

Registered number: 02868675
Charity number: 1034374

DRAKE MUSIC

(A Company Limited by Guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2022

DRAKE MUSIC

Legal & Administrative Details

Chairman	C de Swiet
Trustees	C de Swiet J A Bickerton A Gowan-Webster - <i>Treasurer</i> E Salmon J Stodd C Bray – <i>resigned 1 September 2022</i> G Griffiths – <i>resigned 1 September 2021</i> M Lloyd – <i>resigned 1 December 2021</i> R Shapey - <i>resigned 1 December 2021</i>
Chief executive	C Meijer
Founder	A Drake, FRSA
Company registered number	02868675
Charity registered number	1034374
Registered office	Richmix 35-47 Bethnal Green Road London E1 6LA
Independent Examiner	Simpson Wreford LLP Wellesley House Duke of Wellington Avenue Royal Arsenal London SE18 6SS
Bankers	CAF Bank Limited Kings Hill West Malling Kent ME19 4TA
Solicitors	Russell-Cooke LLP 2 Putney Hill London SW15 6A

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DRAKE MUSIC

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

Chairs Report

Driving our way through the past two years and securing the successful future of Drake Music has been our focus this year. The impact of the pandemic will be felt for years to come for many charities like ours. We are no exception in this struggle, but I am pleased to report that we have managed our way through this difficult time and are now looking forward to the time when we are thinking less about survival, and more about the joy of the work we do.

We must recognise that everyone we work with has been through similar struggles, including a variety of partner organisations, staff, freelance musicians, and the many artists and beneficiaries of our services. However, the strength of conviction from our delivery team has been outstanding and fantastic work has continued throughout.

Our sincere thanks go to our funders who continue to support us, Arts Council England, Youth Music, Esmée Fairbairn, Clothworkers and so many other trusts and foundations. Our successes include our DM Collective, Artist in Residence programme, Think 22, DMLab in London and the Northwest, and the collaborative work between many gifted disabled artists. Programmes with schools and orchestras, Learning and Participation, Arts Collaboration and many other National and International creative relationships are flourishing.

Our commitment to the Social Model of Disability is at the forefront of all that we do. We have undertaken operational and cultural reviews of what is expected of us by those we serve. A survey of stakeholders and found that above all else people felt that Access and Wellbeing are priority investment areas for our charity. We must become more effective at removing the barriers that disabled people face when they work with us.

During the spring this year, our CEO Carien Meijer, decided that after 16 very successful years in post, that it was time for change. Carien, stepped down on the 30th September 2022, but will continue to support Drake Music whilst we search for someone new to lead Drake Music into its exciting and creative future.

Charles de Swiet

Chair

14 December 2022

DRAKE MUSIC

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Trustees, who are directors for the purposes of company law, present their Annual Report together with the financial statements for the year ended 31 March 2022.

Objectives and activities

Drake Music (DM) are leaders in music, disability and technology. We are a national organisation, making innovative and imaginative use of technology to remove disabling barriers to music-making. We are innovators, educators, makers, curators and advocates. We believe everyone has the right to express themselves creatively through music.

Our vision is a world where Disabled people have the same range of opportunities as non-Disabled people, and a culture of music-making where Disabled and non-Disabled musicians of all ages participate, collaborate, create and perform as equals; and where equality, access and inclusion are the norm. We put quality music-making at the heart of everything we do, connecting people locally, nationally and internationally.

We explore, develop and test different ways of working at the intersection of music, disability and technology, breaking new ground in terms of artistic and participatory practice. Our work is underpinned and shaped by the Social Model of Disability.

DM is governed by a Disabled-led board of Trustees, who attend quarterly Board Meetings. The Finance Committee, chaired by our Treasurer, meets quarterly. DM has a Trustee lead for Equality, Diversity & Inclusion and a Trustee Lead for Safeguarding. The CEO – accountable to the Board - is responsible for the day-to-day direction and leads a skilled team of staff and associates.

Our main office is at Rich Mix Cultural Foundation in East London. Our programmes and projects are delivered across the country by a team of staff and associates, often in partnership with local and regional organisations. We support a thriving volunteer community of instrument makers, coders and Disabled musicians in Manchester and London. In addition to delivering activities in regional hubs, we will continue to work in partnership with artistic & learning communities and colleagues across the country and internationally to ensure the widest possible reach of disabled musicians of all ages.

