



Trustees' Annual Report for the period

From **01/09/2024** Period start date To **31/08/2025** Period end date

Charity name: **Sallywags Pre-School Halwill**

Charity registration number: **1033643**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity offered up to 40 hours childcare and education per week within school term time between September 2024 and August 2025. The sessions provide Early Years Foundation Stage education for 2-5 year olds. Pre-School opened Mondays to Fridays for 6 hours a day, with options to extend to 8 hours some days. Part day and full day sessions are available; we try to accommodate all requests if at all possible. We have an Admissions Policy which explains how we allocate places if we should ever be oversubscribed. We have very close links with the neighbouring primary school, where most of the children attending the pre-school will move on to. Our staff undertake regular statutory and voluntary training, including Paediatric First Aid and Safeguarding. We keep up to date with

		<p>changes in legislation so that we can provide a relevant service to our users.</p> <p>As part of our service, we offer help to parents and support them with any additional needs their child may have (either known before they arrive at pre-school or becoming apparent during their time with us), e.g. liaising with other professional and health bodies.</p> <p>We support families by providing information and links to advice and financial support services.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have due regard to the guidance issued by the Charity Commission on public benefit when allocating funds.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>The parents of the children will sometimes volunteer to assist the staff. In the last year we accepted 1 young person on a work experience placement for 1 week.</p> <p>Committee, parents and staff work closely together on fundraising activities; this not only brings in essential additional income, but helps to build friendships and support networks, often carried through the later school years.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Funds from fundraising and donations have been used towards improving the setting, special trips, equipment, and experiences (e.g. end of term trip; sports equipment; IT equipment etc). We consider carefully how expenditure and purchase of equipment will benefit the Charity, in particular the children who use our services.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This year the charity made a surplus of £5,029.15 The bulk of this was from fundraising. £5000 has been transferred into our general reserves account where it attracts a higher rate of interest. This account holds just over £20,000
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Set reserves are held to cover the sudden, unexpected closure of the setting to include staff redundancy payments and any other outstanding or ongoing liabilities
Amount of reserves held	Para 1.22	£24,310.22
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity has healthy reserves and strong fundraising efforts by the Trustees have built up good reserves. However without that the charity would potentially run at a deficit each year, which would not be sustainable. We are currently looking into a potential merger with our local Primary School so that we can jointly offer places to children from 9 months old – 11 years. The Charity would then be wound up.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal source of income is from Devon County Council Early Years Education Funding and Two Year Old Funding (subject to children being eligible). Families who are not yet entitled to funding, or those who wish to attend additional hours, will pay an hourly rate to attend sessions. The hourly rate is reviewed at least annually, and is considered carefully (taking into account local competitors' rates and running costs). Additional funds are raised from small, locally held events throughout the year, such as donations, money raised from bingo and sponsored events. We are grateful for the support of local businesses and organisations who donate to our funds from time to time.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	Inability to recruit a sufficient number of Trustees Inability to recruit sufficient or suitable employees
Other		N/A

Structure, Governance and Management

<p>Description of charity's trusts:</p>	<p>(a)(f) (g) (h) to provide accommodation and equipment;</p> <p>(b) to raise money to pay for the Pre-school's activities;</p> <p>(c) to make such payments as shall be necessary; (d) to fix and collect the fees payable in respect of children attending groups run by the Pre school;</p> <p>(e) subject to adherence with all applicable legislation, to control the admission of children to the groups run by the pre-school and if appropriate, require parents or guardians to withdraw them;</p> <p>(f) as a member of the Pre-school Learning Alliance to send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting of the Pre-school Learning Alliance;</p> <p>(g) to borrow money and to charge the whole or any part of the property of the Pre-school as security for any money borrowed subject to complying with the provisions of sections 38 and 39 of the Charities Act 1993 if it is proposed to mortgage land;</p> <p>(h) to hire or acquire assets of any kind;</p> <p>(i) to buy, lease or rent any land or buildings and to maintain and equip it for the use of the Pre-school;</p> <p>(j) to sell, lease or otherwise dispose of all or any part of the Pre-school's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993;</p> <p>(k) to set aside funds for special purposes or as reserves against future expenditure;</p> <p>(l) to maintain and pay for membership of the Pre-school Learning Alliance;</p> <p>(m) to insure the property and assets of the Pre-school against any foreseeable risk and to take out other insurance policies to protect the Pre-school as required;</p> <p>(n) to provide indemnity insurance to cover the liability of the Committee members which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Pre school provided that any such insurance shall not extend to any claim arising from any act or omission which the Committee members knew to be a breach of trust or breach of duty or which was committed by the Committee members in reckless disregard to whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not</p>
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		<p>extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Committee members in their capacity as Committee members of the Pre-school;</p> <p>(o) to employ such paid and unpaid staff, agents and advisors as maybe required from time to time;</p> <p>(p) to do any other lawful things which are necessary or desirable to enable the Pre-school to achieve its aims.</p>
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The minimum number of Committee members shall be 5 and the maximum shall be 12, together with up to a further 3 co-opted members. The Committee shall consist of:</p> <p>(a) a Chair, a Treasurer and a Secretary (“the Officers”);</p> <p>(b) and not less than 2 nor more than 9 other elected Members;</p> <p>(c) and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any time after the AGM.</p> <p>Not less than 60 per cent of the Committee members, including co-opted members, shall at the time of election or co-option be Family Members. In the event that this 60 per cent figure cannot be achieved, the Pre-school may elect Affiliate Members to make up the balance of the Committee subject to the Affiliate Members being approved by the Pre-school Learning Alliance.</p> <p>Where an individual is elected as a Committee member it is that individual who is the Committee member and charity trustee and no other individual with whom they share Family Membership or Affiliate Membership shall be entitled to stand in their place at Committee meetings or have any other rights as a Committee member.</p> <p>(a) The Committee members in 5.2(a) and 5.2(b) shall be elected for one year at the Annual General Meeting. Retiring Committee members are eligible for re-election unless they have already served on the Committee in any capacity for ten consecutive years.</p> <p>(b) Co-opted members in 5.2(c) may join at any time on the invitation of the Committee but shall retire at the next Annual General Meeting. No co-opted member shall serve for more than six consecutive years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>“Roles & Responsibilities” training provided by Early Years Alliance is available to new committee members.</p> <p>New committee members are given an information pack, including details of roles and example calendar of year’s events, activities and tasks which are required to be done</p> <p>Trustees are required to undertake safeguarding training and any other training relevant to their role, including Fire safety and Safer Recruiting and to familiarise themselves with our policies, in particular our Safeguarding Policy</p>
The charity’s organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity is managed by a committee of volunteer Trustees supported by a part-time paid Administrator. The running of the Pre-School is overseen by a full-time Manager, supported by a Deputy Manager and 4 Early Years Practitioners</p>
Relationship with any related parties	Para 1.51	<p>We are members of the Early Years Alliance (formerly Pre-School Learning Alliance) who offer training and support in respect of all areas of operating a pre-school business/charity.</p> <p>We are registered with Ofsted ref 106369</p>
Other		N/A

