



## Trustees' Annual Report for the period

From 01/09/2021 To 31/08/2022

Charity name: EAST FARLEIGH PRE-SCHOOL

Charity registration number: 1033652

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ENHANCE THE DEVELOPMENT AND EDUCATION LOCAL CHILDREN UNDER STATUTORY SCHOOL AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	WE PROVIDE SESSIONAL CARE FOR LOCAL CHILDREN BETWEEN THE AGES OF 2 AND 5 YEARS AND PROMOTE LEARNING THROUGH PLAY.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	THIS IS CONFIRMED.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>CONTINUED TO PROVIDE FIRST CLASS SERVICE, PROVIDING AN EXCELLENT PRE-SCHOOL EDUCATION TO OUR CHILDREN, AND GETTING THEM READY FOR THEIR PRIMARY EDUCATION.</p> <p>CONTINUED IMPACT FROM COVID THROUGHOUT THIS PERIOD, BUT OBVIOUSLY LESS THAN THE PREVIOUS YEAR.</p> <p>OUR STAFF AGAIN EXCELLED IN THEIR COMMITMENT REGARDLESS OF THEIR LOW PAY, AND THE WHOLE SECTOR BEING UNDERFUNDED.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	FULL ACCOUNTS REVIEW CONDUCTED.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	RESERVES REMAIN IN PLACE TO COVER STAFF REDUNDANCIE COSTS SHOULD THE NEED ARISE. OTHER RESERVES ARE MINIMAL.
Amount of reserves held	Para 1.22	£17107
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	UNCERTAINTIES AROUND CONTINUED INCREASES IN LIVING WAGE (WHICH WE PASS ON TO ALL STAFF) WHILST FUNDING INCREASES FROM CENTRAL GOVERNMENT ARE LIMITED/MINIMAL.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	FUNDING FROM CENTRAL GOVERNMENT. FUNDRAISING FROM OUT LIMITED FAMILIES (APPROXIMATELY 40).
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	CONSTITUTION (PRE-SCHOOL LEARNING ALLIANCE)
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY COMMITTEE

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	EAST FARLEIGH PRE-SCHOOL
Other name the charity uses	
Registered charity number	1033652
Charity's principal address	OLD SCHOOL HALL LOWER ROAD EAST FARLEIGH KENT ME15 0JL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	STEVE SHEARMAN	CHAIRMAN		
2	JOANNE PURNELL	TREASURER		
3	MICHAELA HOGG	SECRETARY		
4	SARAH SHEARMAN			
5	SHARON BARKER			
6	LAURA SOUTHGATE			
7	EMMA YOUNG			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STEVE SHEARMAN	
Position (eg Secretary, Chair, etc)	CHAIRMAN	
Date	02/10/2023	

**East Farleigh Pre-school**  
**Charity number : 1033652**  
**Receipts and Payments accounts**  
**Year ended 31 August 2022**

	<b>2021/22</b>	<b>2020/21</b>
<b>Receipts</b>		
Fees and Vouchers	72,189.15	58,083.04
Milk Refund	8.17	
Interest Received	4.79	11.26
Other	1,681.79	1,370.30
Fund Raising	3,779.64	2,266.10
Grants		4,300.00
Courses	-	-
Donations	190.00	100.00
Sweatshirt Sales	263.00	124.00
Music	748.50	471.00
Trips	199.50	152.00
Misc.	-	-
EYPP	1,613.71	55.12
SENIFF	2,227.84	200.00
Consumables	3,354.30	2,399.50
Total	<u>86,260.39</u>	<u>69,532.32</u>
<b>Payments</b>		
Wages	66,169.14	58,728.82
Hall Hire	11,885.00	10,520.00
Milk	13.30	-
PPA (Subs. & Ins.)	1,051.35	1,120.48
Petty Cash	-	-
Materials	944.15	1,007.47
T-shirts/sweatshirts	146.79	99.06
Fund Raising	812.99	440.61
Equipment	2,460.97	248.67
Administration	945.69	811.96
Ink	684.34	690.57
Gifts / Entertainment	84.00	174.64
Courses	406.20	157.00
Phone	115.00	35.00
Trips	1,101.70	190.93
Other	582.77	620.56
Music	540.00	300.00
Hall maintenance	-	-
EYPP	816.53	-
SENIFF	1,467.59	120.00
Advertising	-	-
Total	<u>90,227.51</u>	<u>75,265.77</u>
<b>Net surplus / (deficit)</b>	<u><b>(3,967.12)</b></u>	<u><b>(5,733.45)</b></u>
Current Account as at 31 August	1,906.62	855.89
Outstanding Items	-	
Business Deposit Account as at 31 August	17,105.43	22,063.28
Cash balance	-	60.00
Chq not cashed, written off in year		
Cash Adjustment	-	
PAYE paid in advance		
Actual Balance	<u><b>19,012.05</b></u>	<u><b>22,979.17</b></u>
Surplus / (Loss) for the period	(3,967.12)	(5,733.45)
Bank Balance brought forward	22,979.17	28,712.62
	<u><b>19,012.05</b></u>	<u><b>22,979.17</b></u>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
EAST FARLEIGH PRE-SCHOOL

**On accounts for the year  
ended**

31-August 2022

**Charity no  
(if any)**

1033652

**Set out on pages**

2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2022.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

[Signature box]

**Date:**

01/10/2023

**Name:**

Nigel Newman

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

5 St Peters Close, Ditton, Kent, ME20 6PG

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

n/a