



Trustees' Annual Report for the period

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From	Period start date	To	Period end date
	Day: 1, Month: 4, Year: 2020		Day: 31, Month: 3, Year: 2021



Charity name: 1st Wash Common Scout Group

Other names charity is known by: n/a

Registered charity number (if any): 1033820

Charity's principal address: 3 Battery End
NEWBURY
Postcode: RG14 6NX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Worby			
2	Paul Fisher		To 4/12/2020	
3	Rachel Fisher		To 4/12/2020	
4	Rob Daniels	Group Scout Leader		
5	Mike Goddard	Chair		
6	Joanna Longhurst	Treasurer		
7	Jill McCaffrey			
8	Richard Tiley			
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C2 General

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts	
Type of governing document <small>(eg. trust deed, constitution)</small>	ROYAL CHARTER 4 JANUARY 1912
How the charity is constituted <small>(eg. trust, association, company)</small>	Per the Scouting Association Member rules. The Scout Group is a small charity supported by The Group Scout Council. The Scout Group Executive Committee is accountable to the Group Scout Council.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Per the Scouting Association Member rules. The Group Executive Committee consists of: <ul style="list-style-type: none"> - Ex Officio Members - Nominated Members - Elected Members - Co-opted Members - Right of Attendance (the District Commissioner and the District Chairman) The Scout Group is run by a Group Executive Committee comprising the Chairperson, the Treasurer and the Secretary. In addition, parents of young persons attending the group are eligible to stand for election to the Group Executive Committee and all warranted leaders in the group are entitled to attend meetings of the Group Executive Committee. Rules, policy and decisions affecting the Scout Group are discussed and taken at meetings of the Group Executive Committee. The Group holds an Annual General Meeting each summer to present the group accounts to the parents of the young persons in the group, to seek new volunteers to assist in the running of the group and to elect the group executive committee for the following twelve months.
Additional governance issues (Optional information)	
You may choose to include additional information, where relevant, about: <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network 	The Scouting Association POR, Policy, Organisation and Rules defines the structure of Scouting in the United Kingdom, the Channel Islands and the Isle of Man and provides information about its management and training. The 1st Wash Common Scout Group is based at Battery End Hall, Battery End, Wash Common, and Newbury, RG14 6NX.

<p>with which the charity works;</p> <ul style="list-style-type: none"> relationship with any related parties; trustees' consideration of major risks and the system and procedures to manage them. 	
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<p>Summary of the objects of the charity set out in its governing document</p>	<p>To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities</p> <p>The aims of the 1st Wash Common Scout Group are those of the Scout Association.</p> <p>The aims are achieved by creating learning opportunities that are undertaken using a team based approach enabling the young persons to gain in confidence by overcoming challenges whilst having fun. The Scout Group provides Scouting for young persons aged 6 to 8 years in the Beaver Section, aged 8 to 10.5 in the Cub section and 10.5 to 14 in the Scout section. The overriding aim is to help young people through an 8 year process to learn through having fun and to develop so that they may achieve their own potential and ultimately to become positive and useful members of society.</p> <p>The objective of Scouting is good citizenship.</p> <p>The seven principles of the Scout Law are followed throughout the time a young person is involved with the Scout Group and these seven principles are:-</p> <ul style="list-style-type: none"> A Scout is to be trusted. A Scout is loyal. A Scout is friendly and considerate. A Scout belongs to the world-wide family of Scouts. A Scout has courage in all difficulties. A Scout makes good use of time and is careful of possessions and property. A Scout has self-respect and respect for others. <p>Scouting can be very beneficial to young persons and can and does improve behaviour of young people in the Scout Group</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>1st Wash Common Scout Group provides quality scouting for over 130 young people in the area in two beaver colonies for young person's aged 6 to 8, two cub packs for young persons aged 8 to 10.5, two Scouts Troops for young persons aged 10.5 to 14 and an Explorer unit for young persons aged 14-18.</p> <p>We are fully inclusive, all young persons are eligible to join a Scout Group, where more wish to join than there are places then waiting lists are established and are invited in as spaces become available.</p> <p>Hardship policies exist both at a national level and at the Scout Group level. Where a family is unable to afford the subscriptions or costs of camps or activities then a parent may approach a section leader who will seek the consent of the Group Executive Committee and whilst preserving the anonymity of the family, hardship may be agreed on the recommendation of the section leader.</p> <p>Any private benefits for leaders are incidental. The general policy within the Scout Group is that Leaders should not pay to go on activities as they are already giving up their time / annual holidays for the benefit of Scouting. Camp fees and food are provided for leaders running camps for the young people.</p> <p>Scouting continues to grow in the UK and remains very popular. As Scouts reach the age of 14 they are ready to leave the Scout Group and move on</p>

