



# Lincoln hall Preschool

## Chair report Sept 2020- Sept 2021



Lincoln Hall preschool continues to have inclusion at its heart ensuring that all children have the best start in life for their futures.

Monica- Inclusion coordinator continues to work with staff to raise their knowledge and skills in supporting individual children's needs. As well as supporting the children and their families, making referrals, making SEN notifications and requests for EHCP. Monica and 2 other staff have completed the Attention bucket training which has proved valuable to support children with delays with attention and listening skills. Monica will now do in-house training with all staff.

The committee were due to have an AGM Spring term 2020 but with Covid-19 this was delayed till Sept 2020. Due to various reasons the date has been extended due to Covid-19 but the Manager has continued to liaise with the committee and I (Chair). The committee are now planning to meet Spring term 2022.

When the Pandemic started March 2020, the preschool closed and reopened June 2020, initially for our vulnerable children and of key workers.

Sept 2020: All children and staff were able to return when schools and other services were closed or had restricted services.

Oct 2020: A virtual meeting was had with accountant, Manager and treasurer. Due to Local authority continuing to pay for all children on register regardless of if children were attending the preschool had not suffered financially.

To date there has been ongoing issues with Barclays changing the Mandate since Leah Sweeney left employment in Dec 2019. Barclays not keeping the Manager up to date when information is missing causing long delays.

Dec 2020: Toni applied to a charity ( ELBA) who we donating letters from Santa and toys for all the children. Unfortunately, a Covid outbreak at the setting meant we had to close. Christmas party also had to be cancelled. Covid-19 amongst staff, with 5 staff becoming unwell, with others having to self-isolate. 2 staff who had no contact used their time to deliver all the presents to the children's homes.

Jan 21: Due to staff still being unwell, other staff contracting Covid and staff who had childcare issues with some school closed we could only open for children with EHCP, vulnerable or working parents for a few weeks. A lot of parents chose to keep children at home while transmission was high.

The committee have agreed to sleaford setting having works on the outdoor area, which is to be done during summer holidays.t

Feb 21: children started to return, and numbers increased over the spring and summer term, gradually settling new children with 1hr sessions initially until they were fully settled.

May 21: Harca had major refurb to the Linc centre for 12 weeks. Adapted children only using the garden entrance with no access within the Linc centre. Arrangements were made for a new additional fire exit during the works.

Due to Covid we did not have a sports day but did have a graduation ceremony outside for all the children with their parents who were leaving July 21. Last day of term 1 staff member tested positive for Covid-19 fortunately it

was identified early with a LFT and no other cases were reported by children or staff.

Poplar Harca have met with the Manger regarding Sleaford setting building have major cladding works thoughts it will need to close for 6-8 weeks. This to start when we close for the summer and possible 2 weeks in Sept. Toni liaised with Harca for different ideas to ensure that Sleaford setting could avoid closing during the works.

August: preschool had preschool repainted, maintenance and installed another set of doors, the provide another space for group times and also allow room the main room to be shut down when numbers are low or staff shortage for better supervision.

Harca updated that the building works would be significant longer. Works were delayed and not due to start until sept. Told the works would be finish Dec. No safe options were identified so the preschool had to make Ofsted aware that we would close Sleaford for the term.

Sept 21: Audit 2021 has returned, and a virtual meeting has been arranged for 18<sup>th</sup> October with the Manager and Treasurer.

It has been a challenging year for the staff, but staff have continued to ensure they kept in contact with families to offer support for those children who didn't attend during certain times. They have delivered toys and books to homes. Continues to liaise with CSC and children centres and referred families to organisations for free meals and essential equipment etc.

Manager has followed the strict guidance set out by the Dfe "Covid actions for early years settings", with robust policies, procedures and risk assessments needing to be continuously reviewed. She has also had to keep the Local authority updated weekly with the numbers of children attending, logging children with EHCP, CSC involvement or vulnerable.

