



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	09	2022		31	08	2023

Section A

Reference and administration details

Charity name

Wonersh & Shamley Green Primary School PTA

Other names charity is known by

Registered charity number (if any)

1033602

Charity's principal address

Guildford Road

Shamley Green

Guildford, Surrey

Postcode

GU5 0TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Collins	Chairman	Appointed Sept 20	
2	Marianne Hinson	Treasurer	Appointed Sept 20	
3	Jane Luker-Brown	Secretary	Appointed Sept 21	
4				
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12				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 30/09/93, amended 09/2000, 09/2002, 09/2006, 09/2007, 06/2013
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees/agreement of members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Association is to advance the education of the pupils in the school.

- A) Develop more extended relationships between staff, parents and others associated with the school.
- B) Engage in activities which support the school and advance the education of pupils attending it
- C) Provide and assist in the provision of facilities for education at the school (not normally provided by LEA)

In deciding which activities to run in the year, the trustees of the PTA (committee) considered the guidance issued by the charity commission on public benefit. The trustees wanted to balance the need to have events that would raise funds for the charity and enable us to meet our objectives stated above.

The school year 2022-23 was the first one when events and socialising fully returned to normal after Covid. Unfortunately, in 2022-23 the cost-of-living issues and inflation have had a marked effect, both on people's disposable income and on the supplier costs involved with events. It is a tough environment in which to be fundraising at the moment.

Given the external factors affecting families we decided for the second year in a row to place a high priority on our first stated objective as a charity, which is to "Develop more extended relationships between staff, parents and others associated with the school". We have kept our events as inclusive and affordable as possible, and as a result some events were run at smaller margins than historically (or a small loss).

We ran our usual calendar of events with the exception of comedy night in the first term, which was not well attended last year.

The Christmas fair as always was a great event with lots of in-house and external stalls, entertainments and refreshments, and festive activities to enjoy. We raised over £5000 profit. The usual children-designed Christmas cards added a further £355 to our festive fund-raising efforts.

Through the spring and summer term we continued our usual calendar of events – the school disco, quiz and sports day BBQ all went ahead, as did Shamley Green and Womersley village fetes. Combined they raised nearly £2000. It is worth noting that although we do not make large sums at the fetes (this year we made a small loss after investing in some new kit), the fete committees often make a generous donation direct to the school as a thank you. So this remains an important community event to be part of, which benefits the school.

In June we had a "bonus" summer ball. Our summer ball is normally held on alternate years which means this year would not have been a ball year. However Sarah Rowden (a PTA stalwart and ex Vice-chair who was in her final year at the school) wanted to arrange a really special ball in the school grounds. Sarah's intention was not to make a big profit, rather to throw an amazing event at an inclusive price and to break even - any profit would be a bonus. We had an amazing evening with a live band, food, drinks, auction and raffle. Unfortunately at the time of writing (when I have had to draw a line under the ball transactions for the purpose of reporting) the ball is reporting a loss of just over £1300. A reasonable chunk of this deficit seems to be due to non-payment from some sponsors and attendees which is disappointing. Sarah is continuing to investigate and chase these payments, so we hope that the picture will improve.

We continue to benefit from generous donations from parents through workplace giving, although this has notably reduced this year (just over £1k). We have also had some very generous donations from local businesses (£600 from the company that runs Shamley Green stores, and £1000 from Sports Stars towards the new sheds). Amazon Smile / Give as You Live / Stikins initiatives all contributed as well (we note with disappointment that Amazon Smile has now ended).

WSG sharks football club raised over £570 this year – thanks as always to the parent volunteers involved.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are very grateful to the huge amount of support that a large number of parents have given by offering their services for fundraisers, or volunteering to help organise them. Without this support, the fundraisers simply wouldn't have happened.

In addition, we very much appreciate the donations of adverts/raffle prizes and auction prizes that are offered up by local businesses and parents to the school. This year this included some generous donations from some local businesses via their Community Giving programmes. A great deal of income is generated from this and it is very pleasing to have such amazing support from the local community.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As detailed above, the fundraisers and events run this year were very successful in terms of helping the children, parents, staff and wider community to get back together, rebuild connections and welcome newcomers as we started to come out of the pandemic. In terms of fundraising, this year was reasonable – we have had a tough backdrop of cost-of-living and post-pandemic issues to contend with, so we consciously chose to be less profit-focussed.