to the senior sections of the Scout Association and ultimately to assist in running the sections as Young Leaders and in time as Adult Leaders, thus perpetuating the cycle of good citizenship.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The time given to planning organising and running Scouting by the Group Executive Committee, the warranted leaders and the regular helpers is entirely unpaid and voluntary and undertaken to provide Scouting for the benefit of the young people.

The Group Executive need to continue to seek volunteers from parents to come forward to support the group as helpers, leaders or members of the executive committee and to continue to raise funds and to use funds to provide for quality Scouting in the Wash Common area.

Summary of the main achievements of the charity during the year

We have 150 members in the scout group that consists of young people and adult leaders. We offer an active scouting programme that consists of indoor and outdoor activities as well as numerous residential trips. Some of the notable achievements of the group this past year include:

- All young people were offered the opportunity of at least one night away from home.
- Our annual Family camp where 150 parents, carers and young people came away for a weekend of activities, camping and adventure was sadly cancelled due to the pandemic but hope to reinstate it in 2022.
- With the closure of face to face meetings in 2020 We moved to online and remote sessions. The young people were very grateful for this continuity while most other clubs closed. Thank you to the leadership team for continuing Scouting during this difficult time.
- The hut project continues and we are near ready to start construction.
- Recruitment of adult helpers to ensure the group can continue to provide scouting to our maximum capacity.
- An on average monthly presence in the local media and online showcasing scouting and our fundraising efforts


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Further financial review details (Optional information)	
Brief statement of the charity's policy on reserves	<p>The Group adheres to the Scout Association's POR.</p> <p>The Group has therefore adopted a low risk strategy to the investment of its funds, and all funds are held in cash using only mainstream banks and building societies.</p> <p>The Group holds enough reserves to cover cash flow, and emergency situations.</p> <p>At the year end, cash balances were higher than usual because the Group is currently actively fundraising to raise funds for the cost of a new Scout hut.</p>
Details of any funds materially in deficit	n/a
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted. 	<p>The young people who attend do so out of choice of their parents and the young person themselves. Parents pay an annual subscription fee of £126 per year. Of this some £35 is used to cover the costs of running Scouting at a National, County and District level, the balance goes to the 1st Wash Common Scout Group to cover the costs of running and maintaining the Scout Group, costs include including water rates, electricity, telephone line and security alarm systems, the cost of building insurance and the purchase of new and replacement equipment each year.</p> <p>In addition the Group Executive Committee organise fund raising events to raise additional funds to meet these costs as the subscriptions alone would be insufficient to cover all costs and to keep a sufficient balance in the account in case of an emergency.</p> <p>The Group Executive committee managed the group and its finances in accordance with the criteria laid down by the charity commission and in accordance with the requirements of the Scout Association.</p>

Section F	Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	R J DAVIES		
Position (eg Secretary, Chair, etc)	TRUSTEE / GSL		
Date	10/1/22		


Chair, Exec,
Mike Goddard,
10/1/22

WASH COMMON SCOUT GROUP RESERVES POLICY

The Main Bank Account Reserves - unrestricted

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold the reserves for the following purposes:

- i) A general reserve equivalent to three months running costs,
- ii) Reserves providing working capital,
- iii) A maintenance reserve for unplanned, emergency repairs on the aging hut,
- iv) reserves to cover the temporary rental of an alternative scout hut in the period when the new hut is being built,
- v) an international scouting reserve to offer financial support to Wash Common scout members and young leaders to attend international jamborees;
- vi) a reserve for larger equipment purchases i.e. tents, canopies, cookers, fridges etc...
- vii) and, a hardship fund to support eligible families on activities and camps.

The total amount of designated reserves has been agreed as £17k.

This level of reserves will be reviewed annually but currently having these reserves designated lowers the operational risk at a time where the age of the hut is a primary concern, and provides time for the Trustees to react if circumstances change whilst still meeting short term operational commitments.

Section Reserves – unrestricted

The funds in the section bank accounts are from termly subs received, section fundraising and parent contributions towards activities that are organised by the sections. Any reserves are designated by the leaders for the purpose of working capital, and will be spent on the members of the specific sections.

