

Charity no. 1033770

FRIENDS OF KILMORIE
Unaudited Financial Statements
31 August 2020

FRIENDS OF KILMORIE

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For the year ended 31 August 2020

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FRIENDS OF KILMORIE

Legal and administrative details

For the year ended 31 August 2020

Status	The organisation is a charity registered on 28 February 1994
Charity number	1033770
Registered office and operational address	Friends of Kilmore Kilmore Primary School Kilmore Road London SE23 2SP
Bankers	The Co-operative Bank P.O. Box 250 Delf House Southway Skelmersdale WN8 6WT

FRIENDS OF KILMORIE

Trustees' Annual Report

For the year ended 31 August 2020

The trustees present their report with the financial statements of the charity for the year ended 31 August 2020.

Principal activity

Friends of Kilmorie is a primary school Parent and Teachers' Association that organises various school events for social and fundraising purposes. Any surplus made is used to buy equipment and services for the school.

Trustees

The trustees during the year ended 31 August 2020 were as follows:

Caroline Maybin	Chair
Sarah Bottaioli	Co-Chair
Catherine McAnena	Treasurer
Rumana Bennett	Deputy Treasurer
Kathryn Lowry	Secretary
Thracia Perrett	
Anna Ranson	
Lizzi Easterbrook	
Rebecca Wickes	(Appointed 03 October 2019)
Laura Reynolds	(Appointed 03 October 2019)

Structure, governance and management

The governing document of the charity is its constitution, as amended 16 October 2014 and the charity is constituted as an association.

Trustees are appointed by members of the association at the Annual General Meeting.

Objectives and activities

The Friends of Kilmorie is a Parent and Teacher Association as well as a registered charity for Kilmorie School, with the purpose of building and maintaining the invaluable community between the school and its families while raising funds to support the children's education.

Our main purpose as the Kilmorie PTA is to support and advance the education and wellbeing of pupils in the school by:

- developing effective relationships between the staff, parents and others associated with the school
- engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

We achieve the above by helping the school to fund engaging experiences that support pupils' learning and increase their cultural capital; organising community activities and events to bring staff, parents and the wider community together; and funding the purchase of facilities and/or equipment to support the school and enhance pupil wellbeing.

Annual community events like our Christmas and Summer Fairs are intended to act as a stepping stone for increased parent/carer engagement in school life. In 2019–20 we funded curriculum books and a classroom interactive touch screen. Educational provisions such as these give our children advancements they may not otherwise have received. Over the last two years, we have raised money to fund the conversion of an existing art room into a multi-purpose space that can also be used for science; an outdoor sensory reading room and playground enhancements. These projects are intended to contribute to a more rounded educational experience for the children and to help promote pupil health and wellbeing.

Achievements and performance (Chair's summary)

The 2019–20 school year was unusual and challenging from a fundraising perspective. In light of the COVID-19 pandemic and the virus control measures in place since March, we were unable to proceed with our programme of planned fundraising events. Cancelled events included the Early Years Garden Party, Quiz and Curry evening and the Summer barbecue, which has historically been one of the highest earning events of the year.

The Committee made the decision to suspend active fundraising on the basis that lockdown was a challenging and stressful time for most families with some experiencing financial hardship. Instead, we focussed our efforts on raising spirits and helping the school community continue to feel connected. A poster competition was held in March for children to design a banner thanking key workers and the winning design displayed outside school. From the start of May, the Committee produced a new monthly magazine entitled 'Kilmorie Connect', which included news and information relevant to the school and local area, topical issues such as Black Lives Matter, interviews with school staff and pupils and suggestions for activities to help pass the time during lockdown. Consequently there has been a significant decrease in fundraising income, as well as associated expenditure. However, we had a boost in donation income largely due to a single corporate donation from the employer of a Kilmorie parent.