Nigel Huxted  
Lincoln Hall Preschool  
Chairperson

**LINCOLN HALL PRE SCHOOL**  
(Registered Charity Number: 1033577)

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

**LINCOLN HALL PRE SCHOOL**  
**Legal and Administrative Structure**

**Management Committee**

Nigel Huxted	Chairperson
Kerry Ann Baldoni	Co-Vice-Chair
Lenny Emms	Treasurer
Natalie Emms	Secretary
Sahra Mire	Committee

**Registered Address**

The Linc Centre  
70 Fern Street  
Bow  
London  
E3 3PR

**Bankers**

Barclays Bank PLC  
Leicester  
LE87 2BB

**Auditor**

C Zielinski AIPFM  
East Lodge  
Drumoak  
Banchory  
AB31 5AN

**LINCOLN HALL PRE SCHOOL**

**Financial Statements**

**for the year ended 31<sup>st</sup> March 2021**

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**AUDITOR'S REPORT TO THE MEMBERS OF**  
**LINCOLN HALL PRE SCHOOL**

I have audited the financial statements on pages 1 and 2 which have been prepared under the accounting policies set out on page 3 to 5.

**Respective Responsibilities of Trustees and Auditors**

The trustees are responsible for the preparation of financial statements. It is my responsibility to form an independent opinion, based on my audit on those statements and to report my opinion to you.

**Basis of Opinion**

I conducted my audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In my opinion, the financial statements give a true and fair view of the state of the charity's affairs at 31st March 2021 and of its results for the year then ended and have been properly prepared in accordance with the Charities Act.

C Zielinski AIPFM  
East Lodge  
Drumoak  
Banchory  
AB31 5AN

October 2021

**LINCOLN HALL PRE SCHOOL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

<b><u>Incoming resources</u></b>	<b>Notes</b>	<b>Unrestricted Funds (£)</b>	<b>Restricted Funds (£)</b>	<b>2021 Total Funds (£)</b>	<b>2020 Total Funds (£)</b>
London Borough Tower Hamlets:					
• 2/3/4 year olds		355,596	-	355,596	373,686
• Additional needs		29,000	-	29,000	34,261
Parent contributions		986	-	986	3,271
Fundraising		100	-	100	788
Bank interest		24	-	24	99
<b>TOTAL INCOMING RESOURCES</b>		<b><u>385,706</u></b>	<b>-</b>	<b><u>385,706</u></b>	<b><u>412,105</u></b>
<b><u>Resources expended</u></b>					
Cost of generating funds	3	11,530	-	11,530	10,930
Activities furthering charitable objects	4	329,225	-	329,225	331,550
Support costs	5	25,381	-	25,381	42,927
Management and administration	6	12,530	-	12,530	11,930
<b>TOTAL RESOURCES EXPENDED</b>		<b><u>378,766</u></b>	<b>-</b>	<b><u>378,766</u></b>	<b><u>397,337</u></b>
<b>Net Resources for year</b>		<b><u>6,940</u></b>	<b>-</b>	<b><u>6,940</u></b>	<b><u>14,768</u></b>
<b>Fund balances brought forward at 1<sup>st</sup> April 2020</b>		<b><u>365,099</u></b>	<b>-</b>	<b><u>365,099</u></b>	<b><u>350,331</u></b>
<b>Fund balances carried forward at 31<sup>st</sup> March 2021</b>		<b><u>372,039</u></b>	<b>-</b>	<b><u>372,039</u></b>	<b><u>365,099</u></b>

The notes on pages 3 to 5 form part of these financial statements.

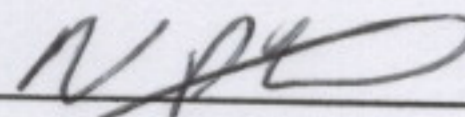
# LINCOLN HALL PRE SCHOOL

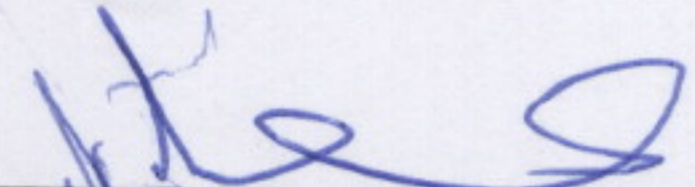
## Balance Sheet as at 31<sup>st</sup> March 2021

