

Longleaze Pre-School and Nursery

### Chair's Report AGM November 2023

- Since the last AGM we have done a different number of events. The figure did double from the year before.
- It has been hard work at time as the number of people on the committee has been low. Getting people to help out at events is really helpful and useful as the small number of committee members limits what we can do.
- We had a welcome afternoon which was an opportunity for parents/carers to speak to the committee members, staff and look around the setting. This was not as good as the one previously, the weather was not great but also there were not many new parents. We will look to do another welcome event when there are more new parents in the new year when the weather is better.
- Light switch on which raised just over £200 in December 2022 with a teddy tombola.
- It was asked by a parent about pop in sessions so that parents are able to see what is going on in the environment which could encourage people to be part of the committee and fundraising events. This is something that has been done previously and will be offered again in the near future. It is also hoped to put in place a parent partnership afternoon where families can spend an afternoon taking part in activities with the children.
- Visits to the library and the Ridgeway should now be able to be reintroduced as these were great experiences pre-covid.
- Raisin box challenge in February was extremely successful.
- Carnival was a good experience and the children were fantastic, there were a lot of adults who were dressed up as dinosaurs. There is no financial benefit for doing this. Taking part in the carnival was lots of fun and there was a fantastic turn out and particularly pleasing to see lots of different people taking part especially Dad's.
- BBQ in July – we had to change the date last minute due to high wind warning and moved it to the last day of the term, there were some issues with setting up whilst the students were in the setting but it worked better. As people were already there and picking up it was able to help us to raise more money as they were being dragged back in or dropping in from the primary school pick up, we raised just over £400.
- The current Christmas events are in the planning process. There will be the event at the Angel and letter to Santa.
- Thank you to the committee, they have worked hard; also thank you to the staff, they are a great team they work well together and they are providing the best care for the children.

Kirsty Beasant  
Chair



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Longleaze Pre-School & Nursery

1033508

## Receipts and payments accounts

CC16a

For the period  
from

01-Apr-22

To

31-Mar-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funded Receipts	156,994	-	-	156,994	158,781
Fees	20,729	-	-	20,729	28,742
Fundraising/Donations	3,595	-	-	3,595	2,262
Other Income/Interest	62	-	-	62	2
Books/Literature/Toys/Equipment	241	-	-	241	204
Admin/Training/Adverts	-	-	-	-	-
Salaries	-	-	-	-	289
Repairs/Maint/Running/Sunds	63	-	-	63	119
<b>Sub total (Gross income for AR)</b>	<b>181,684</b>	<b>-</b>	<b>-</b>	<b>181,684</b>	<b>190,397</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>181,684</b>	<b>-</b>	<b>-</b>	<b>181,684</b>	<b>190,397</b>
<b>A3 Payments</b>					
Salaries	164,305	-	-	164,305	161,948
Admin/Training/Advertising	2,600	-	-	2,600	1,623
Fundraising	513	-	-	513	421
Phone/Computer/Photocopying	5,982	-	-	5,982	3,925
Books/Toys/Equipment	695	-	-	695	7,916
Repairs/Maintenance/Running Costs	15,043	-	-	15,043	16,150
Funding/Fees	2,055	-	-	2,055	3,525
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>191,193</b>	<b>-</b>	<b>-</b>	<b>191,193</b>	<b>195,507</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>191,193</b>	<b>-</b>	<b>-</b>	<b>191,193</b>	<b>195,507</b>
<b>Net of receipts/(payments)</b>	<b>- 9,509</b>	<b>-</b>	<b>-</b>	<b>- 9,509</b>	<b>- 5,110</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	76,387	-	-	76,387	81,497
<b>Cash funds this year end</b>	<b>66,878</b>	<b>-</b>	<b>-</b>	<b>66,878</b>	<b>76,387</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community	50,178	-	-
	Building Fund	16,700	-	-
		-	-	-
	<b>Total cash funds</b>	<b>66,878</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

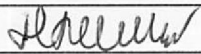
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rachel Turner	17/1/24