The year started with a significant cash surplus brought forward from the previous year, and we have raised over £10,000 profit during the year. We have been able to donate nearly £20k to the school this year, a record since the pandemic which is a great achievement!

It has been fantastic to pay for two “big ticket” items this year - another 60 Chromebooks, and the new sheds. In addition we have funded a range of wonderful extra-curricular workshops: Divali drumming, Hedgehogs, Earthsong and the Safety Show among them.

As usual we funded the Easter Egg hunt in the school grounds, and the Year 6 leavers’ hoodies and yearbooks. We also invested in some new kit, including a new pair of football goal posts for “beat the goalie”.

Section E

Financial review

Brief statement of the charity's policy on reserves

We do not currently have a policy on reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

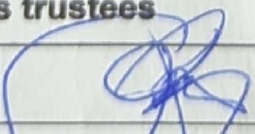
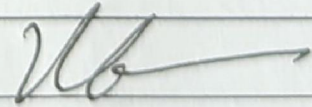
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAMES COLLINS	MARIANNE HINSON
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	28/6/24	28/6/24.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wonersh and Shamley Green Primary School PTA

No (if any)
1033602

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts				3,378	-
Donations	3,378	-	-	30,043	-
Fundraising Events	30,043	-	-	577	-
PTA run clubs	577	-	-	1,289	-
Misc Fundraisers	1,289	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	35,287	-	-	35,287	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,287	-	-	35,287	-
A3 Payments				24,190	-
Cost of Fundraising events	24,190	-	-	-	-
PTA Run club costs	-	-	-	31	-
Misc Fundraiser Costs	31	-	-	489	-
Sundry Expenses	489	-	-	19,300	-
Funds distributed to school	19,300	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	44,009	-	-	44,009	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	44,009	-	-	44,009	-
Net of receipts/(payments)	- 8,723	-	-	- 8,723	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,530	-	-	17,530	-
Cash funds this year end	8,808	-	-	8,808	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	6,589	-	-
	Cash in hand	2,218	-	-
		-	-	-
	Total cash funds	8,808	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

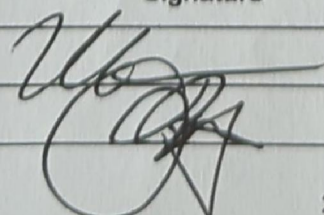
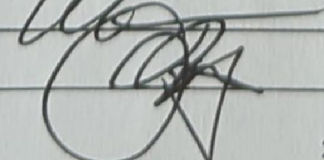
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M HINSON	29/6/24
	J COLLINS	29/6/24



Section A Independent Examiner's Report

Report to the trustees	WONERSH & SHAMLEY GREEN PRIMARY SCHOOL PTA		
On accounts for the year ended	31 AUGUST 2023	Charity no (if any)	1033602
	Set out on pages 3 - 4		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022 .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 10/06/2024

Name: RORY CHEETHAM

Relevant professional qualification(s) or body

(if any):

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Address:

3 LORDS HILL COTTAGES, LORDS HILL COMMON

SHAMLEY GREEN, SURREY, GU5 0TH

Section B

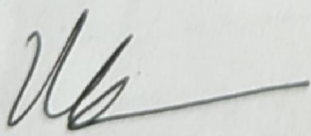
Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

