



CHARITY COMMISSION
FOR ENGLAND AND WALES

Longleaze Pre-School & Nursery

1033508

Receipts and payments accounts

CC16a

For the period
from

01-Apr-20

To

31-Mar-21

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Funded Receipts | 158,349 | - | - | 158,349 | 179,800 |
| Fees | 13,553 | - | - | 13,553 | 26,394 |
| Fundraising/Donations | 1,261 | - | - | 1,261 | 2,298 |
| Other Income/Interest | 9 | - | - | 9 | 537 |
| Books/Literature/Toys/Equipment | 20 | - | - | 20 | 847 |
| Admin/Training/Adverts | 7 | - | - | 7 | 350 |
| Salaries | 4,115 | - | - | 4,115 | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 177,314 | - | - | 177,314 | 210,226 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 177,314 | - | - | 177,314 | 210,226 |
| A3 Payments | | | | | |
| Salaries | 152,052 | - | - | 152,052 | 171,766 |
| Admin/Training/Advertising | 1,123 | - | - | 1,123 | 2,075 |
| Fundraising | 214 | - | - | 214 | 436 |
| Phone/Computer/Photocopying | 6,284 | - | - | 6,284 | 3,213 |
| Books/Toys/Equipment | 367 | - | - | 367 | 633 |
| Repairs/Maintenance/Running Costs | 19,333 | - | - | 19,333 | 13,722 |
| Funding/Fees | 1,647 | - | - | 1,647 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 181,020 | - | - | 181,020 | 191,845 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 181,020 | - | - | 181,020 | 191,845 |
| Net of receipts/(payments) | - 3,706 | - | - | - 3,706 | 18,381 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 85,203 | - | - | 85,203 | 66,822 |
| Cash funds this year end | 81,497 | - | - | 81,497 | 85,203 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Community | 64,861 | - | - |
| | Building Fund | 16,636 | - | - |
| | | - | - | - |
| | Total cash funds | 81,497 | - | - |

(agree balances with receipts and payments account(s))


| | Details | OK Unrestricted funds to nearest £ | OK Restricted funds to nearest £ | OK Endowment funds to nearest £ |
|---------------------------------|---------|--|--|---------------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---------------|------------------|
|  | HANNAH NEWTON | 26.01.22 |
| | | |



Section A

Independent Examiner's Report

Report to the trustees/ members of

Longleaze Pre-School & Nursery

On accounts for the year ended

31 March 2021

Charity no (if any)

1033508

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.03.2020.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

25/1/22

Name:

Matthew Pope

Relevant professional qualification(s) or body (if any):

Address:

22 Laburnum Drive
Royal Wootton Bassett
SN4 7HU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

**Longleaze Pre-School & Nursery Income and Expenditure Account
for the Year Ending 31 March 2021**

Balance @ 31 March 2020 b/fwd £85,203.18

Income

| | |
|-------------------------------------|--------------------|
| Fees | £171,901.46 |
| Fundraising/Donations | £1,260.58 |
| Other Income | £9.00 |
| Books, literature, toys & equipment | £20.00 |
| Admin, training & advertising | £7.00 |
| Salaries | £4,114.52 |
| | <u>£177,312.56</u> |

Expenditure

| | |
|-----------------------------|--------------------|
| Wages | £152,052.29 |
| Admin & Advertising | £1,122.93 |
| Fundraising | £213.24 |
| Phone/Photocopying | £6,283.50 |
| Books/Lit/Toys | £367.04 |
| Running Costs/Maintenance | £19,333.10 |
| Petty Cash | £0.00 |
| Funding/Fees | £1,647.00 |
| | <u>£181,019.10</u> |
| Transfer to Current Account | £0.00 |
| | <u>£181,019.10</u> |

Balance @ 31 March 2021 £81,496.64

Supported by:

| | |
|---|-------------------|
| Building Fund Account @ 31 March 2021 = | £16,635.63 |
| Current Account @ 31 March 2021 = | £64,861.01 |
| Less outstanding cheques | £0.00 |
| Add outstanding deposits | £0.00 |
| Total | <u>£81,496.64</u> |