During 2021/22, we delivered much of our work online and continued to develop and deliver a cohesive participatory, training, artistic and research programme that, while innovative and pushing the boundaries of what is possible, constantly checks in with disabled musicians and other stakeholders to ensure that our outcomes are needs-driven. Extending the reach and deepening the impact of our work will remain key priorities over the coming years.

Strategic Objectives

Our overall direction, practice and programmes are underpinned by the following strategic objectives:

1. Disabled musicians, learners, producers, managers, makers and curators are at the heart of our research, artistic, training & participatory practice.
2. Be at the forefront of and lead on artistic, participatory and technological developments and innovation within our field, sharing our practice nationally and internationally.
3. Facilitate, champion and advocate for equality, access, authenticity and inclusion, across the workforce, our programmes and practice
4. To be a resilient, sustainable and flexible business, relevant and responsive to the communities we serve.

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

Short Term Aims

In order to meet our long-term strategic goals, we have a number of short-term aims:

- To significantly increase the visibility, presence and engagement of disabled musicians, trainers, producers, and managers at all levels of our organisation.
- To commission new work by emerging, mid-career and established disabled artists.
- To strengthen and develop our operational effectiveness in all areas.
- To engender a cohesive culture of teamwork and a sense of belonging for all.
- To ensure that access requirements are constantly monitored and responded to.
- To further develop, diversify and strengthen the trustee, staff and associate team.
- To further consolidate our reserves and ensure that Drake Music continues to operate on a sound financial footing.

Governance

Drake Music is a registered charity and a company limited by guarantee. Our governing document is the Memorandum and Articles of Association, last amended on 10th November 2008, which states that Drake Music's object is 'the advancement of the education of Disabled people of all ages in the Arts, and in particular the art of music'. Our governing body is a Board of Trustees, including a Chair and a Treasurer.. Details of the legal and administrative information can be at the start of the annual report and accounts.

Our powers are to:

- Provide Disabled people of any age with progression pathways into music, through the innovative and imaginative use of technology and other creative ways;
- Widen access to music, engendering genuine musical development and increasing the number of confident Disabled musicians at every level;
- Empower Disabled musicians and develop their capabilities to pass skills on to others, thereby encouraging equality of participation and collaboration in music-making; between Disabled and non-Disabled artists;
- Explore, research and develop new ways of working, music-making, use of technology and develop and share good practice.

The trustees have referred to the guidance of the Charity Commission on public benefit, including the guidance Public benefit: running a charity (PB2), in undertaking our activities and in the planning of our future initiatives. We believe that all the work we undertake demonstrates a clear benefit to the public which is in line with our charitable objects and our strategic objectives.

Activities

In order to deliver our strategic objectives, our approach includes partnership-working with a broad range of individuals and organisations including schools, universities, arts organisations, local authorities, music services, software and hardware developers as well as musicians, technologists, composers and artists from other disciplines. Our aim is to share our knowledge and expertise widely to advocate for equality and diversity, and to improve access to music-making across the board.

In service of our strategic objectives, we have undertaken several significant activities – these included

- Engaging in debate and dialogue about music made by Disabled musicians and their allies, and advocating for access, inclusion, and progression in music-making at the highest levels.
- Working internationally to deliver social model training and accessible music-making workshops.

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

- Working strategically with Music Education Hubs, Youth Music and other key partners to ensure Disabled children and young people across the country can access and progress in music-making.
- Commissioning new work and increasing the profile and exposure of work created by Disabled musicians, composers, sound artists.
- Appointment of three part-time Artists in Residence for a 10-month period
- Employing Disabled musicians to lead on projects in participatory settings, to draw inspiration for their own work and to act as role models for young, aspiring musicians.
- Investing in DM Collective, a talent development programme through commissioning of new work by a diverse range of Disabled musicians/artists and creating opportunities for performance.

Appointment and induction of Trustees

Our aim is to have nine Board members in place. However, we are currently recruiting for three new trustees.

Trustee posts are advertised in the usual way, using Drake Music's recruitment guidelines for diverse advertising, and encouraging applicants from under-represented groups.

New board members receive some governance training & induction. They also receive an induction pack, which includes policies relevant to board members and current best practice documents such as Good Governance: a code for the voluntary and community sector. We also encourage on-going training for Trustees such as an introduction to finance.