The amount of funds donated to the school also decreased relative to last year. Some fluctuation in this amount is normal as it depends on the nature and volume of items and projects the school would like funded. However, the pandemic and related virus control measures forced a reassessment of plans by the school senior leadership and caused delays in implementation of projects that the school had planned for the 2019–20 financial year.

Further details of our fundraising events are summarised in note 1 of the accounts. The surplus from these events was used to make donations to Kilmorie Primary School as well as other causes. The amounts donated are summarised in note 2 and 3 of the accounts.

Financial review

The association generates most of its income from fundraising events and has minimal overheads. As this income stream is uncertain, the association avoids committing to expenses that cannot be covered by existing reserves. It is the policy of the association to maintain sufficient reserves to finance a typical year's programme of fundraising events.

COVID-19 and effect on 2020–21

Due to the ongoing pandemic, the school remained closed for a significant proportion of the academic year and it was necessary to cancel the Friends usual programme of fundraising events once again. While social distancing measures and prohibitions on large gatherings remain in place, the Friends have continued to find alternative ways of bringing the Kilmorie school community together and raising additional funds for the school. It is expected that the Friends of Kilmorie will increasingly need to raise awareness of its work and promote its fundraising events via online means, such as email and social media, and the trustees will investigate the most effective ways of doing this. One avenue being considered is the possibility of creating a dedicated Friends of Kilmorie website.

To mitigate the risk of reduced activity and income, the Friends will continue to utilise and explore other methods of fundraising for the 2020–21 school year. These include crowd funding, grant funding, corporate donations and payroll giving, as well as hosting virtual events. However, it remains uncertain whether the Friends of Kilmorie will be able to financially support the school at historic levels for the duration of the pandemic.

Plans for the future

How we work together

We will work together as a cohesive team that includes, parents, staff, children and the wider community.

How we support the school

Financial support

- We will find new ways to fundraise for a range of benefits for the school. These include ongoing support for school trips for every class (once virus control measures allow), for class activities and workshops, for the Kilmorie outside areas and for new equipment as required.
- We will continue with corporate fundraising (primarily Estate agent sponsorship of the two main events) as well as to pursue other opportunities such as matched funding.

Publicity and building our community

- We will coordinate events throughout the year to engage with the entire school community. These events will help build on our already strong sense of community, celebrate our wonderful school, and raise funds for projects such as those outlined above.
- We will continue to promote our work and support the school, with newsletters, emails, our Instagram, Facebook and Twitter pages, and by networking with parents at coffee mornings and evening meetings, building on our ethos of being inclusive to all and supportive of our school

Declaration

The trustees confirm that to the best of their knowledge, there is no information relevant to the examination of which the independent examiner is unaware. The trustees also confirm that they have taken all the necessary steps to ensure that they themselves are aware of all relevant information and that this information has been communicated to the independent examiner.

Approved by the trustees on **23 June 2021** and signed on their behalf by:



Caroline Maybin
Chair

FRIENDS OF KILMORIE

Independent examiner's report to the trustees of Friends of Kilmorie

For the year ended 31 August 2020

I report to the trustees on my examination of the accounts of Friends of Kilmorie ("the charity") for the period 1 September 2019 to 31 August 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 23 June 2021
Katherine Penny FCA

Fellow of the Institute of Chartered Accountants in England and Wales

FRIENDS OF KILMORIE

Receipts & Payments

For the year ended 31 August 2020

	Note	Restricted Funds	Unrestricted Funds £	2020 Total £	2019 Total £
Receipts					
Fundraised income	1a	-	19,693	19,693	42,386
Donations	1b	4,000	2,353	6,353	-
Total		<u>4,000</u>	<u>22,046</u>	<u>26,046</u>	<u>42,386</u>
Payments					
Cost of fundraising events	1	-	10,347	10,347	17,827
Donations to school	2	-	6,500	6,500	20,119
Donations to charities	3	-	254	254	1,273
Administration costs	4	-	918	918	1,301
Total		<u>-</u>	<u>18,019</u>	<u>18,019</u>	<u>40,520</u>
Net of receipts		<u>4,000</u>	<u>4,027</u>	<u>8,027</u>	<u>1,866</u>