Funds restricted for the purpose of the new scout hut



Fundraising started for the new hut in July 2016. From July 2016 to March 2017, any fundraising activities were advertised restricting the income raised for the purpose of the new scout hut. Therefore, any income raised in this time will be treated as restricted for this purpose.

Funds in the Fundraising and Savings accounts from 1 April 2017, and pre-July 2016 - unrestricted

Any fundraising in this time doesn't specifically restrict the



income to the new hut and therefore will be treated as unrestricted. The Trustees have designated these funds for the new scout hut which is a priority for the group and the fundraising committee.


12/1/22.

10/1/22.



Section A Independent Examiner's Report

Report to the trustees/ members of

1st Wash Common Scout Group

On accounts for the year ended

31 March 2021

Charity no (if any)

1033820

Set out on pages

1 of the Receipt and Payments account

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul Greenan

Date:

25/10/21

Name:

Paul Greenan

Relevant professional qualification(s) or body (if any):

Fellow of the Institute of Financial Accountants (membership number 261255)

Address:

35 Bartholomew Street

Newbury

RG14 5LL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No disclosures noted



1st Wash Common Scout Group
Accounts for the Year ended 31st March 2021

	Unrestricted Funds	Restricted Funds	Total 2021	2020	YoY
Income & Expenditure Account					
Income	£	£	£	£	
Membership subscriptions (from Parents)	13,672.18		13,672.18	16,201.43	(2,529.25)
Gift Aid	3,189.94		3,189.94	3,001.29	188.65
Other income				128.00	(128.00)
Donations and Fund Raising				482.70	(482.70)
Camp / Activities (from Parents)	2,860.00		2,860.00	10,866.70	(7,996.70)
Property Rent Income				1,315.00	(1,315.00)
Business Account Interest	3.24		3.24	13.03	(9.79)
Fundraising Account Income	50,149.92		50,149.92	43,897.28	6,252.64
Total Receipts	£59,875.28	£-	£59,875.28	£75,985.43	-£6,010.15
Expenditure			£	£	
Activities	5,606.35		5,606.35	11,421.20	5,814.85
Water	112.56		112.56	599.35	486.79
Electricity and gas	838.24		838.24	1,475.80	637.56
Telephone	307.44		307.44	299.31	(8.13)
Rates				199.08	199.08
Insurance	1,414.74		1,414.74	1,317.87	(96.87)
Hut Supplies / Repairs and renewals	822.86		822.86	1,599.78	777.12
Administrative costs and Training	367.15		367.15	1,183.28	816.13
Uniform / Badges	487.44		487.44	1,001.30	513.86
Camping equipment	185.01		185.01	2,944.70	2,759.69
KOSG	6,723.00		6,723.00	6,490.40	(232.60)
Fundraising	96,879.20		96,879.20	25,340.45	(71,538.75)
Refunds	36.00		36.00		
Total Payments	£113,789.79	£-	£113,789.79	£53,872.52	-£59,851.27
Excess of Income over Expenditure for the year	-£43,884.51	£-	-£43,884.51	£22,012.91	£53,841.13
Balance Sheet as at 31st March	Unrestricted Funds	Restricted Funds	Total 2021	2020	
Assets	£	£	£	£	
Cash					
Balance in the Community Account	28,401.16		28,401.16	25,014.84	3,386.32
Balance in the Business Saving Account	7,064.19		7,064.19	7,060.95	3.24
Balance in the Fund Raising Account	52,134.18	7,169.05	59,303.23	106,032.51	(46,729.28)
Balance of Section Accounts combined	6,769.92		6,769.92	7,314.71	(544.79)
Total cash balances	94,369.45	7,169.05	101,538.50	145,423.01	(43,884.51)
Money due to accounts					
Total assets	94,369.45	7,169.05	101,538.50	145,423.01	(43,884.51)
Liabilities					
Group Accounts Liabilities					
Section Accounts Liabilities					
Total liabilities					
Assets over Liabilities	£94,369.45	£7,169.05	£101,538.50	£145,423.01	-£43,884.51
Represented by:			£	£	
Combined Funds at start of financial period	138,253.96	7,169.05	145,423.01	123,410.10	22,012.91
Excess of Income over Expenditure for the year	(43,884.51)		(43,884.51)	22,012.91	(65,897.42)

10/11/22

10/11/22

25/10/21