Reference and Administrative details

Charity name	Scallywags Pre-School, Halwill
Other name the charity uses	N/A
Registered charity number	1033643
Charity’s principal address	<p>Jubilee Suite Halwill Parish Hall Halwill Junction Devon EX21 5XU</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lorna Prickett Treacy	Chairperson		
2	Hayley Potter	Vice Chairperson		
3	Rebecca Hutton			
4	Camilla Clifford	Treasurer		
5	Stacey Bellamy	Safeguarding		
6	Sarah Gliddon	Secretary		
7	Megan Brooking			
8	Rebecca Garrard			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L. Prickett Treacy	P A Channing
Full name(s)	Lorna Prickett Treacy	Penelope Channing
Position (eg Secretary, Chair, etc)	Chairperson	Administrator
Date	28/12/2025	

SCALLYWAGS PRE-SCHOOL (HALWILL)
ACCOUNTS FOR YEAR ENDING 31st August 2025



GENERAL INCOME:

	2024-2025	(2023-24)
Fees	£ 8,328.90	£12,859.95
DCC Funding	£ 94,861.42	£68,785.71
Fundraising/Donations	£ 6,761.94	£7,302.02
Bank interest	£ 580.46	£554.70
Other (including uniform, Coolmilk & Microsoft refunds & insurance payout)	£ 340.63	£83.60

GENERAL EXPENSES:

	2024-2025	(2023-24)
Wages (inc holiday pay, Tax, NI, Pension contributions)	£ 88,267.41	£73,054.65
Hall Fees (Halwill Parish Hall)	£ 5,128.00	£5,359.00
Utilities (mobile phones & broadband)	£ 786.52	£842.33
Food & Drink	£ 793.31	£618.81
Consumables (resources, bathroom supplies, cleaning)	£ 667.26	£664.41
Equipment & Buildings (incl toys)	£ 2,540.24	£3,479.33
New Flooring (covered outdoor)	£ 910.00	£5,796.00
Office admin costs (inc Payroll service)	£ 974.61	£1,181.75
Training	£ 660.58	£416.89
Other (inc Nappy collection)	£ 1,562.19	£723.93
Fundraising expenses	£ 1,551.36	£1,305.31
EYA Membership, insurance & subscriptions (inc EYA, Ofsted, Tapestry & Twinkl)	£ 2,002.72	£1,138.18

Add tax & pension to wages total

TOTAL INCOME:

£110,873.35

TOTAL EXPENDITURE:

£105,844.20

OPENING BALANCES:

Bank Account at TSB	£ 8,560.99	
Redundancy & Closure Account	£ 22,953.93	
Reserves Account	£ 14,955.83	
Buildings and Equipment Account	£ -	
Cash in hand (petty cash)	£ 20.00	
		£ 46,490.75

CLOSING BALANCES

Bank Account at TSB	£ 12,009.68	
Redundancy & Closure Account	£ 24,310.22	
Reserves Account	£ 15,180.00	
Buildings and Equipment Account	£ -	
Cash in hand (petty cash)	£ 20.00	
		£ 51,519.90

£157,364.10

£157,364.10

Surplus for year 2024-25

£5,029.15

I have prepared the above accounts with the information provided by the committee and certify them to be correct to the best of my knowledge and belief.

Pennie Channing
Administrator

Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Scallywags Pre-School, Halwill

On accounts for the year ended

August 2025
Charity no (if any) 1033643

Set out on pages

ON USB MEMORY STICK & ACCOUNTS PAGE
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

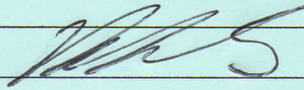
[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 24-11-2025

Name: MARK LEY

Relevant professional qualification(s) or body

INSURANCE AGENT

(if any):

Address:

LAKE VILLA, HALLWICK JUNCTION,
BEAWORTHY, DEVON,
EX21 5XS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING NOTED.

Date: 24-11-2018



Signed:

Name: [Redacted]

Name:

Relevant professional qualification(s) or body: [Redacted]

Relevant professional qualification(s) or body: