACCOUNTS				
(1) CAF (Charities Aid Foundation)				
(2) Subscriptions & licenses		£		
PTA Events subscription	360			
Lottery license - Sevenoaks District Council	20			
Parentkind membership*	140			
	<u>520</u>			
<i>*Parentkind is the national association of Parent Teacher Associations</i>				
Analysis of Donations to School 2022-23		£		
Outdoors				
PE Shed	6,698			
Outdoor reading areas	4,880			
	<u>11,578</u>			
IT & Other Equipment				
VR headsets	6,745			
16 iPads, cases and trolley	5,341			
Lego spike prime sets	570			
PA System and microphone	436			
	<u>13,092</u>			
Classrooms				
Classroom resources	3,215			
Curriculum Enrichment				
Science Week	1,662			
Black History Month Workshop	683			
Year R - Dinosaur Day	449			
Year 1 - Seaside Day	600			
Year 2 Great Fire of London Day	465			
Year 3 - Egyptian Day	487			
Year 4 - Roman Day	487			
Year 5 - Greek Day	529			
Year 6 - Victorian Christmas	516			
	<u>5,878</u>			
Extra-curricular				
Sports equipment	1,240			
Sports flags	202			
	<u>1,442</u>			
Other				
Hi-vis jackets for children	878			
Coronation bookmarks	301			
Forest school waterproof dungarees	299			
Christmas crackers	117			
Year 6 transition books	101			
Easter eggs	94			
	<u>1,789</u>			
Total Donations to School 2022-23	36,993			



Section A

Independent Examiner's Report

Report to the trustees	Lady Boswell's Parent Teacher Association		
On accounts for the year ended	31 August 2023	Charity no	1034434
Set out on pages	9-11 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	01/11/2023
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Name:	Taisia Hughes
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Relevant professional qualification(s) or body (if any):	ICAEW member
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Address:	13 Hitchen Hatch Lane
	Sevenoaks
	TN13 3AU

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