Decision Making

The Trustees are ultimately responsible for setting the strategy of the organisation. The CEO is responsible for the delivery of the strategy.

Staff remuneration

All senior personnel appointments, including setting pay and remuneration, are ratified by the Board of Trustees.

Drake Music looks to other charities for benchmarking to see what they pay for equal positions at role creation.

Risk Management

The trustees have a risk mapping system in place that is reviewed at their quarterly Board meetings.

An annual review of risk is undertaken by the executive team and presented to the Board. This informs the risk map and covers the following areas:

- Financial: income generation and cash flow sensitivity, reserves.
- Organisational capacity and infrastructure.
- Governance: succession planning for chair and other trustees, capability.

Financial Risks

One of the main financial risks to the organisation is that the Arts Council of England become unable or unwilling to continue funding Drake Music as a National Portfolio Organisation. The most likely reasons for this are that they must make cuts due to government mandate or that they withhold funding due to concerns about governance or execution. Whilst we have less direct influence on government mandated cuts, we can, and are, mitigating against the impact of such cuts by building reserves and working towards a fundraising model that requires less dependence on this core funding. Another major risk is the loss of

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

earned and fundraised income and a downturn in Drake Music's earning potential as a direct result of the Covid-19 crisis.

Workforce Risks

During 21/22 there have been further risks to our charity. Dramatic changes to working practice due to COVID, demanded changes to our whole management structure and ethos.

Sickness levels were high including that of the CEO, and delivering programmes became increasingly difficult. Lack of staff due to sickness, people struggling with remote working, also led to a heightened sense of remoteness and lack of cohesion and support within the workforce. It has been a problem that many organisations struggled with, Drake Music is no exception. Many became frustrated by the lack of resources and capacity, which was difficult to alleviate.

Serious Incident Report

Sadly, due to the workforce risks highlighted above, we had a whistleblowing incident during the summer of 2021. We had failed to meet the access needs of three people working with us. We were all shocked and mortified by this event. In response we commissioned an Independent Investigation into this event and reported it to our funders and made a Serious Incident Report to the charities commission. We also worked closely with the Musicians Union in support of the three individuals concerned. The learning from this event has had a lasting impact upon our organisation.

Learning and Action

Having had a detailed and independent investigation into the whistleblowing incident and a detailed survey, we now have a set of additional priorities for our charity. The report that emanated from the investigation was a series of recommendations that we are now implementing. It will take time to make these changes, but the detailed action plan is in place and being monitored by the Board. Our Short Term Aims now include the Recommendations and Action Plan made by the Independent Investigator and the feedback from our Stakeholder Survey. Progress is being made. We have a robust risk management process in place which includes these risks.

In spite of the many challenges we faced this year, we have delivered outstanding work throughout England and beyond.

Public Benefit Test

Under the terms of The Charities Act 2011, the Board of Trustees have a statutory duty to report on the Charity's compliance with the Public Benefit Test. The Board of Trustees consider that the aims and objectives of the Association are able to deliver a public benefit and have given due regard to that fact.

Achievements and performance

The financial results for the year are set out in the Statement of Financial Activities on Page 10. The Charity has a deficit position of £29,500 which is made up of a surplus of £75,193 on unrestricted funds & a deficit of the £104,693 on restricted funds as at 31 March 2022.

Principal Funding

During 2021/22, Drake Music's principal funders were Arts Council England, Youth Music, Esmée Fairbairn Foundation and the PRS Foundation.

Drake Music is an Arts Council National Portfolio Organisation (NPO). This funding (secured until March 2023) contributes to the organisation's core costs. Securing core or unrestricted funding is an ongoing

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challenge and, as such, Arts Council England's support is critical for our organisation's financial and organisational sustainability.

In March 2022, the Garfield Weston Foundation made a grant of £30,000 to support core costs. In July 2021, Drake Music also received a discretionary grant from Cockayne Grants for the Arts, for core costs.

As the Covid-19 pandemic continued to have an impact, Drake Music received a grant from Arts Council England's Culture Recovery Fund #2, supporting staff and access costs.

THINK22: 2021/22 was the fourth year of Think22, Drake Music's strategic programme funded by Youth Music. The programme's aim is to increase musical opportunities for Disabled children and young people, through strategic and sustainable partnership work with Music Education Hubs. By encouraging inclusivity, we aim to remove disabling barriers in music education, impacting far beyond the four years of the protect.

