

West Hoathly Pre-school

Village Hall
North Lane
West Hoathly
West Sussex
RH19 4QG

Registered Charity No: 1034102

Chairs Annual Report January 10th 2021

West Hoathly Pre School is managed by committee in made up entirely of volunteers, most of whom work on a full or part time basis and who are parents of children at the Pre School and most of whom are parents of children attending the Pre School. We meet monthly and our role is to support aspects of Pre School such as resources, children and curriculum, finance and fundraising and staffing. **The committee is elected at the Annual General Meeting** and all parents are invited to attend. The committee also organises fundraising events throughout the year.

2021 Trustee Names: Alice Rees, Liz Shannon, Rebecca Denne, Gareth Rees, Sophie Abbott.

Our Structure and our Aims

We follow the **Pre-school Learning Alliance Constitution** and this forms our governing document. We also follow the **EYFS framework**. Our Policies and Procedures are based on and adapted from the Pre-School Learning Alliance model templates. All Policies and Procedures were updated in 2020.

We are able to offer 2 year old and 3 year old funding. Our fees for unfunded children are £17.50 per session.

West Hoathly Pre-school is a small, friendly Early Years setting at the heart of the local community. Catering for around 20 children between the ages of two and four years old, we offer an engaging, broad and balanced early year's curriculum based on the Early Years Foundation Stage curriculum. Our ultimate aim is to provide a positive, safe learning environment for all children to grow and develop through play.

Countless research has suggested that Early Years education is of vital importance to young children, an understanding that is reflected in the government's commitment to offer childcare funding to 3 year olds and now, means tested, to 2 year olds. To have such a provision in the heart of a small community allows more children the opportunity to have the best start to their education and also brings the community together.

We are very lucky to have a fantastic team of experienced, caring and dedicated staff supporting our children learn. Our Staff team is made up of our Supervisor Sophie Abbott as well as other staff members Issy Nicholas, Rebecca Denne and Esther Griggs. We are extremely grateful to all our fantastic staff, without whom we could not exist and thank them for their continued dedication and hard work. Planning engaging and exciting activities that meet the needs of all the children takes

time, during and outside the Pre School day, not to mention the time taken assessing and recording children's progress.

Our Activities and Objectives this year

Please see our News Blog <https://westhoathlypreschool.org/pre-school-news-blog/> for more information and lots of photographs showing what we have done this year.

To summarise the committee going into 2021 will be: **Alice Rees: Chair, Liz Shannon: Secretary, Gareth Rees: Treasurer**

WEST HOATHLY COMMUNITY PRE-SCHOOL
ANNUAL ACCOUNTS
YEAR ENDING 31st DECEMBER 2020

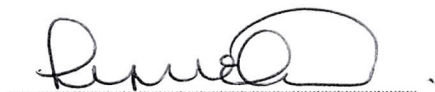
STATEMENT OF INDEPENDENT EXAMINER

In my opinion the below income and expenditure statement and reconciliation of funds represents a true and fair view of the activities of West Hoathly Community Pre- School in the year to 31st December 2020.

EXAMINER'S NOTES

A material sample of supplier invoices, cash receipts and income evidence to financial reports and banking records were checked.

The audit trails to the final bank account reconciliation were checked.



INCOME AND EXPENDITURE STATEMENT

INCOME		EXPENDITURE	
ADVERTISING	£ -	ADVERTISING	£ -
RECRUITMENT	£ -	RECRUITMENT	£ -
AGENCY FEES	£ -	AGENCY FEES	£ -
TRAINING	£ -	TRAINING	£ 91.35
UNIFORMS	£ -	UNIFORMS	£ 165.64
EQUIPMENT	£ -	EQUIPMENT	£ 30.07
FUNDRAISING EXPENSES	£ -	FUNDRAISING EXPENSES	£ -
PHOTOGRAPHY	£ -	PHOTOGRAPHY	£ -
GIFTS	£ -	GIFTS	£ 253.21
MAINTENANCE	£ -	MAINTENANCE	£ -
MANAGEMENT EXPENSES	£ -	MANAGEMENT EXPENSES	£ 131.00
MUSIC	£ -	MUSIC	£ -
TAXATION	£ -	TAXATION	£ -
RENT	£ -	RENT	£ 1,505.00
INSURANCE	£ -	INSURANCE	£ 367.18
OFSTED	£ -	OFSTED	£ 50.00
OUTINGS	£ -	OUTINGS	£ -
PETTY CASH	£ -	PETTY CASH	£ -
REVENUE - CYGNETS	£ -	REVENUE - CYGNETS	£ -
REVENUE - LUNCH CLUB	£ -	REVENUE - LUNCH CLUB	£ -
REVENUE - PRE-SCHOOL FEES	£ 10,009.50	REVENUE - PRE-SCHOOL FEES	£ -
REVENUE - DONATIONS	£ -	REVENUE - DONATIONS	£ -
REVENUE - FUNDRAISING	£ -	REVENUE - FUNDRAISING	£ -
REVENUE - NURSERY EDUCATION GRANT	£ 16,781.79	REVENUE - NURSERY EDUCATION GRANT	£ -
REVENUE - OTHER	£ 8,311.92	REVENUE - OTHER	£ -
REVENUE - TOOTSIE TIME	£ -	REVENUE - TOOTSIE TIME	£ -
STAFF SALARIES	£ -	STAFF SALARIES	£ 34,513.74
PRINTING & PHOTOCOPYING	£ -	PRINTING & PHOTOCOPYING	£ -
STATIONARY	£ -	STATIONARY	£ 212.86
SUPPLIES	£ -	SUPPLIES	£ 747.67
	<u>£ 35,103.21</u>		<u>£ 38,067.72</u>

EXCESS OF INCOME OVER EXPENDITURE -£ 2,964.51

REPRESENTED BY:

HSBC Reserve Account (21605208) at 1st January 2019	£ 0.07
HSBC Main Account (01605194) at 1st January 2019	£ 36,849.04
INCOME FOR 2019	£ 35,103.21
EXPENDITURE FOR 2019	£ 38,067.72
TOTAL FUNDS	£ 33,884.60

HSBC Reserve Account (21605208) at 8th January 2020	£ 0.07
HSBC Main Account (01605194) at 8th January 2020	£ 32,802.71
TOTAL IN ACCOUNTS	£ 32,802.78

BANK RECONCILIATION

HSBC Reserve Account (21605208) at 31st December 2017	£ 0.07
UNPRESENTED CHEQUES & CREDITS	£ -
RECONCILED BALANCE IN COMMUNITY ACCOUNT	£ 0.07

HSBC Main Account (01605194) at 8th January 2020	£ 32,802.71
UNPRESENTED CHEQUES & CREDITS	£ -
RECONCILED BALANCE IN RESERVE ACCOUNT	£ 32,802.71

TOTAL RECONCILED BALANCES AT BANK £ 32,802.78

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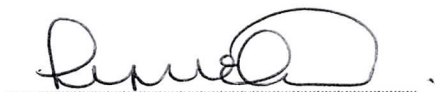
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