

**Charity Number 1033523**

**St Barnabas Preschool Nursery  
Trustees' Report And Financial Statements  
31 December 2021**

**Director K D Coulson F.C.A.  
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**St Barnabas Preschool Nursery**  
**Charity registration no 1033523**  
**Receipt and Payment account summary for the year ended 31st December 2021**

**Independent Examiners' Report To The Trustees of St Barnabas Pre-School Nursery**

I report on the accounts for the Trustees for the year ended 31st December 2021

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 ("the Charities Act")) and that an independent examination is needed.

**It is my responsibility to:**

Examine the accounts (under section 145 of the Charities Act).

Follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act ).

State whether particular matters have come to my attention.

**Basis Of Independent Examiner's Report**

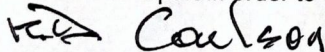
My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (1) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (2) the accounts did not accord with the accounting records; or
- (3) the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Keith Coulson  
Keith Coulson & Co Ltd  
Chartered Accountants

61 Norfield Road  
Dartford  
Kent  
DA2 7NY  
10th March 2022

**St Barnabas Preschool Nursery  
Income and Expenditure Summary  
for the year ended 31 December 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>	84,693	87,832
<b>Other income</b>	3	23
<b>Expenses</b>		
Wages, salaries and other staff costs	72,848	73,086
Nursery expenses	2,084	1,537
Rent & Rates	10,026	8,080
Equipment rent & repairs	972	1,058
Telephone, fax, stationery and other office costs	1,137	897
Cost of Fund Raising	224	438
Insurance	1,638	1,446
Accountancy, legal and other professional fees	270	490
Other expenses	209	359
	<u>89,408</u>	<u>87,391</u>
<b>Net balance of Receipts / Payments</b>	<u>(4,712)</u>	<u>464</u>

**St Barnabas Preschool Nursery**  
**Detailed Income and Expenditure Account**  
**for the year ended 31 December 2021**  
**Charity Number 1033523**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees and Grant	81,863	84,526
Fund Raising / Donations	2,830	3,306
	<u>84,693</u>	<u>87,832</u>
<b>Other business income</b>		
Interest receivable	3	23
<b>Total Receipts</b>	<u>84,696</u>	<u>87,855</u>
<b>Payments</b>		
<b>Wages, salaries and other staff costs</b>		
Wages and salaries	71,888	72,712
Pensions	211	218
Staff training and welfare	749	156
	<u>72,848</u>	<u>73,086</u>
<b>Nursery Expenses</b>		
Educational Equipment	349	392
Subsistence	1,735	1,145
	<u>2,084</u>	<u>1,537</u>
<b>Rent &amp; Rates</b>		
Rent	<u>10,026</u>	<u>8,080</u>
<b>Equipment Rent and Repairs</b>		
Equipment costs	<u>972</u>	<u>1,058</u>
<b>Telephone, fax, stationery and other office costs</b>		
Telephone and fax	-	39
Stationery and printing	1,137	858
	<u>1,137</u>	<u>897</u>
<b>Cost of Fundraising</b>		
Fundraising Costs	<u>224</u>	<u>438</u>
<b>Insurance</b>		
Early Years Insurance and Licences	<u>1,638</u>	<u>1,446</u>
<b>Governance Costs</b>		
Accountants fees	220	440
Independent examination	50	50
	<u>270</u>	<u>490</u>
<b>Other expenses</b>		
Sundry expenses	<u>209</u>	<u>359</u>
<b>Total Payments</b>	<u>89,408</u>	<u>87,391</u>
<b>Net balance of Receipts / Payments</b>	<u>(4,712)</u>	<u>464</u>

**St Barnabas Preschool Nursery  
Statement of Assets and Liabilities  
as at 31 December 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Bank/building society balances	48,410	55,361	
Resource fund	-	14	
	<u>48,410</u>	<u>55,375</u>	
<b>Current liabilities</b>			
Creditors & accruals	220	440	
Income received in advance	6,011	8,044	
	<u>6,231</u>	<u>8,484</u>	
<b>Net current assets</b>		42,179	46,891
<b>Net assets</b>		<u>42,179</u>	<u>46,891</u>
<b>Capital account</b>			
Balance at start of period		46,891	46,427
Surplus of expenditure over income		(4,712)	464
		<u>42,179</u>	<u>46,891</u>