	Notes	2021 (£)	2020 (£)
<b><u>Fixed assets</u></b>			
Tangible fixed assets	1d	-	-
<b><u>Current assets</u></b>			
Cash at bank and in hand		369,076	384,072
Cash held by EYNTH	2	3,963	3,827
Debtors and prepayments	8	-	-
		<u>373,039</u>	<u>387,899</u>
<b><u>Liabilities:</u></b> Amounts falling due within 1 year			
Creditors	7	1,000	22,800
Net current assets		372,039	365,099
<b>Total net assets</b>		<b><u>372,039</u></b>	<b><u>365,099</u></b>
<b><u>Represented by funds</u></b>			
Restricted funds	9	-	-
Designated funds	10	232,000	210,000
Unrestricted funds	12	140,039	155,099
<b>TOTAL FUNDS</b>		<b><u>372,039</u></b>	<b><u>365,099</u></b>

The notes on pages 3 to 5 form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

17/11/21  
\_\_\_\_\_  
Date

# LINCOLN HALL PRE SCHOOL

## Notes to the Accounts

### for the Year Ended 31<sup>st</sup> March 2021

#### **Accounting policies**

##### **01 A. Basis of Preparation**

- I. The accounts have been prepared on an accruals basis and include income and expenditures as they are earned or incurred, rather than as cash is received or paid.
- II. The recommendations of Statement of Recommended Practice (Accounting by Charity) have been followed in the preparation of these accounts.

##### **B. Fund-Accounting**

- I. The charity's unrestricted fund consists of funds, which the charity may use for its purposes at its discretion.
- II. The charity's restricted funds are these where the donor has imposed restrictions on the use of the funds, which are legally binding.

##### **C. Voluntary Income**

- I. All voluntary income is included upon receipt.
- II. Grants receivable is credited to income immediately upon receipt.

##### **D. Fixed Assets and Depreciation**

- I. Capital items have been charged to the Statement of Financial Activities, rather than to the balance sheet. No depreciation provision is considered necessary.

##### **E. Taxation**

- I. No provision for taxation is included in the accounts on the charity's income, as it is assumed that it qualifies for the taxation exemptions available to charities.

##### **02. London Borough Tower Hamlets**

Early Years Network Tower Hamlets administer payroll records. The statement showing the salaries has been independently audited and I have accepted assurances as to its accuracy.

**LINCOLN HALL PRE SCHOOL**  
**Notes to the Accounts**  
**for the Year Ended 31<sup>st</sup> March 2021**

**03. Resources expended – Cost of generating funds**

	2021 (£)	2020 (£)
Contribution – Playgroup salary	11,530	10,930

**04. Resources expended – Activities furthering charitable objects**

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
Salary and NI (note 2)	320,307	-	320,307	317,784
Equipment and materials	8,187	-	8,187	10,185
Refreshments	738	-	738	2,212
Outings and parties	93	-	93	1,369
	<b><u>329,325</u></b>	-	<b><u>329,325</u></b>	<b><u>331,550</u></b>

**05. Resources expended – Support costs**

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
Rent, light and heat	12,833	-	12,833	22,000
Telephone	891	-	891	1,317
Stationery and postage	104	-	104	329
Insurance	1,407	-	1,407	1,450
Cleaning and toiletries	843	-	843	658
Repairs	6,281	-	6,281	15,291
Training	210	-	210	1,225
Ofsted	85	-	85	85
Travel	-	-	-	137
Disclosure and barring	226	-	226	298
Payroll charges	2,250	-	2,250	-
Miscellaneous	251	-	251	137
	<b><u>25,381</u></b>	-	<b><u>25,381</u></b>	<b><u>42,927</u></b>

## 06. Resources expended – Management and administration

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
Contribution – Playleader salary	11,530	-	11,530	10,930
Audit fee	1,000	-	1,000	1,000
	<u>12,530</u>	-	<u>12,530</u>	<u>11,930</u>

## 07. Creditors

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
Audit fee	1,000	-	1,000	800
Other creditors	-	-	-	22,000
	<u>1,000</u>	-	<u>1,000</u>	<u>22,800</u>

## 08. Prepayments

There were no prepayments.

