

Charity Registration Number: 1033572

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2025**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Linda S. Bowker Victoria Oxley King Lesley Perry Richard Frederick Toms Patricia Ann Toms
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

	Period start date			Period end date			
From	1	8	2024	To	31	7	2025

Section A Reference and administration details

Charity name	St. Andrew's Methodist Church Pre-school Playgroup
Other names charity is known by	St. Andrew's Pre-school Shaw St. Andrew's Pre-School Playgroup
Registered charity number (if any)	1033572
Charity's principal address	St. Andrew's Methodist Church Trent Road, Shaw Oldham Postcode OL2 7QU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Linda Bowker	Chair		St. Andrew's Church Council
2	Mrs Victoria Oxley King	Pre-school Manager		St. Andrew's Pre-school Committee
3	Mr Richard Toms			St. Andrew's Church Council
4	Mrs Patricia Toms	Community Representative		St. Andrew's Pre-school Committee
5	Mrs Lesley Perry			St. Andrew's Church Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	Not applicable

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration. The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 24 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, circle time, phonics. In The Moment Planning.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via Tapestry Learning Platform as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly each term and more often if necessary. An AGM is held each autumn to which all parents are invited. Up to two trustees are appointed by this meeting as community representatives. This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With the exceptions of the Pre-school Manager, all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 40 children between the ages of 24 months and five years. The pre-school adheres to the early years foundation stage statutory framework, is Ofsted registered and a member of the Early Years Alliance.

Staffing and Committee Management have been stable throughout the year.

Tapestry continues to be the online learning journal for recording children's development and continues to be well embedded into preschool practice.

1 child now has an EHCP

Staff training continues to be ongoing, and all staff have full and relevant qualifications at NVQ Level 3 or above or working towards and all have Paediatric First Aid training and certificates, Safeguarding Level 2, Food Hygiene Level 2, Food Allergy Awareness, and Manual Lifting and Handling certificates.

The manager now has a BA Honours degree in Education and has Early Years Teacher Status.

Another member of staff has completed Role of the SENDco training.

2 more staff employed for this academic year due to increase in numbers and funding attached to the EHCP.

The setting received GOOD in all areas in their most recent OFSTED inspection on 6/9/2024.

New lunch time dinner tables x 3 structure – Allergies, 2-3years and 3-4 years tables.

Ring camera doorbell and cameras fitted to hall and outside area.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

The principal source of funds is the Early Years grant for 3-year-olds and qualifying 2-year-olds, with lesser contributions of fees from non-grant-aided service users.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Linda S. Bowker</i>	
Full name(s)	Linda S. Bowker	
Position (eg Secretary, Chair, etc)	Chair of Committee / Trustee	
Date	10 th October 2025	

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2025

I report on the accounts for the year ended 31 July 2025 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

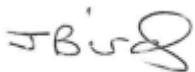
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2025.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



13th October 2025

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNTS

YEAR ENDED 31 JULY 2025

	<i>Notes</i>	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
		£	£	£	£
RECEIPTS					
Grants:					
Funding (2 & 3 year olds)		77,749	-	77,749	41,540
SEN Funding		6,365	-	6,365	3,000
EYITT Funding	5	-	7,000	7,000	-
Session Fees		4,954	-	4,954	9,692
HMRC (Maternity Pay Reimbursement)		-	-	-	5,275
NMRU Milk		-	-	-	17
Fundraising & Donations		344	-	344	293
Photograph Commission		62	-	62	-
Uniform		271	-	271	244
Interest Received		344	-	344	84
Other Income		3,390	-	3,390	2,860
TOTAL RECEIPTS	5	93,479	7,000	100,479	63,005
PAYMENTS					
Salaries Costs		64,547	6,393	70,940	53,481
Temporary Staff Cover		30	-	30	48
Payroll & Accounts Costs		1,107	-	1,107	1,020
Training & Courses		369	607	976	380
Pre-School & Nursery Supplies		293	-	293	408
Nursery Equipment		-	-	-	-
Office and Computer Supplies & Equipment		-	-	-	-
Computer Repairs		-	-	-	-
Food, Fruit & Snacks		52	-	52	47
Milk		49	-	49	64
Uniform & Clothing		493	-	493	461
Photographs		-	-	-	-
Broadband & Telephone		948	-	948	692
Website, Publications & Software		211	-	211	163
Printer Lease		720	-	720	720
Copier Costs		115	-	115	215
Rent & Overheads Contribution		5,700	-	5,700	5,700
Premises (Gardens, Repairs & Maintenance)		220	-	220	200
Waste & Rubbish Removal		287	-	287	287
Cleaning Costs		20	-	20	30
DBS Checks		97	-	97	62
Subscriptions		259	-	259	452
Fundraising & Donations		-	-	-	-
Bank Charges		60	-	60	60
Other Expenditure		147	-	147	72
TOTAL PAYMENTS	5	75,724	7,000	82,724	64,562
Net Receipts/(Payments)		17,755	-	17,755	(1,557)

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2025

	Total Funds 2025 £	Total Funds 2024 £
Cash Funds brought forward at 1 August 2024	49,190	50,747
Cash Funds as at 31 July 2025	<u>66,945</u>	<u>49,190</u>
REPRESENTED BY:		
BANK	66,696	49,145
CASH	<u>249</u>	<u>45</u>
	<u>66,945</u>	<u>49,190</u>

The financial statements were approved by the Trustees on the 10th of October 2025 and signed on their behalf:

Linda S. Bowker

LINDA S BOWKER
Trustee

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2025

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Incoming Resources

Grants (Funding) are credited on a receivable basis, and all income is allocated to appropriate funds based on the income, and the amount of income receivable can be measured reliably.

Restricted funding is used for specified purposes as laid down by the donor. Expenditure which meets these criteria’s is identified to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are incoming resources received or generated for charitable purposes.

3. Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount for the obligation can be measured reliably.

4. Trustees & Staff Costs

During the financial year 1 trustee received remuneration as an employee.

No employee received emoluments of £60,000 or above (2024: none).

5. Funds Analysis

	Balance as at 1 August 2024	Incoming Resources	Resources Expended	Balance as at 31 July 2025
	£	£	£	£
Unrestricted Funds	49,190	93,479	(75,724)	66,945
Restricted Funds				
Department of Education (Early Years)*	-	7,000	(7,000)	-
Total Funds	<u>49,190</u>	<u>100,479</u>	<u>(82,724)</u>	<u>66,945</u>

**Funding of £7,000 was provided by the Department of Education (DofE) for the Early Years Initial Teacher Training (EYITT) course with Best Practice Network.*