## Longleaze Pre-School And Nursery - Actual Spend 2022-23

	<u>Apr'22</u>	<u>May'22</u>	<u>Jun'22</u>	<u>Jul'22</u>	<u>Aug'22</u>	<u>Sep'22</u>	<u>Oct'22</u>	<u>Nov'22</u>	<u>Dec'22</u>	<u>Jan'23</u>	<u>Feb'23</u>	<u>Mar'23</u>	<u>Total</u>
B/F Balance	76,387.41	71,317.07	72,410.66	74,122.69	74,891.89	78,544.04	77,485.30	71,598.08	66,954.32	69,351.41	68,233.43	68,276.59	
<b><u>EXPENDITURE</u></b>													
Salaries - Staff	£14,778.71	£14,779.86	£13,257.83	£14,205.66	£12,893.84	£13,262.99	£13,868.30	£13,818.31	£13,892.93	£14,111.95	£12,136.57	£13,298.08	164,305.03
Admin/Training & Advertising	£136.67	£974.00	£162.85	£121.20	£75.60	£300.00	£81.10	£500.85	£48.00	£75.60	£75.60	£48.00	2,599.47
Fundraising	£87.89	£0.00	£0.00	£425.41	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	513.30
Phone/Computer/Photo-copying	£0.00	£6.86	£1,940.85	£35.04	£0.00	£908.04	£1,411.16	£2.39	£840.11	£2.39	£0.00	£835.45	5,982.29
Books/Literature/Toys/Equipment	£130.28	£26.76	£0.00	£15.24	£264.95	£0.00	£0.00	£0.00	£0.00	£100.96	£76.97	£80.10	695.26
Repairs/Maint/Running Costs/Sundries	£2,701.90	£853.91	£376.41	£810.98	£227.70	£806.00	£159.15	£1,182.72	£1,746.82	£601.83	£437.63	£5,138.35	15,043.40
Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00
Funding/Fees	£0.00	£270.00	£0.00	£1,140.00	£0.00	£0.00	£140.00	£280.00	£0.00	£75.00	£0.00	£150.00	2,055.00
Transfer to/from dep a/c	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00
<b>Sub Total Expenditure</b>	<b>£17,835.45</b>	<b>£16,911.39</b>	<b>£15,737.94</b>	<b>£16,753.53</b>	<b>£13,462.09</b>	<b>£15,277.03</b>	<b>£15,659.71</b>	<b>£15,784.27</b>	<b>£16,527.86</b>	<b>£14,987.73</b>	<b>£12,728.77</b>	<b>£19,549.98</b>	<b>191,193.75</b>
<b><u>INCOME</u></b>													
Funded receipts	£12,374.11	£15,196.16	£12,226.15	£15,942.98	£16,998.96	£12,411.41	£9,311.40	£10,171.41	£16,748.00	£11,475.42	£11,550.43	£12,587.55	156,993.98
Fees	£301.00	£2,797.00	£4,929.50	£808.50	£50.00	£1,775.50	£461.09	£2,806.46	£159.42	£2,102.50	£1,150.50	£3,387.50	20,728.97
Fundraising/Donations	£29.00	£11.82	£292.25	£616.50	£19.28	£0.00	£0.00	£162.64	£0.00	£271.83	£69.00	£2,122.50	3,594.82
Other Income/Interest	£0.00	£0.00	£2.07	£0.00	£0.00	£4.13	£0.00	£0.00	£17.53	£0.00	£0.00	£38.87	62.60
Books, literature, toys, equipment	£13.00	£0.00	£0.00	£154.75	£46.00	£27.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	241.00
Admin, training, adverts	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00
Salaries	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00
Repairs, Maint, Running, Sunds	£48.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15.00	63.00
<b>Sub Total Income</b>	<b>£12,765.11</b>	<b>£18,004.98</b>	<b>£17,449.97</b>	<b>£17,522.73</b>	<b>£17,114.24</b>	<b>£14,218.29</b>	<b>£9,772.49</b>	<b>£13,140.51</b>	<b>£16,924.95</b>	<b>£13,849.75</b>	<b>£12,769.93</b>	<b>£18,151.42</b>	<b>181,684.37</b>
Monthly Flow	-£5,070.34	£1,093.59	£1,712.03	£769.20	£3,652.15	-£1,058.74	-£5,887.22	-£2,643.76	£397.09	-£1,117.98	£43.16	-£1,398.56	-9,509.38
Balance c/fwd	71317.07	72410.66	74122.69	74891.89	78544.04	77485.30	71598.08	68954.32	69351.41	68233.43	68276.59	66878.03	

**Longleaze Pre-School & Nursery Income and Expenditure Account  
for the Year Ending 31 March 2023**

Balance @ 31 March 2022 b/fwd £76,387.41

**Income**

Fees	£177,722.95
Fundraising/Donations	£3,594.82
Other Income	£62.60
Books, literature, toys & equipment	£241.00
Repairs, Maintenance and Running Costs	£63.00
	<u>£181,684.37</u>

**Expenditure**

Wages	£164,305.03
Admin & Advertising	£2,599.47
Fundraising	£513.30
Phone/Photocopying	£5,982.29
Books/Lit/Toys	£695.26
Running Costs/Maintenance	£15,043.40
Funding/Fees	£2,055.00
	<u>£191,193.75</u>

Transfer to Current Account	£0.00
	<u>£191,193.75</u>

Balance @ 31 March 2022 £66,878.03

**Supported by:**

Building Fund Account @ 31 March 2023 =	£16,699.89
Current Account @ 31 March 2023 =	£50,178.14
Less outstanding cheques/withdrawals	£0.00
Add outstanding deposits	£0.00
Total	<u>£66,878.03</u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Longleaze Pre-School & Nursery

On accounts for the year ended

31 March 2023

Charity no (if any)

1033508

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.03.2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

17/1/24

Name:

M. POPE

Relevant professional qualification(s) or body (if any):

[Blank]

Address:

22 LABURNUM DRIVE  
WOOTTON BASSETT  
SN4 74U

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**