## 09. Restricted funds

There are no restricted funds.

## 10. Designated funds

	2021 (£)	2020 (£)
Redundancy	65,000	65,000
Sickness and staff cover	30,000	30,000
Equipment	10,000	10,000
Sleaford refurbishment (outdoor)	10,000	20,000
Rent	25,000	30,900
Training	2,000	2,100
Maintenance	5,000	7,000
S.E.N	40,000	30,000
Outdoor regeneration	30,000	15,000
Internal work (Lincoln)	15,000	-
	<u>232,000</u>	<u>210,000</u>

## 11. Remuneration of trustees

The trustees received no remuneration in the year.

## 12. Reserves policy

The trustees have designated funds in case of closure (redundancy) and provisions for sickness cover and unfunded staff. After the restricted and designated funds, the charity has approximately 5 months running costs in reserve which are necessary to ensure the playgroup has adequate cash flow.

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(Registered Charity Number: 1033577)

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**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

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**Opinion**

In my opinion, the financial statements give a true and fair view of the state of the charity's affairs at 31st March 2021 and of its results for the year then ended and have been properly prepared in accordance with the Charities Act.

C Zielinski AIPFM  
East Lodge  
Drumoak  
Banchory  
AB31 5AN

October 2021

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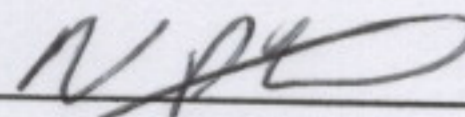
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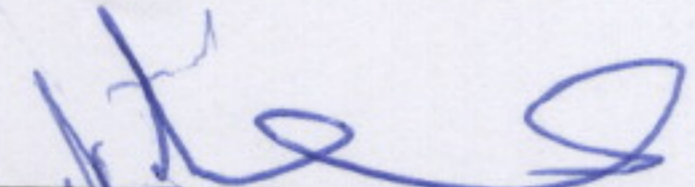
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Approved by the Trustees and signed on their behalf by:

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

17/11/21  
\_\_\_\_\_  
Date

# LINCOLN HALL PRE SCHOOL

## Notes to the Accounts

### for the Year Ended 31<sup>st</sup> March 2021

#### **Accounting policies**

##### **01 A. Basis of Preparation**

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##### **C. Voluntary Income**

- I. All voluntary income is included upon receipt.
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##### **D. Fixed Assets and Depreciation**

- I. Capital items have been charged to the Statement of Financial Activities, rather than to the balance sheet. No depreciation provision is considered necessary.

##### **E. Taxation**

- I. No provision for taxation is included in the accounts on the charity's income, as it is assumed that it qualifies for the taxation exemptions available to charities.

##### **02. London Borough Tower Hamlets**

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**LINCOLN HALL PRE SCHOOL**  
**Notes to the Accounts**  
**for the Year Ended 31<sup>st</sup> March 2021**

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	2021 (£)	2020 (£)
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**04. Resources expended – Activities furthering charitable objects**

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Miscellaneous	251	-	251	137
	<b><u>25,381</u></b>	-	<b><u>25,381</u></b>	<b><u>42,927</u></b>

## 06. Resources expended – Management and administration

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
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Audit fee	1,000	-	1,000	1,000
	<u>12,530</u>	-	<u>12,530</u>	<u>11,930</u>

## 07. Creditors

	Unrestricted funds (£)	Restricted funds (£)	Total 2021 (£)	Total 2020 (£)
Audit fee	1,000	-	1,000	800
Other creditors	-	-	-	22,000
	<u>1,000</u>	-	<u>1,000</u>	<u>22,800</u>

## 08. Prepayments

There were no prepayments.

## 09. Restricted funds

There are no restricted funds.

## 10. Designated funds

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## 11. Remuneration of trustees

The trustees received no remuneration in the year.

## 12. Reserves policy

The trustees have designated funds in case of closure (redundancy) and provisions for sickness cover and unfunded staff. After the restricted and designated funds, the charity has approximately 5 months running costs in reserve which are necessary to ensure the playgroup has adequate cash flow.