Longleaze Pre-School And Nursery - Actual Spend 2020-21

| | <u>Apr'20</u> | <u>May'20</u> | <u>Jun'20</u> | <u>Jul'20</u> | <u>Aug'20</u> | <u>Sep'20</u> | <u>Oct'20</u> | <u>Nov'20</u> | <u>Dec'20</u> | <u>Jan'21</u> | <u>Feb'21</u> | <u>Mar'21</u> | <u>Total</u> |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| B/F Balance | 85,203.18 | 84,333.18 | 85,012.48 | 81,979.56 | 85,483.47 | 88,308.93 | 84,208.29 | 80,648.51 | 77,440.40 | 78,295.97 | 81,897.19 | 83,943.83 | |
| <u>EXPENDITURE</u> | | | | | | | | | | | | | |
| Salaries - Staff | £14,018.70 | £11,734.00 | £12,009.57 | £11,664.18 | £11,628.63 | £13,506.87 | £12,512.16 | £13,845.55 | £13,471.25 | £12,749.26 | £12,235.83 | £12,676.29 | 152,052.29 |
| Admin/Training & Advertising | £110.00 | £39.60 | £108.00 | £86.60 | £0.00 | £293.60 | £49.00 | £124.60 | £145.93 | £0.00 | £79.00 | £86.60 | 1,122.93 |
| Fundraising | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £4.70 | £208.54 | £0.00 | £0.00 | £0.00 | 213.24 |
| Phone/Computer/Photo-copying | £48.00 | £72.00 | £725.06 | £0.00 | £0.00 | £1,888.10 | £0.00 | £80.40 | £737.33 | £0.00 | £0.00 | £2,932.61 | 6,283.50 |
| Books/Literature/Toys/Equipment | £0.00 | £0.00 | £0.00 | £0.00 | £89.92 | £49.75 | £0.00 | £8.67 | £40.82 | £156.04 | £41.84 | £0.00 | 367.04 |
| Repairs/Main/Running Costs/Sundries | £1,923.29 | £979.58 | £676.60 | £189.94 | £47.97 | £2,052.46 | £2,560.37 | £2,056.25 | £524.86 | £2,125.11 | £1,429.32 | £4,767.35 | 19,333.10 |
| Petty Cash | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Funding/Fees | 255.00 | 0.00 | 0.00 | 0.00 | 102.00 | 0.00 | 0.00 | 0.00 | 510.00 | 0.00 | 270.00 | 510.00 | 1,647.00 |
| Transfer to/from dep a/c | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub Total Expenditure | 16,394.99 | 12,825.18 | 13,519.23 | 11,940.72 | 11,848.52 | 17,530.78 | 15,121.53 | 16,120.17 | 15,638.73 | 15,030.41 | 14,055.99 | 20,972.85 | 181,019.10 |
| <u>INCOME</u> | | | | | | | | | | | | | |
| Funded receipts | £13,535.28 | £13,424.48 | £8,115.48 | £15,244.63 | £13,424.48 | £11,726.00 | £10,106.00 | £10,106.00 | £15,838.82 | £15,987.84 | £13,938.80 | £16,900.82 | 158,348.63 |
| Fees | £118.25 | £80.00 | £80.00 | £80.00 | £1,249.50 | £1,656.73 | £1,440.75 | £2,230.06 | £465.07 | £2,391.79 | £2,136.25 | £1,624.43 | 13,552.83 |
| Fundraising/Donations | £0.00 | £0.00 | £0.00 | £120.00 | £0.00 | £100.00 | £0.00 | £578.00 | £190.00 | £252.00 | £20.58 | £0.00 | 1,260.58 |
| Other Income/Interest | 0.00 | 0.00 | 7.77 | 0.00 | 0.00 | 0.41 | 0.00 | 0.00 | 0.41 | 0.00 | 0.00 | 0.41 | 9.00 |
| Books, literature, toys, equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 15.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 |
| Admin, training, adverts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.00 | 0.00 | 7.00 |
| Salaries | 1,831.44 | 0.00 | 2,283.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,114.52 |
| Sub Total Income | 15,484.97 | 13,604.48 | 10,488.33 | 15,444.63 | 14,673.98 | 13,488.14 | 11,561.75 | 12,914.06 | 16,494.30 | 18,631.63 | 16,102.63 | 18,525.66 | 177,312.66 |
| Monthly Flow | -870.02 | 679.30 | -3,032.90 | 3,503.91 | 2,825.46 | -4,102.64 | -3,559.78 | -3,208.11 | 855.57 | 3,601.22 | 2,046.64 | -2,447.19 | -3,706.54 |
| Balance c/fwd | 84333.16 | 85012.46 | 81979.56 | 85483.47 | 88308.93 | 84208.29 | 80648.51 | 77440.40 | 78295.97 | 81897.19 | 83943.83 | 81496.64 | |