

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Legal and administrative information

Charity Number

1032801

Financial Year

1 September 2023 to 31 August 2024

Trustees at 31 August 2024

Margaret Ryan – Chairperson (appointed 18 November 2021)
Rachel Healy – Treasurer (appointed 18 November 2021)
Tonya Ouaddane - Manager (appointed 28 January 2016)
Annelise Gamper – General Member (appointed 11 December 2017)
Kate Aldridge – General Member (appointed 1 November 2018)

The existing trustees appoint new trustees following the provisions laid out in the organisation's Constitution.

Legal Status

Unincorporated Charity

Governing

PLA Model Constitution adopted 21 January 2016

Objectives

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

Correspondence Address

West Green Playgroup
21a Apple Tree Road,
Tottenham
London N17 6PJ

Independent Examiner

Holder & Combes Accounting Ltd
Association of Chartered Certified Accountants
117 Farringdon Road
London EC1R 3BX

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The Trustee Report

The Committee has pleasure in presenting their report, together with financial statements for the period ended 31 August 2024.

The most recent document constituting the playgroup was signed on 21 January 2016. As a member of the Pre-School Learning Alliance, membership number 23785, the playgroup follows its publication guidelines.

The principal activity of the trust is the provision of pre-school playgroup activities.

The West Green Playgroup offers a safe and welcoming place for children between 2 and 5 by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. The Playgroup also encourages the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Main fundraising activities

The West Green Playgroup relies on the money raised through our fundraising efforts to purchase or replace most of the toys and equipment the children use. It is the parents and carers contribution to events that dictate their success.

During the year the Playgroup fundraising events included Christmas Decorations, East Egg Hunt, Photos, and a Summer Fayre.

Organisation and Management

The charity is managed by a Management Committee which would normally meet regularly, at least 6 times a year, to ensure that the Playgroup complies with its aims and is properly managed. The Committee Members are normally elected at the Annual General Meeting and hold office for one year but are able to stand for re-election unless a member has served for ten consecutive years.

Trustee Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements each year in accordance with the current regulations. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the year. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Financial Review

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011. Therefore, the surplus shown on the Income and Expenditure Account of £22,288 (2023: £40,506) does not take account of any liabilities that may be owed by the Playgroup or amounts due to the Playgroup at the period end. The surplus is in line with the expectations of the Trustees, and the Trustees are now in a position to hold sufficient reserves to cover variable running costs for at least 6 months and to have a contingency for repairs and maintenance to the nursery building and any other emergencies.

The playgroup continues to be run on a not for profit basis, with any surplus to be ploughed back to pay for running costs and resources.

Signed on behalf of the Trustees

Margaret Ryan
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Date

18/6/2025 | 16:59 BST
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WEST GREEN PLAYGROUP

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Independent examiner's report to the Trustees of West Green Playgroup

I report on the accounts of the West Green Playgroup for the year ended 31 August 2024, which are set out on pages 1 to 5.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

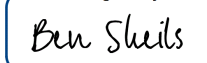
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:


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Name: Ben Sheils FCCA

Relevant professional qualification or body: ACCA

Address: 117 Farringdon Road, London, EC1R 3BX

Date: 19/6/2025 | 10:26 BST

WEST GREEN PLAYGROUP**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024**

	2024	2023
INCOME RESOURCES FROM GENERATED FUNDS		
<u>Activities for generating funds</u>		
Donations and Fundraising	327	2,986
<u>Investment income</u>		
Bank interest	575	176
INCOME RESOURCES FROM CHARITABLE ACTIVITIES		
Grants	145,023	107,743
Fees	93,110	115,820
Sundry income	2,987	1,847
	<u>241,120</u>	<u>225,410</u>
TOTAL INCOME RESOURCES	242,022	228,572
COSTS OF GENERATING FUNDS		
Advertising/fundraising	<u>-</u>	<u>-</u>
CHARITABLE ACTIVITIES		
Salaries	153,208	129,098
Pension costs	2,590	2,289
Agency costs	9,936	-
Premises costs	15,293	12,044
Training	1,403	825
Sundries	9,558	4,016
Insurance	-	1,327
Cleaning	1,650	1,381
Postage, phone, internet and stationery	2,435	1,755
Supplies and equipment	11,129	10,219
Travel, outings and activities	6,898	5,255
Garden project	-	13,393
Depreciation	1,129	2,433
	<u>215,229</u>	<u>184,035</u>
GOVERNANCE COSTS		
Accountancy fee	1,440	1,320
Ofsted/DBS	152	289
Legal and professional fees	2,913	2,422
	<u>4,505</u>	<u>4,031</u>
TOTAL RESOURCES EXPENDED	219,734	188,066
NET INCOME FOR THE YEAR	<u>22,288</u>	<u>40,506</u>
TOTAL FUNDS BROUGHT FORWARD	171,082	130,576
TOTAL FUNDS CARRIED FORWARD	<u>193,370</u>	<u>171,082</u>