**St Barnabas Preschool Nursery  
Trustees' Report for the Year Ended 31.12.2021**

**The Trustees present their report and the financial statements for the year ended  
31st December 2021**

**Section 1 Legal and Administrative Information**

**Charity Name:** St Barnabas Pre School Nursery  
**Charity Reg no:** 1033523  
**Financial Year:** 1st January 2021 to 31 December 2021  
**Principal office:** St Barnabas Church Hall, Tile Kiln Lane, Bexley, Kent, DA5 2BD  
**Telephone:** 07762 596760  
**E-mail:** amberaddiction@hotmail.com / stbarnabaspsn@hotmail.com

**Governing Document:** Constitution dated 23rd March 1993

**Association:** Unincorporated

**Objectives and Activities:** To provide affordable pre-school learning childcare and education for children age 2.5 to 5 years in the Bexley, Dartford and surrounding areas, providing safe and satisfying facilities for play and learning. The nursery is registered with Ofsted and all appropriate policies are in place.

**Professional advisers:** None

**Independent Examiner:** Keith Coulson & Co Ltd  
Chartered Accountants  
61 Norfield Road  
Dartford  
Kent  
DA2 7NY

**Bankers:** HSBC plc 83 High Street, Sidcup, Kent, DA14 6DN

**Section 2 Trustees and Governance**

Fiona Coyne- Treasurer / Trustee  
Sarah Hillier- Chair / Trustee  
Tracy Anderson - Trustee  
Wendy O'Donoghue- Trustee  
Lauren Saunders- Trustee  
Georgeta Hurjui- Trustee  
Jenny Griffin - Trustee/ Ofsted Nominated Person

**Trustee selection:** Trustees are appointed by the existing Trustees at each Annual General Meeting. No other person or body is entitled to appoint Trustees. There are no custodian trustees.

**Organisational structure and decision making:** The nursery is run on a day to day basis under the control of the Manager together with her deputy. Decisions are made at Trustees meetings and by correspondence as necessary between meetings. There is no other organisational structure.

**St Barnabas Preschool Nursery  
Trustees' Report for the Year Ended 31.12.2021**

**Section 3 Activities, Performance and Public Benefit**

**Charitable activities:** The nursery is currently fully subscribed, spaces from September 2022.

**Fundraising activities:** The majority of funding arises from fees and grants. However, the Trustees are grateful for the assistance given in other fundraising activities in the year. These include photo sales and raffles.

**Performance:** Whilst there is some competition from other pre-school facilities the Trustees are confident that there will be a need for the full use of the nursery's facilities for the foreseeable future. The Trustees are fully aware of the need to recruit and retain suitable qualified and motivated staff and take active steps to ensure job satisfaction.

**Section 4 Policies and Financial Review**

**Reserves policy:** Trustees review the reserves held by the charity on a continuing basis, and in accordance with the commitments that have been given. The charity has sufficient reserves to meet its obligations for the twelve months to 31st December 2022. The Trustees consider that the most appropriate level of free reserves would be equivalent to three months expenditure.

**Investment selection policy:** Surplus funds are retained in bank deposits until used. The Trustees seek to maximise the interest gained without subjecting funds to any risk. They are reviewed from time to time.

**Financial Review**

The results for the year are attached. The Trustees review the financial summary on a regular basis and all appropriate financial arrangements are in place.

**Section 5 Statement of Trustees' responsibilities**

The law applicable to charities in England and Wales requires that the Trustees prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during a financial year and of its financial position at the end of each financial year. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates which are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise, in place. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps to prevent and detect fraud or other irregularities.

The Trustees have complied with the duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers and duties.

**St Barnabas Preschool Nursery  
Trustees' Report for the Year Ended 31.12.2021**

**Section 6 Signature and Declaration**

Declaration: I declare in my capacity of charity Trustee, that the Trustees have approved the report above ; and have authorised me to sign it on their behalf.

**Signature:**

**Date:** 10th March 2022

**Full name:** Sarah Hillier

**Position:** Chairperson