

**CENTRAL PRE-SCHOOL**  
Robert Le Kyng Children's Centre Building  
Westcott Street

Swindon

**TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**31ST AUGUST 2020**

**Central Pre-School  
Contents  
For the year ending 31st August 2020**

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**Central Pre-School  
Legal and Administrative Information  
For the year ending 31st August 2020**

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Central Pre-School is a Registered Charity and a member of Ofsted. This report applies solely under the Charity Commission's legislation.

**Registered Charity Number:** 1032718  
**Registered Ofsted Number:** EY492977

**Registered Office:** 144 Kingshill Road  
Swindon  
SN1 4LW

**Trustees:** Rebecca Davies — Chairperson  
Claire Lewis - Secretary  
Jai Midwinter

**Bankers:** HSBC  
Unit 6, The Lock  
Canal Walk  
Swindon  
Wiltshire

**Accountant:** Tom Absalom AATQB  
6 Otter Way  
Royal Wootton Bassett  
Swindon  
SN4 7SH

Trustees' Annual Report for the period

From 01/09/2019 to 31/08/2020

Charity name: CENTRAL PRE-SCHOOL

Charity registration number: 1032718

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children, primarily under statutory school age, from the age of 2 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Offering appropriate play, education and care facilities for children aged 2-4 in a safe, secure, and stimulating environment, whatever their race, culture, religion, means or ability.  We offer affordable after school or wrap around care to any child attending the setting and the local primary school.  We aim to enhance their development and education by encouraging learning, self-confidence, and independence. We offer a varied curriculum that supports children's individual needs, encouraging them to meet their own unique goals.  Meeting the needs of any child with special educational needs, and supporting the families as needed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have been advised under guidance of public benefit which is to serve families and their children with access to Early Years provisions.
Contribution made by volunteers	Para 1.38	All staff and trustees offer their time for free to improve the setting and to run fundraising events in order to raise funds for the setting.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Central Pre-school tries to arrange as many fundraising activities as possible, this year we have had a Bags2School collection, Central Showcase, which was a new event and although small, it was very successful and enjoyed by all, Christmas disco, Christmas concert and a valentine's disco. We also arrange school photographs which raise a very small amount.</p> <p>Unfortunately, the summer events couldn't go ahead as usual this year because of the Covid-19 pandemic.</p> <p>We chose to join an Education Strategy Partnership (ESP) which is made up of selected local pre-schools, primary schools, and secondary school. We work collaboratively to respond to our community's needs. As a group, we are committed to improving learning outcomes for over 3000 students. We focus on strategies to improve teaching and learning including:</p> <ul style="list-style-type: none"> <li>Transition projects</li> <li>Leadership management</li> <li>Governance</li> <li>SEND</li> <li>Business Management</li> <li>Bespoke support</li> </ul> <p>This year we have been focussing on the upkeep of the building and renewing old, tired or broken resources.</p> <p>We are very passionate about celebrating all the different cultural festivals. We buy resources for the children to make special items to take home, and for all that attend to learn about the many different festivals celebrated by our diverse range of families.</p> <p>We continued to use ParentMail as our communication tool, encouraging all parents/carers to sign up and receive their letters via the app.</p>
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**Achievements and Performance (Continued)**

<p>Continued</p> <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>We once again enjoyed our annual trip to the cinema with another pre-school, giving all children the opportunity to enjoy a new lived experience and to give gifts to other children, this is especially valuable to those less privileged children that may not be able to do this due to home life and low incomes.</p> <p>During the Covid closure we needed to make the building Covid safe for those that returned, therefore we needed to modify a few things and do some extra work inside and outside of the building.</p> <p>During the Covid closure staff made regular contact with their key children and sent home resource packs to keep</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>We were able to do some of our usual fundraising activities but due to Covid, we didn't do as much as in previous years.</p> <p>We were very happy with the events that did take place and have plans for bigger and better in years to come.</p>

**Financial Review**

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>We have managed to build a healthy reserve this year, we have been strict with spending and had planned to spend a large sum on the garden project in the summer, sadly this didn't happen due to the Covid restrictions.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>We have a reserve of funds in the event of low numbers at the start of the year which is very common. We also have a reserve in case of redundancies.</p>

Financial Review (Continued)

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Due to the Covid pandemic, numbers appear to be low for the upcoming year, however, we are confident these will rise. With the reserves held, and our fantastic staff and management team, we are confident that the Pre-school will continue to thrive.
The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income is from Government Early Years Education funding. As well as this we charge a consumable fee of 50p per session to each child attending.  We also invoice for any non-funded hours and the breakfast and after school club.  We also hold fundraising events.

Structure, Governance and Management

Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at AGM
Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees and committee members complete an enhanced volunteers DBS check, and an EY2 form through Ofsted. Online training is provided for all trustees through PSLA. All trustees sign a confidentiality policy.

