



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Guildford Road	
Shamley Green	
Guildford, Surrey	
Postcode	GU5 0TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Collins	Chairman	Appointed Sept 20	
2	Marianne Hinson	Treasurer	Appointed Sept 20	
3	Jane Luker-Brown	Secretary	Appointed Sept 21	
4	Vicky Eade	Secretary	Resigned Sept 21	
5	Sarah Rowden	Vice Chair	Resigned Sept 21	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 30/09/93, amended 09/2000, 09/2002, 09/2006, 09/2007, 06/2013
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by existing trustees/agreement of members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Association is to advance the education of the pupils in the school.

- A) Develop more extended relationships between staff, parents and others associated with the school.
- B) Engage in activities which support the school and advance the education of pupils attending it
- C) Provide and assist in the provision of facilities for education at the school (not normally provided by LEA)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In deciding which activities to run in the year, the trustees of the PTA (committee) considered the guidance issued by the charity commission on public benefit. The trustees wanted to balance the need to have events that would raise funds for the charity and enable us to meet our objectives stated above.

After 2 difficult years of the pandemic when we were largely unable to socialise in person, finally 2021 - 22 was the year when we could start to get back to some sort of normality! After such a long period with limited events, we felt that it was particularly important to focus on fulfilling our mission to build relationships and support the school and local community. As a result some events were run at smaller margins than usual (or a small loss).

We got started with our "Welcome BBQ" to help new parents get to know the school community. Comedy night also made a welcome return in the autumn term – uptake was quite low as the pandemic was far from over, and many did not feel comfortable socialising. But it felt so important to get back to providing this opportunity to enjoy our school community – and a great night out!

We were so excited to see the return of the Christmas Fair! Always a wonderful event, we were particularly glad that it has become a largely outdoor event – we suspect that many people felt more comfortable to attend an outdoor event as the Omicron covid wave took hold. The fair was a wonderful event with lots of in-house and external stalls, entertainments and refreshments, and festive activities to enjoy.

Through the spring and summer term we continued our usual calendar of events – the school disco, quiz and sports day BBQ all went ahead, as did Shamley Green and Womersley village fetes. It is worth noting that although we do not make large sums at the fetes, the fete committees often make a generous donation direct to the school as a thank you – so this remains an important community event to be part of, and one which benefits the school.

Then in July, we finally had our Ball! Way back in summer 2020, nearly 100 of our parents and school community purchased tickets for the summer ball. Two years later, almost all of them – and lots more – finally got to attend. We had a fabulous night with a double decker bus providing lifts to the venue, food, drink and dancing and a raffle.

WSG sharks football club was able to run again this year, providing a fun and relaxed football club environment to children from the area, thanks to our parent volunteers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are very grateful to the huge amount of support that a large number of parents have given by offering their services for fundraisers, or volunteering to help organise them. Without this support, the fundraisers simply wouldn't have happened.

In addition, we very much appreciate the donations of adverts/raffle prizes and auction prizes that are offered up by local businesses and parents to the school. This year this included some generous donations from some local businesses via their Community Giving programmes. A great deal of income is generated from this and it is very pleasing to have such amazing support from the local community.

Summary of the main achievements of the charity during the year

As detailed above, the fundraisers and events run this year were very successful in terms of helping the children, parents, staff and wider community to get back together, rebuild connections and welcome newcomers as we started to come out of the pandemic. They were also a great success in terms of fundraising.

The year started with a significant cash surplus brought forward from the previous year, and we have raised £14,000 profit during the year.

Over half of this profit has been presented to the school. We have been able to pay for a Bollywood Drumming Workshop to help celebrate Diwali, 30 Chromebooks to enhance the children's ICT learning, the Easter Egg hunt and the usual Year 6 Leavers celebration.

Section E

Financial review

Brief statement of the charity's policy on reserves

We do not currently have a policy on reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

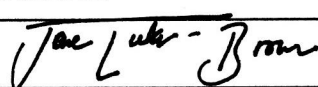

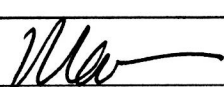
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	JANE LUKE-BROWN	JAMES COLLINS	MARIANNE HINSON
Position (eg Secretary, Chair, etc)	SECRETARY	CHAIR	TREASURER
Date	28 06 23	28/6/23	28/6/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Wonersh and Shamley Green Primary School PTA	No (if any) 1033602
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Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	4,288	-	-	4,288	-
Fundraising Events	28,585	-	-	28,585	-
PTA run clubs	574	-	-	574	-
Misc Fundraisers	3,547	-	-	3,547	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	36,993	-	-	36,993	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,993	-	-	36,993	-
A3 Payments					
Cost of Fundraising events	20,100	-	-	20,100	-
PTA Run club costs	-	-	-	-	-
Misc Fundraiser Costs	1,443	-	-	1,443	-
Sundry Expenses	1,457	-	-	1,457	-
Funds distributed to school	7,787	-	-	7,787	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	30,787	-	-	30,787	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	30,787	-	-	30,787	-
Net of receipts/(payments)	6,206	-	-	6,206	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,324	-	-	11,324	-
Cash funds this year end	17,530	-	-	17,530	-



