



## Trustees' Annual Report for the period

From August 2022    Period start date    To    July 2023    Period end date

Charity name: Chalkhill preschool

Charity registration number: 1033149

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide childcare to 2–4-year-olds</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our setting provides child care for 2-4 year old children in the community. We follow the early years curriculum. The child learn through play.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Our fundraising has provided extra resources and equipment for the preschool to provide the staff with the resources needed to help the children learn.</b></p> <p><b>It also provides the funds for the staff to keep their training up to date. First aid courses were undertaken this year and do too was safeguarding training.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>We raised funds through events such as a Christmas fair, Easter fair and a cabaret night.</b>
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our finances at the end of the year were good. With a good intake of new children for the following year. All accounts were in positive position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserve account should be at £4000, at the end of this financial year it was still below this due to the Covid years.</b>
Amount of reserves held	Para 1.22	<b>At the end of July 2023 the reserve account held £1190. This will be built up in the new financial year to hold a month's expenses.</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>We hold events throughout the year such as Christmas and Easter fairs. We also hold cake sales. The year starting August 2023 we are looking into new ways to raise funds such as online fundraising apps and donating clothes for cash.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>We obviously rely on a good intake of children each year to keep the preschool viable. We also rely on the general public and our families to support our fundraising events.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary,  
Chair, etc)

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Date

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Registered Charity No. 1033149

**CHALK HILL PRE-SCHOOL**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 JULY 2023**

**Pearl Accountants**

**For the Year Ended 31st July 2023**

**Notes to the Accounts**

**1 Accounting Policies**

**1.1 Basis of Accounting**

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

**1.2 Fixed assets**

**Fixtures, fittings and office equipment**

Equipment used within the school premises is not depreciated.

**1.3 Incoming resources**

Collections are recognised when received by or on behalf of the school.

**1.4 Grants receivable**

Grants and donations are only included in the receipts and payments account when the school has received them.

**1.5 Resources used**

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

**2 Funds**

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

## **Independent examiner's report to the trustees of Chalk Hill Pre School**

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2023

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE  
Accountant  
Pearl Accountants  
73 Parkway  
Eastbourne  
East Sussex  
BN20 9DZ

Date: 02/05/2024

**Statements of Assets & Liabilities**  
**For the Year Ended 31st July 2023**

	Opening Balance at 1st August 2022 £	Movement in the year £	Closing Balance at 31st July 2023 £
<b>1 Cash Funds</b>			
NatWest current ****2033	6,825	-1,202	5,623
NatWest reserve ****2041	1,044	147	1,190
NatWest current ****2510	1,381	992	2,373
Petty Cash	0	0	0
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<b>Total Cash Funds</b>	<b>9,250</b>	<b>-64</b>	<b>9,187</b>

<b>2 Assets</b>	2023 £	2022 £
Furniture & Equipment	12,000	12,000
Rent	0	0
<b>3 Liabilities</b>	2023	2022
Rent	1,170	1,106
HMRC PAYE & NIC	150	150
Insurance	0	0
MISC.	548	851
Independent Examinations Fee	500	1,000
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	<b>2,368</b>	<b>3,107</b>

Approved..... 

~~Mrs H Etwell~~ Mrs L Pettit

Trustee

Approved..... 

Mrs A Briggs

Trustee

**Receipts and Payments Account**  
**For the Year Ended 31st July 2023**

	2022-23		2121-22	
	£	£	£	£
<b>Receipts</b>				
Fees Non EYEE		17,754		18,514
EYEE Fees		63,420		55,577
HMRC Grant		0		308
MISC.		146		4,000
Fund Raising event		2,319		356
Donations		780		0
<b>Total Receipts</b>		<b>84,420</b>		<b><u>78,756</u></b>
<b>Payments</b>				
Wages and Contractors	65,512		60,131	
Rent	12,560		11,062	
Telephone	1,348		1,187	
Payroll services	912		527	
Equipment	780		51	
Cleaning and Hygiene	197		315	
Consumables	0		268	
Resources	29		116	
General Administration	245		320	
Sundries	18		634	
Uniform	323		91	
Christmas Gifts	0		62	
Fundraising	1,135		555	
Insurance	503		454	
Training	192		0	
Membership	228		0	
Accountancy/Independent Examination	500		500	
<b>Total Payments</b>		<b><u>84,483</u></b>		<b><u>76,275</u></b>
Surplus/ (Deficit) for the Year		<b><u>-63</u></b>		<b><u>2,480</u></b>
Funds brought forward as at 1st August		9,250		<u>6,770</u>
Funds carried forward as at 31st July		<b><u>9,187</u></b>		<b><u>9,250</u></b>

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