DM COLLECTIVE: The DM Collective artist development programme (which incorporates the Emergent, Ascendant and Artist-in-Development programmes) benefited from the support of the Esmée Fairbairn Foundation (the second year of a three year funding agreement). Funding for this programme in 2021/22 also came from: PRS Foundation, Harold Hyam Wingate Foundation, The Fenton Arts Trust, The D'Oyly Carte Charitable Trust, The Leche Trust and The Idlewild Trust. It should be noted that the majority of DM Collective was postponed to 2022-23 and much of this funding was carried forward.

PLANTED SYMPHONY: Having been delayed by the pandemic, Drake Music's touring production Planted Symphony took place in summer 2021. Funding for Planted Symphony was received during this financial year from Arts Council England (National Lottery Project Grant), The Michael Tippett Musical Foundation and The RVW Trust.

LEARNING, PARTICIPATION & TRAINING: Our South West programme, Platform – including ongoing work with the Electric Storm Ensemble in Somerset and music-making sessions for Disabled adults and young people in Bristol – was supported by the Joyce Fletcher Charitable Trust, Peter Sowerby Foundation and Bristol Music Trust. We continued to develop our Orclab project, using accessible technology to provide inclusive music-making opportunities for Disabled adults in London – with the support of the London Philharmonic Orchestra. In September 2021 we launched Tiny Techies, a new, two-year, pilot project, exploring how Drake Music's innovative, technology-oriented approaches to inclusive music-making can be adapted to positively impact the learning and development of Disabled children in the early years. This project (which runs until summer 2023) is funded by the Masonic Charitable Foundation and the Ragdoll Foundation.

RESEARCH & DEVELOPMENT: Arts Council England's Capital Kickstart grant was claimed for equipment to support the development of Drake Music's Accessible Musical Instrument Collection (AMIC). The R&D programme (including AMIC and Drake Music's innovation incubator community, DMLab) was also supported with donations from The Lucille Graham Trust, London Catalyst and Trafford Council.

INDIVIDUAL GIVING & COMMUNITY FUNDRAISING: Charlie Williams was a 24 year-old musician and DJ who died in a tragic accident in Australia in April 2021. His family and friends set up a Just Giving page in his memory, as Charlie was passionate about increasing access to music. To date, funds raised in memory of Charlie Williams (including Gift Aid and a donation of £25,000 from The David Family Foundation) have exceeded £50,000. Drake Music also continues to receive other individual donations, principally via Just Giving, often made in memory of individuals or raised at concerts or events. Donations also continue to be made in memory of Lucy Hale. In December 2021, an anonymous donation of £10,000 was also made via Just Giving.

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The accounts for the year ended 31 March 2022 show a deficit on restricted funds of £104,693 (2021: surplus of £59,056) and a surplus on unrestricted funds of £75,193 (2021: £89,613), resulting in an overall deficit of £29,500 (2021: surplus of £148,669). Unrestricted funds at year end were £334,801 (2021: £259,608). Restricted funds decreased to £121,659 (2021: £226,352). The charity does not have any designated funds. Cash decreased to £427,327 (2021: £440,718).

The year ended 31 March 2022 is the fourth year of a four-year Arts Council England funding cycle - extended by a year due to the COVID-19 emergency - and the revenue funding remained the same at £197,615 (2021: £197,615). Total income remained fairly constant at £714,864 (2021: £720,337).

During the same period, total expenditure increased to £744,364 (2021: £571,668).

Reserves Policy

The trustees reviewed the reserves policy in December 2019, examining the cost of an orderly wind-up and decided to reduce target reserves from 6 months' of operating costs to 3 months'.

While we acknowledge that it is vital to maintain a suitable level of reserves, the trustees also recognise that it is important that we do not hold more than we need to help us through unforeseen circumstances, and to help us to commit to longer term projects. The trustees are satisfied that 3 months' worth of operating costs will fulfil these eventualities, though this will be kept under review.

Plans for the future

We aim to continue to focus on retaining a strong identity, clarity and cohesion and on being a sector thought leader. We will fight for music as a human right, create and deliver the best possible opportunities by, with and for Disabled people and tackle injustice and marginalization in music-making.