Section A

Independent Examiner's Report

Report to the trustees

WONERSH & SHAMLEY GREEN PRIMARY SCHOOL PTA

On accounts for the year ended

31 AUGUST 2022

**Charity no
(if any)**

1033602

Set out on pages

3 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022 .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/06/2023

Name:

RORY CHEETHAM

Relevant professional qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Starting position (1st Sept 2021)	
Bank balance b/fwd 1/9/21:	£14,364.15
(of which were ball payments on hold)	-£3,040.00
Available balance b/fwd at 1/9/21:	£11,324.15
Activity 21-22	
Profit for year 21-22:	£13,993.25
Funds presented to the School:	-£7,787.30
Closing position (end Aug 2022)	
Available balance c/fwd at 1/9/22:	£17,530.10
Bank and cash reconcilliation (end Aug 2022)	
Actual bank balance as at end Aug 2022	£16,173.85
Bank payments still to clear	-£876.61
Actual cash balance as at end Aug 2022	£2,349.64
Cash payments still to clear	-£116.78
Total in bank and cash	£17,530.10

Detailed breakdown:

Status at start of year 1/9/21			
Starting balance 1/9/21			£14,364.15
of which held ball payments*			-£3,040.00
Available balance 1/9/21			£11,324.15
Activity 21-22			
	Income	Expenditure	Profit
Donations and income			
Parent Donations	£660.00	£0.00	£660.00
Workplace Giving	£1,840.50	£0.00	£1,840.50
Give as you Live / Amazon Smile / Stikins etc	£117.14	£0.00	£117.14
Community giving	£1,670.00	£0.00	£1,670.00
Y4 night out	£110.00	£0.00	£110.00
WSG Sharks football	£573.75	£0.00	£573.75
Total from Donations	£4,971.39	£0.00	£4,971.39
Events			
Welcome event	£618.22	£663.77	-£45.55
Comedy night	£1,562.71	£1,642.21	-£79.50
Christmas fair (incl raffles)	£7,207.38	£2,849.45	£4,357.93
Cake Sales	£633.11	£0.00	£633.11
Disco	£511.16	£382.25	£128.91
Quiz night	£1,977.27	£821.71	£1,155.56
Sports day BBQ	£1,607.67	£1,368.79	£238.88
Summer ball *£3040 held ball payments accounted as income here	£14,136.31	£12,314.50	£1,821.81
Fetes	£221.00	£56.84	£164.16
Total from events	£28,474.83	£20,099.52	£8,375.31
Sales			
Tea towels	£1,726.42	£5.50	£1,720.92
Christmas Card	£1,820.30	£1,437.45	£382.85
Total from sales	£3,546.72	£1,442.95	£2,103.77
Funds presented to the school			
Bollywood vibes drumming workshop		£700.00	-£700.00
Chromebooks		£5,112.00	-£5,112.00
Easter egg hunts		£328.38	-£328.38
Football goals (donated after Beat the Goalie at fete)		£229.85	-£229.85
Leavers (hoodies, yearbooks, ice creams)		£1,417.07	-£1,417.07
Total funds presented		£7,787.30	-£7,787.30
Running Costs / miscellaneous expenditure			
First PTA meeting welcome treats		£60.10	-£60.10
Parentkind membership / insurance		£116.00	-£116.00
Zettle machine x 6		£388.80	-£388.80
Annual gambling license		£20.00	-£20.00
Misc: new urn, corkscrews, lucky dip bins, re-useable ball decor...		£862.32	-£862.32
Ukraine donation from cake sale Zettle loan		£10.00	-£10.00
Total running costs / misc expenditure			-£1,457.22
Status at end 31/8/22			
Total profit for the year			£13,993.25
Funds presented to the school			-£7,787.30
Projected balance at end of year			£17,530.10
Reconciliation			
Actual bank balance 31/8/22			£16,173.85
uncleared cheques (relate to 21-22 so included above, cleared in 22-23)			-£876.61
Actual cash balance 31/8/22			£2,349.64
Unclaimed cash expenses (relate to 21-22 so included above, cleared in 22-23)			-£116.78
Total Balance (should match projected balance)			£17,530.10