



Gorran Pre School hoglets

Committee AGM Meeting

Tuesday 7th March 2023

Minutes

Present: Michelle Beard, Sue Bunney, Lesley Potheary, Aimee Dedman, Lisa Danks, Carolyn Fox.

1. Apologies - none
2. The minutes from the last years meeting were agreed and no matters arising.
3. Chair persons past year report.

(See attached) SB started off by saying that we have had a successful past 12 months with numbers of children increasing. We were proactive with getting the defib placed at school. We will be continuing with the beach cleaning rota which CF is organising. A massive thanks to her for her support with this. Thanks also goes out to AD, SN and Hugh for their efforts with the Santa sleigh.

SB thanked all the staff for 'holding the fort' while the manager MB was away. All have done a brilliant job and it is much appreciated, especially AD for taking on the managers role during this time. Leigh has been with us for many years and is an excellent practitioner and a valued member of staff. SB also highlighted at how impressed she is with SN who has adapted to her role and has become a valued member of the team. Also thanks to LP who is, as always, efficient with looking after our finances.

SB stated at how amazing the setting is looking now both indoors and out. The refurb of the building has helped to keep the children warm during the winter months. SB mentioned about the fact the preschool is in a prim location being on the school grounds. This will help the children transition to the big school easier.

SB closed her statement by saying that she has been the chair for the preschool for 7 years and she feels its now her time to stand down and pass the reins onto the next person. She has enjoyed meeting all the children and watching them all develop and move on.

4. Secretary's past year report.

JC sent in a report with SB (See attached) to state that preschool has continued to develop its activities for all the children. The children are encouraged to experiment and participate in a varied programme of learning

projects. Over 2022 the preschool has been fortunate to receive donations and funding from a variety of sources. JC thanked everyone for their hard work and wished everyone well for the future. JC has taken this opportunity to formally step down as secretary. She hoped that the role can be filled by someone closer to the day to day running of the preschool.

5. Treasurers past year Report.

LP reported that currently there is £25,859 in the bank. The accounts have been signed off by the Tim Allen. We have had a slightly higher outgoing for Play equipment recently. Please see attached.

6. Preschool Leaders Past Year report.

Leaders Past year report. MB started off by saying that we are now at full capacity and we even have a waiting list! Thanks to AD, Leigh, SN, LD for looking after the preschool while she was off. With the main thanks going to AD who pulled it out the bag! We had a child protection issue which arose during my absence and AD held it professionally. She communicated with other Agencies. We have Mothers Day coming up soon. We had a visit from Early Years and they are impressed with everything we are doing. Thank you to SB for being there for us over the years.

7. Key Decisions Committee Vote.

Position	Nominee	Proposer 1	Proposer 2
Chair	Carolyn	Michelle	Lesley
Secretary	Lisa	Aimee	Lesley
Treasurer	Lesley	Lisa	Carolyn

8. Any other Business

Committee members for the next year:

Aimee Dedman, Michelle Beard, Lisa Danks, Carolyn Fox, Lesley Potheary, Sam Noott

9. Date of next AGM. **TBC** (any quick decisions will be dealt with via email)

Gorran Pre-school
Registered charity Number 1032416
Income and Expenditure Account
For the year ended 31st July 2022

			<u>2021</u>	
Income				
Subscriptions and Funding	81,753.73		70,802.92	
Donations	517.02		2,313.98	
Defibrillator fund	3,826.59		-	
Fund-raising	1,791.50		447.91	
Grant for cloakroom repairs	-		9,600.00	
Maternity/Sick pay funding	5,947.05		3,723.37	
CJRS Furlough support	-		2,231.55	
Miscellaneous	<u>2.31</u>	93,838.20	<u>553.96</u>	89,673.69
Expenditure				
Play Equipment & Consumables	14,894.15		4,333.32	
Defibrillator purchase and monitoring	2,828.00		-	
Provisions & Cleaning	3,900.26		1,551.36	
Uniform	441.89		526.09	
Fund-raising costs	250.58		-	
Entertainment & trips	535.98		394.10	
Staff Costs	63,270.39		58,896.73	
Rent & Repairs	6,180.00		12,050.00	
Subscriptions	101.88		139.38	
Courses & Ofsted fees	102.00		157.70	
Postage, Stationery & Telephone	1,463.75		2,386.34	
Insurance	1,504.17		50.00	
Miscellaneous	<u>19.47</u>	95,492.52	<u>21.84</u>	80,506.86
Excess of (Expenditure over Income)/ Income over Expenditure for the year		<u>(1,654.32)</u>		<u>9,166.83</u>
Reserves brought forward		<u>25,859.01</u>		16,692.18
Reserves carried forward		<u><u>24,204.69</u></u>		<u><u>25,859.01</u></u>
Represented by :				
Cash at Bank		24,091.73		25,836.36
Cash in Hand		<u>112.96</u>		<u>22.65</u>
		<u><u>24,204.69</u></u>		<u><u>25,859.01</u></u>

Independent Examiner's Report

I have examined the accounting records of Gorran Preschool and confirm that the above account is in accordance therewith.

TAL

T Allen FCA
Chartered Accountant

Date: *9/1/2022*

Bennett Jones & Co.

CHARTERED ACCOUNTANTS

MAX SPENCE
REBECCA GEORGE
TIM ALLEN

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9th January 2023

G76/TA/EH

Mrs L Potheary
Farleigh
GORRAN
St. Austell
PL26 6HW

Dear Lesley

2022 Pre-School Accounts

Please find enclosed two copies of the signed Accounts for Pre-School in respect of the year ended 31st July 2022.

As you will be aware, there was an excess of spending over income during this year, and although comparison with 2021 will be affected by the pandemic, there was a large increase in the costs of Play Equipment and Consumables. The overall deficit is shown on the accounts but I would point out that Pre-School now has a Restricted Fund in respect of the money raised for the Defibrillator.

You may already be aware that when a charity raises money for a particular reason or project, those funds cannot be applied to the general operation of the charity's aims, they must be restricted solely to the purpose specified. Looking at the £3,826 raised, £2,828 has been applied to the purchase and monitoring service, leaving £998 of Restricted Fund carried forward in the charity reserves. Please make sure that future expenditure for the Defibrillator is clearly identified so that we can allocate the spending against this specific reserve.

If you have any questions, or require further copies of the accounts, please let me know.

Yours sincerely



Tim Allen

Encs

Also at Bodmin