Many of the Disabled people we work with experience exclusion, isolation, prejudice on a daily basis. For many, making music is a – often the – way to express themselves and have agency. Before the pandemic, Disabled people already faced multiple disadvantages. Covid-19 has brought this inequality and marginalisation into even sharper focus. The impact of the pandemic will continue to be felt for many years to come.

It has also been a challenging time for the DM team and for many of our partners and other stakeholders. The delivery of some of our programmes has highlighted a range of challenges, particularly relating to accessibility. We have fully embraced the changes that need to happen.

Changes related to the Recommendations and Action Plan from the whistleblowing investigation, and the feedback from our Stakeholder Survey, are now an integral part of our Short Term Aims and wider Strategy. They are being implemented and will continue to be embedded throughout 2022/23 and beyond.

Going forward, Drake Music will ensure that it remains relevant, resilient, sustainable and responsive to the diverse range of musical and access requirements of Disabled artists, participants, audiences, staff and associates. We will remain acutely aware of the ongoing social, economic and political impact of Covid on our communities, organisation and on society in general.

We are therefore fully committed to continue to deliver a diverse range of programmes and activities throughout 2022/23/24 and strive to achieve our strategic objectives as outlined in our Strategic Plan and Short Term Aims.

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

Statement of the Board of Trustees Responsibilities

The members of the Board of Trustees are responsible for preparing the Annual Report and the Financial Statements in accordance with applicable law and regulations.

Company law requires the members of the Board of Trustees to prepare financial statements for each financial year. Under that law, the members of the Board of Trustees have elected to prepare the financial statement in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements the members of the Board of Trustees are required to:-

- select suitable accounting policies and apply them consistently
- make judgement and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue its activities.

The members of the Board of Trustees are responsible for the management of the Association's activities in accordance with its Memorandum and Articles of Association and the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association, to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have complied with their duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Signed on behalf of the board of Trustees on 14 December 2022

.....
Charles de Swiet
Chairman and Trustee

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF DRAKE MUSIC FOR THE YEAR ENDED 31 MARCH 2022

I report to the charity trustees of the company for the year ended 31 March 2022, which are set out on pages 10 to 23.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kate Taylor FCA

For and behalf of Simpson Wreford LLP, Chartered Accountants

Institute of Chartered Accounts in England and Wales

Wellesley House
Duke of Wellington Avenue
London, SE18 6SS
Dated: 16 December 2022

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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds	Restricted Funds	Total funds 2022	Total funds 2021
		£	£	£	£
INCOME	3				
Donations and legacies		334,023	266,043	600,066	636,150
Charitable activities		114,742	-	114,742	84,060
Investment income		56	-	56	127
TOTAL INCOME		448,821	266,043	714,864	720,337
EXPENDITURE ON:	5				
Raising funds		25,932	-	25,932	33,920
Charitable activities		347,696	370,736	718,432	537,748
TOTAL EXPENDITURE		373,628	370,736	744,364	571,668
NET INCOME/(EXPENDITURE)		75,193	(104,693)	(29,500)	148,669
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		75,193	(104,693)	(29,500)	148,669
RECONCILIATION OF FUNDS					
Total funds brought forward		259,608	226,352	485,960	337,291
Total funds carried forward		334,801	121,659	456,460	485,960

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

The notes on pages 13 to 23 form part of these financial statements.

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BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022	2021
Fixed Assets			
Tangible assets	7	17,772	29,252
Current Assets			
Debtors	8	56,293	82,938
Cash at bank and in hand		<u>427,328</u>	<u>440,718</u>
		<u>483,621</u>	<u>523,656</u>
Creditors			
Amounts falling due within one year	9	<u>(44,932)</u>	<u>(66,948)</u>
Net current assets		<u>438,689</u>	<u>456,708</u>
Total net assets		<u>456,460</u>	<u>485,960</u>
The Funds of the Charity	12		
Unrestricted Funds		334,801	259,608
Restricted Funds		<u>121,659</u>	<u>226,352</u>
		<u>456,460</u>	<u>485,960</u>

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The trustees have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 10 to 23 were approved by the Trustees on 14 December 2022 and signed on their behalf by

Charles de Swiet
Chairman and Trustee
Company Number: 02868675 (England & Wales)

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STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	2021 £
Cash used in operating activities			
Net cash provided by/(used in) operating activities	16	<u>(10,687)</u>	<u>180,316</u>
Cash flows from investing activities			
Interest income		56	127
Purchase of tangible fixed assets		(2,760)	(32,294)
Cash provided by/ (used) in investing activities		<u>(2,704)</u>	<u>(32,167)</u>
(Decrease)/Increase in cash and cash equivalents in the year		(13,391)	148,149
Cash and cash equivalents at the beginning of the year		440,718	292,569
Total cash and cash equivalents at the end of the year		<u>427,327</u>	<u>440,718</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Drake Music meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern.