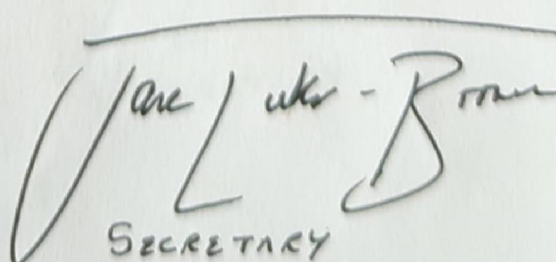
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Status at start of year 1/9/22			
Starting balance 1/9/22			£17,530.10
Activity 22-23			
	Income	Expenditure	Profit
Donations and income			
Parent Donations	£320.00	£0.00	£320.00
Workplace Giving	£1,280.00	£0.00	£1,280.00
Give as you Live / Amazon Smile / Stikins etc	£178.22	£0.00	£178.22
Community donations (MADL - village shop, Sports Stars)	£1,600.00	£0.00	£1,600.00
WSG Sharks football	£576.65	£0.00	£576.65
Total from Donations	£3,954.87	£0.00	£3,954.87
Events			
Christmas fair (incl raffles)	£6,884.41	£1,570.63	£5,313.78
Disco	£111.00	£0.00	£111.00
Quiz night	£2,356.17	£1,089.76	£1,266.41
Sports day	£1,734.02	£1,241.60	£492.42
Summer ball* (<i>provisional - still have some non-payees</i>)	£18,935.85	£20,238.74	-£1,302.89
Fetes (note - fete donations go to school)	£21.40	£49.00	-£27.60
Total from events	£30,042.85	£24,189.73	£5,853.12
Sales			
Tea towels	£25.00	£0.00	£25.00
Christmas Cards	£355.85	£0.00	£355.85
Cake Sales (ice cream, spare jam jars etc)	£892.47	£31.39	£861.08
Uniform sales	£15.71	£0.00	£15.71
Total from sales	£1,289.03	£31.39	£1,257.64
Funds presented to the school			
Workshops	£0.00	£2,050.00	-£2,050.00
Chromebooks	£0.00	£9,647.40	-£9,647.40
Easter egg hunt	£0.00	£219.05	-£219.05
PTA sheds	£0.00	£6,134.28	-£6,134.28
Leavers (hoodies, yearbooks)	£0.00	£1,248.86	-£1,248.86
Total funds presented		£19,299.59	-£19,299.59
Running Costs / miscellaneous expenditure			
Parentkind membership / insurance	£0.00	£140.00	-£140.00
Annual gambling license	£0.00	£20.00	-£20.00
Misc: re-useable stock, décor etc	£0.00	£328.59	-£328.59
Total running costs / misc expenditure			-£488.59
Status at end 31/8/23			
Total profit for the year			£10,577.04
Funds presented to the school			-£19,299.59
Projected balance at end of year			£8,807.55
Reconciliation			
Actual bank balance 31/8/23			£17,150.67
uncleared bank transactions (relate to 22-23 so included above, cleared in 23-24)			-£10,561.41
Actual cash balance 31/8/23			£2,238.34
Unclaimed cash expenses (relate to 22-23 so included above, cleared in 23-24)			-£20.05
Total Balance (should match projected balance)			£8,807.55

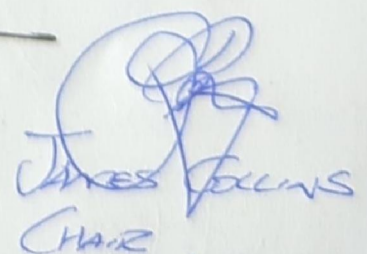

M HINSON
TREASURER

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28/6/24


Jane Luke-Roman
SECRETARY

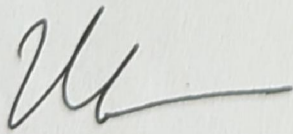
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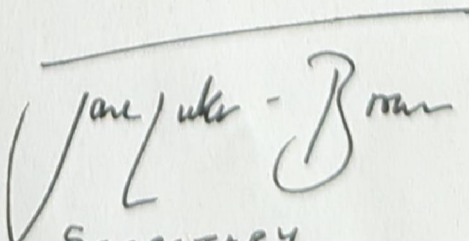

James Collins
CHAIR

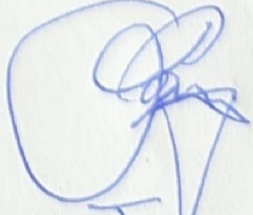
Oct 2018

28/6/24

Starting position (1st Sept 2022)	
Balance b/fwd 1/9/22:	£17,530.10
Activity 22-23	
Profit for year 22-23:	£10,577.04
Funds presented to the School:	-£19,299.59
Closing position (end Aug 2023)	
Available balance c/fwd at 1/9/23:	£8,807.55
Bank and cash reconcilliation (end Aug 2023)	
Actual bank balance as at end Aug 2023	£17,150.67
Bank payments still to clear rel. to 22-23	-£10,561.41
Actual cash balance as at end Aug 2023	£2,238.34
Cash payments still to clear rel. to 22-23	-£20.05
Total in bank and cash	£8,807.55


M HINSON
TREASURER
28/6/24


SECRETARY


James COLLINS
CHAIR
28/6/24