Reference and administrative details shown on page 1 of the accounts

This report was approved by the Trustees on 27.9.21

Signed by: [Signature]  
Signed by: [Signature]  
Signed by: .....

Date: 27/9/21  
Date: 29/9/21  
Date: .....

### Independent Examiner's Report to the Trustees of Central Pre-School

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 August 2020 which are set out on pages 7 - 10.

#### Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Tom Absalom  
(Tom Absalom, Audit and Accounts Assistant)

Date: 29.9.21

The Central Pre-School  
 Summary Income and Expenditure Account  
 for the Year ending 31st August 2020

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	Notes to the Accounts	2020		2019	
		£	£	£	£
<b>Income</b>					
Grants		192,801		165,150	
Fundraising, Fees & Other Income		34,585		35,159	
Interest		6		6	
	2		227,392		200,315
<b>Less Expenditure</b>					
	3				
Gross Wages, NI & Pensions		146,071		162,628	
Rent		22,656		20,870	
General Office & Admin Expenses		1,157		1,855	
Premises Expenses		2,999		6,139	
Misc Fees & Courses		1,722		870	
Educational Fees & Expenses		478		2,066	
Hospitality, Sports & Entertainments		0		644	
Professional Fees & Insurances		1,373		3,700	
Depreciation	4	3,522		3,301	
Bank Charges		-		-	
			179,978		202,073
Surplus/(Deficit) Funds			<u>47,414</u>		<u>(1,758)</u>

All income is unrestricted funding (2019 same).

The Central Pre-School  
 Summary Income and Expenditure Account  
 as at 31st August 2020

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	Notes to the Accounts	2020		2019	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Fixed Assets	4		3,413		6,935
<b>Current Assets</b>					
Cash in Hand		51		4,801	
Cash at Bank		72,708		6,700	
Stock - Uniform		-		-	
Debtors & Prepayments	5	<u>567</u>		<u>1,601</u>	
			<u>73,326</u>		<u>13,102</u>
<b>Total Assets</b>			76,739		20,037
Creditors falling due within 1 year	6		10,888		1,600
<b>Net Assets</b>			<u>65,851</u>		<u>18,437</u>
<b>Supported by Funds</b>					
Brought Forward			18,437		20,195
In Year			47,414		(1,758)
Carried Forward			<u>65,851</u>		<u>18,437</u>

**1 Accounting Policies**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the entity and is rounded to the nearest £.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures & Fittings	-	20% Straight line basis
Computer Equipment	-	20% Straight line basis

**Taxation**

The Central Pre-School is a registered charity that is exempt from taxation in accordance with the provisions of Section 505(1) of the Income and Corporation Act 1988

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

<b>2 Income</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
SBC Grants	192,801	165,149
Fees	34,501	33,935
Fundraising	84	1,224
Deposit Account Interest	6	6
	<u>227,392</u>	<u>200,314</u>
<b>3 Expenditure</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Training Courses	375	870
Gross Wages, NI & Pensions	146,071	162,628
Professional Fees & Insurance	1,373	3,700
Mobile Phone & Internet Expenses	1,032	914
Facilities Hire	22,656	20,870
Miscellaneous Equipment	12	14
Printing, Postage & Stationery	-	917
Kitchen & Party Expenses	-	907
Gifts, Hospitality & Entertaining	-	40
Education & Art Support	103	819
Health & Safety	-	339
Photo & Sundry Expenses	1,164	109
Cleaning & Premises Expenses	2,987	6,124
Trip Expenses	(48)	111
Depreciation	3,522	3,301
Uniform Expenses	606	383
Travel	125	24
	<u>179,978</u>	<u>202,073</u>

4 Tangible Fixed Assets

	Fixtures & Fittings	Computer Equipment	Total
Brought Forward as at 1st September 2019	14,120	3,492	17,612
Additions in the Year	-	-	-
Disposals in the Year	-	-	-
	<u>14,120</u>	<u>3,492</u>	<u>17,612</u>
<b>Depreciation</b>			
Brought Forward as at 1st September 2019	8,353	2,324	10,677
Depreciation @ 20% Straight Line Basis	2,824	698	3,522
Disposals in the year	-	-	-
	<u>11,177</u>	<u>3,022</u>	<u>14,199</u>
<b>Net Book Value</b>			
as at 31st August 2020	<u>2,943</u>	<u>470</u>	<u>3,413</u>
as at 31st August 2019	<u>5,767</u>	<u>1,168</u>	<u>6,935</u>

5 Debtors & Prepayments

	2020	2019
	£	£
Insurance	446	1,050
Parent mail	121	-
Debtors	-	551
	<u>567</u>	<u>1,601</u>

6 Creditors: Amounts falling Due within one year

	2020	2019
	£	£
Accountancy	300	300
HMRC	1,051	943
Net Wages	9,185	-
Pension	352	357
	<u>10,888</u>	<u>1,600</u>

**7 Trustees' remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

**8 Related party disclosures**

During the year, there were no related party disclosures to note