FRIENDS OF KILMORIE

Statement of Assets and Liabilities

As at the end of 31 August 2020

Note	Restricted Funds £	Unrestricted Funds £	2020 Total £	2019 Total £
Cash Funds				
Cash at bank and in hand	<u>4,000</u>	<u>20,354</u>	<u>24,354</u>	<u>16,327</u>
	4,000	20,354	24,354	16,327
Total Cash Funds	<u><u>4,000</u></u>	<u><u>20,354</u></u>	<u><u>24,354</u></u>	<u><u>16,327</u></u>
Assets retained for Charity use				
Shed & shelving				
Gazebo				
Logik chest freezer				
Safescan coin counter				
Branded reusable plastic cups				
Represented by				
Accumulated reserves brought forward	-	16,327	16,327	14,461
Surplus/(deficit) in year	<u>4,000</u>	<u>4,027</u>	<u>8,027</u>	<u>1,866</u>
Total funds	<u><u>4,000</u></u>	<u><u>20,354</u></u>	<u><u>24,354</u></u>	<u><u>16,327</u></u>

Approved by the trustees on **23 June 2021** and signed on their behalf by:



Caroline Maybin, Chair

FRIENDS OF KILMORIE

Notes to the financial statements

For the year ended 31 August 2020

1a. INCOME GENERATED FROM FUNDRAISING

Event	31/08/2020			31/08/2019		
	Income £	Expenditure £	Surplus £	Income £	Expenditure £	Surplus £
Christmas Fair	15,677	8,676	7,001	13,167	5,626	7,541
School disco	2,561	1,282	1,279	1,875	649	1,226
Parent disco	614	273	341	-	-	-
Music Concert (Autumn/Winter)	465	5	460	317	200	117
Macmillan coffee morning	256	-	256	439	-	439
Summer BBQ/prior year	120	111	9	13,163	5,733	7,430
Early Years Garden Party	-	-	-	4,807	2,222	2,585
Quiz night	-	-	-	2,584	1,872	712
Scummy Mummies comedy night	-	-	-	2,040	649	1,391
Ice cream sales	-	-	-	1,101	713	388
Ben Matthews/prior year sponsorship	-	-	-	844	-	844
Other income	-	-	-	574	-	574
Cake sales (other)	-	-	-	247	-	247
Play Bars	-	-	-	1,228	163	1,065
	19,693	10,347	9,346	42,386	17,827	24,559

Fundraised income in note 1 comprises all proceeds for events such as ticket sales and small donations. The income and expenditure is inclusive of the float used for events. Events income includes £1,398 annual sponsorship from Hunters Estate Agents (Forest Hill) for the Christmas fair.

1b. DONATIONS

	Restricted funds £	Unrestricted funds £	31/08/2020 £	31/08/2019 £
Tokio Marine Kiln	4,000	-	4,000	-
Other donations below £1,000	-	2,353	2,353	-
	4,000	2,353	6,353	-

The above donations are not linked to events. Tokio Marine Kiln Group donated £4k for a new interactive screen.

2. DONATIONS TO SCHOOL

	31/08/2020 £	31/08/2019 £
Whiteboards/interactive screens	4,000	4,000
Curriculum books	2,500	-
Science module in art room	-	6,000
Summer house reading room	-	3,000
School trips	-	3,300
EYFS & Playground markings	-	3,319
SMS & Photocopying	-	500
	6,500	20,119

3. DONATIONS TO CHARITIES

	£	£
Macmillan Cancer Support	254	439
Sport Relief (income in 2017-18)	-	290
Dimpleby Cancer Care	-	295
Wildcat Wilderness	-	249
	254	1,273

4. ADMINISTRATION COSTS

	£	£
Events equipment & extras	438	513
Running costs	342	220
General spending	138	568
	918	1,301