1.2 Charity information

Drake Music is a registered charity, registration number 292440 and in consequence is exempt from taxation on income arising from and expended on its charitable activities.

The charity is a company limited by guarantee, incorporated in England and Wales. The registered office is Richmix, 35-47 Bethnal Green Road, London, E1 6LA.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

During the year, the affairs of the Association were managed by the Committee of Management who constitute Directors for the purposes of the Companies Act 2006. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per Trustee of the charity.

The financial statements are prepared under historical cost convention. The principal accounting policies, all of which have been applied consistently throughout the year.

1.3 Going Concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income in the light of coronavirus pandemic. The trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future and for at least 12 months from the date of approval of these financial statements. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

1.4 Fixed Assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<i>Asset class</i>	<i>Depreciation method and rate</i>
Computer & Office Equipment	three years straight line
Project Equipment	three years straight line
Accessible Musical Instrument Collection	three years straight line

1.5 Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

1.6 Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

1.7 Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

1.8 Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

1.9 Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

2.0 Debtors and creditors receivable/ payable within one year

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

2.1 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

2.2 Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

2.3 Charitable funds

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2.4 Hire purchase and finance leases

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Rentals payable under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

2.5 Pensions and other post retirement obligations

The charity contributes to defined contribution personal pension schemes of staff at the rate of 3% of annual salary. The cost of providing pensions for employees is charged to the Statement of Financial Activities in the year in which the contributions are due.

2.6 Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

2. Critical accounting estimates and judgements

Preparation of the financial statements requires management to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revision to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements

Management have not made any individual critical accounting judgements that are material to the Charity.

Key sources of estimation uncertainty

Key sources of estimation uncertainty are those which present a significant risk of potential material adjustments to carrying amounts of assets or liabilities within the next financial year. These are outlined below:

Tangible fixed assets

The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See accounting policies for the useful economic lives for each class of asset. The carrying amount is £17,772 (2021-£29,252).

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3.1 Income from donations and legacies

3.1 Income from donations and legacies

	<i>Unrestricted</i>	<i>Restricted</i>	<i>2022 Total</i>	<i>2021 Total</i>
	£	£	£	£
<i>Donations</i>	34,744	7,500	42,244	8,856
<i>Grant income</i>				
Government grants	839	-	839	9,864
Arts Council England - revenue funding	-	-	-	197,615
Arts Council England - accessible music instrument collection	-	-	-	21,599
Arts Council England - emergency funding	-	-	-	15,000
Arts Council England - culture recovery fund	42,325	-	42,325	84,650
Arts Council England - planted symphony	-	59,821	59,821	-
Arts Council England - NPO	197,615	-	197,615	-
Grants - other agencies	-	1,760	1,760	1,470
PRS Foundation	-	13,650	13,650	11,610
Sobell Foundation	-	-	-	3,000
Garfield Weston Foundation	30,000	-	30,000	15,000
Ford Britain Trust	-	-	-	2,850
Bruce Wake Charitable Trust	-	-	-	2,500
Awards for All	-	-	-	9,870
Clothworkers Foundation	-	-	-	25,000
Duchy of Lancaster Benevolent	-	-	-	500
Garrick Charitable Trust	-	-	-	4,800
Foyle foundation	-	-	-	15,000
John James Foundation	-	-	-	5,000
Help Musicians UK	-	1,300	1,300	11,700
Youth music	-	110,664	110,664	65,923
Joyce Fletcher Charitable Trust	-	5,000	5,000	5,000
Other organisations	-	-	-	640
Masonis Charitable Trust	-	-	-	19,400
Ragdoll Foundation	-	8,000	8,000	8,000
The Harold Hyam Wingate Foundation	-	6,000	6,000	6,000
Esmee Fairbairn Foundation	-	-	-	46,202
Esmee Fairbairn Foundation	-	-	-	23,101
Austin Hope Trust	-	-	-	1,000
Paul Hamlyn Foundation	-	-	-	15,000
D'Oyly Carte CT	-	4,350	4,350	-
The Fenton Arts Trust	-	3,600	3,600	-
The Leche Trust	-	2,000	2,000	-
The Idlewild Trust	-	4,000	4,000	-
Michael Tippett Musical Foundation	-	2,500	2,500	-
Sonos Soundwaves Partnership	-	13,980	13,980	-
Ralph Vaughan Williams Trust	-	750	750	-
Lucille Graham Trust	-	3,000	3,000	-
Peter Sowerby Foundation	-	9,168	9,168	-
London Catalyst	-	4,000	4,000	-
Granada Foundation	-	3,000	3,000	-
K Tafford	-	2,000	2,000	-
Cockayne Foundation	3,500	-	3,500	-
David Family Foundation	25,000	-	25,000	-
	<u>334,023</u>	<u>266,043</u>	<u>600,066</u>	<u>636,150</u>

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3.2 Income from charitable activities

3.2 Income from charitable activities

	<i>Unrestricted</i>	<i>Restricted</i>	<i>2022 Total</i>	<i>2021 Total</i>
	£	£	£	£
Learning, Participation and training	63,868	-	63,868	50,303
Think22	18,194	-	18,194	15,957
Research and development	-	-	-	8,800
Arts and collaborations	32,680	-	32,680	9,000
	<u>114,742</u>	<u>-</u>	<u>114,742</u>	<u>84,060</u>

4. Income by activity

	<i>Arts and</i>	<i>Accessible</i>	<i>Learning,</i>			<i>Think22</i>	<i>General</i>	<i>2022 Total</i>
	<i>collaboration</i>	<i>Music</i>	<i>Core</i>	<i>and training</i>	<i>Research and</i>	<i>£</i>	<i>£</i>	<i>£</i>
	<i>s</i>	<i>Instrument</i>	<i>£</i>	<i>£</i>	<i>development</i>	<i>£</i>	<i>£</i>	<i>£</i>
	£	Collection	£	£	£	£	£	£
Donations	12,500	-	-	7,500	11,000	-	11,244	42,244
Grant income	111,951	4,760	42,325	22,168	9,000	110,664	256,954	557,822
Earned income - CYP	-	-	-	5,360	-	-	-	5,360
Earned Income - International	5,480	-	-	-	-	-	-	5,480
Earned Income - UK	27,200	-	-	58,508	-	18,194	-	103,902
Other income	-	-	-	-	-	-	56	56
	<u>157,131</u>	<u>4,760</u>	<u>42,325</u>	<u>93,536</u>	<u>20,000</u>	<u>128,858</u>	<u>268,254</u>	<u>714,864</u>

5. Total expenditure

5.1 Charitable activities

	<i>2022 Total</i>	<i>2021 Total</i>
Project costs	11,726	10,129
Direct costs	297,152	165,443
Premises costs	46,240	46,372
Publicity and promotion	34,307	16,584
Depreciation, amortisation and other similar costs	14,241	13,892
Staff costs	236,009	257,848
Support costs	78,756	27,480
	<u>718,431</u>	<u>537,748</u>

5.2

Support costs

Staff training and recruitment	5,889	3,346
Office expenses	9,465	8,773
Travel and subsistence	9,577	387
Governance costs	198	-
Independent examination	4,500	2,660
Consultancy and training	23,836	9,361
Legal and professional fees	25,043	2,566
Bank charges	248	387
	<u>78,756</u>	<u>27,480</u>

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

6. Staff costs

Staff costs for the year were as follows:	2022	2021
	£	£
Salaries and wages	158,431	236,425
Social Security costs	15,879	15,166
Staff pension costs	4,836	6,257
	<u>179,146</u>	<u>257,848</u>

The average number of staff employed during the year, was as follows:

	2022	2021
Charitable activities	<u>8</u>	<u>12</u>

The number of employees whose emoluments fell within the following bands was:

	2022	2021
	£	£
£60,001 - £70,000	<u>1</u>	<u>1</u>

7. Tangible Assets

	Project Equipment	Office Equipment	Accessible Instruments	Total
Cost				
At 1 April 2021	84,254	14,464	32,208	130,926
Additions	<u>-</u>	<u>-</u>	<u>2,760</u>	<u>2,760</u>
At 31 March 2022	<u>84,254</u>	<u>14,464</u>	<u>34,968</u>	<u>133,686</u>
Depreciation				
At 1 April 2021	82,513	12,062	7,099	101,674
Charge for year	<u>1,741</u>	<u>1,012</u>	<u>11,488</u>	<u>14,241</u>
At 31 March 2022	<u>84,254</u>	<u>13,074</u>	<u>18,587</u>	<u>115,915</u>
Net Book Value				
At 31 March 2022	<u>-</u>	<u>1,391</u>	<u>16,382</u>	<u>17,772</u>
At 31 March 2021	<u>1,741</u>	<u>2,402</u>	<u>25,109</u>	<u>29,252</u>

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

8. Debtors

	<i>2022</i>	<i>2021</i>
	<i>£</i>	<i>£</i>
Trade debtors	26,996	32,964
Accrued income	18,788	35,862
Prepayments	-	3,603
Other debtors	10,509	10,509
	<u>56,293</u>	<u>82,938</u>

9. Creditors

	<i>2022</i>	<i>2021</i>
	<i>£</i>	<i>£</i>
Trade Creditors	33,397	42,838
Accruals	2,400	7,895
Deferred income	2,250	8,950
Other creditors	2,884	1,574
Social security and other tax	4,001	5,691
	<u>44,932</u>	<u>66,948</u>

10. Taxation status

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

12. Reconciliation of funds

	<i>As at 1 April</i> <i>2021</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>As at 31</i> <i>March 2022</i>
Restricted funds					
Learning, Participation and training	40,900	22,168	(63,068)	-	-
Research and development	7,810	9,000	(10,140)	-	6,670
Arts and collaborations	82,000	119,451	(158,574)	-	42,877
Think22	29,361	110,664	(112,359)	-	27,666
Accessible Music Instrument Collection	44,760	4,760	(5,074)	-	44,446
Culture Recovery Fund	21,521	-	(21,521)	-	-
	<u>226,352</u>	<u>266,043</u>	<u>(370,736)</u>	<u>-</u>	<u>121,659</u>
Unrestricted funds					
<i>General Funds</i>	<u>259,608</u>	<u>448,821</u>	<u>(373,628)</u>	<u>-</u>	<u>334,801</u>
Total funds	<u>485,960</u>	<u>714,864</u>	<u>(744,364)</u>	<u>-</u>	<u>456,460</u>

13 Restricted funds

The specific purposes for which the funds are to be applied are as follows:

Learning, participation & training - work in this programme received support from the John James Foundation, Joyce Fletcher Charitable Trust, Masonic Charitable Trust and Ragdoll Foundation.

Research & Development: project received support from the Duchy of Lancaster Benevolent Fund and Garrick Charitable Trust.

Arts & Collaborations: National programme support was received from Bruce Wake Charitable Trust funding for Planted Symphony, PRS Foundation (as a Talent Development Partner), The Sobell Foundation, Garfield Weston Foundation, Awards for All, Foyle Foundation, Help Musicians Uk, Harold Hyam Wingate Foundation and The Esmee Fairbairn Foundation.

Think 22 is nationally supported by Youth Music Strategic Fund C.

The Accessible Music Instrument Collection received funding from the Arts Council England (capital projects fund), Ford Britain Trust and Clothworkers Foundation.

Culture Recovery Fund - grants programme covered by Arts Council England.

Emergency Fund - funded by Arts Council England through 'National Portfolio Organisations and Creative People and Places' lead organisations programme.

DRAKE MUSIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

14. Operating lease commitments

At 31 March 2022 the company was committed to making the following payments under non-cancellable operating leases:

	2022	2021
	£	£
Payments due	17,025	42,562

15. Deferred income

Income of £2,250 (2021: £8,950) has been deferred either to match the period of terms on the grant documentation or the terms of the invoices. for the following:

2022

Programme fees - £2,250

2021

Programme fees - £8,950

Income of £8,950 was released in the current period.

16. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2022	2021
	£	£
Net movements in funds	(29,500)	148,669
Add back: Depreciation	14,241	13,893
Deduct: Interest show in investing activities	(56)	(127)
(Increase)/decrease in debtors	26,644	(7,927)
Increase/(decrease) in creditors	(22,016)	25,808
	<u>(10,687)</u>	<u>180,316</u>

