

Charity registration number 1032239

LOWER WILLINGDON PRE-SCHOOL NURSERY
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

LOWER WILLINGDON PRE-SCHOOL NURSERY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

S Winter
N Gordon
A Francis
H Elmer
K Adams
L Doughty-Lee
D Field
H Miller-Cook
G Game
S Hammond
J Jones
D Broady

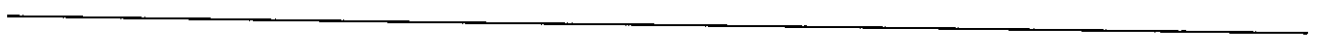
(Appointed 24 November 2022)

Charity number

1032239

Independent examiner

Oliver Read FCCA ACA
James Todd & Co Limited
1 & 2 The Barn Oldwick
West Stoke Road
Lavant
Chichester
West Sussex
PO18 9AA



LOWER WILLINGDON PRE-SCHOOL NURSERY

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LOWER WILLINGDON PRE-SCHOOL NURSERY

MANAGER'S REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

This year Lisa Pack (Deputy Manager – SENCO) returned from her maternity leave on reduced hours and therefore she has temporarily stepped down from the deputy manager role, but is continuing as the SENCO in a shared capacity for this academic year. All other staff have continued with their roles with Shelley Rhodes continuing as the Deputy Manager.

The pre-school continues to work very closely with the school and the transition visits returned to starting in January again this year, where the older children still managed to have opportunities to go over to school. All children started visiting the school every other week until Easter, where they then all went weekly to see the school environment. As always, it was a valuable experience for the children to see the school activities and become accustomed to the routines in the school. This gave all the children, regardless of whether or not they were going to Willingdon Primary School, the chance to familiarise themselves with expectations of being at 'big school'.

I have to give thanks to the staff who continued to make the setting a calm and welcoming place. We again found that many children started with us who have never been away from their parents, and had had limited experiences with other groups. The children settled and did exceptionally well under the expertise and strong leadership of the team whom I am always grateful to.

We have had an additional expense this year in having to replace the external fencing around the setting as much of it had become rotten and therefore was becoming unusable as a safe boundary for the children. This was successfully completely during a period of time that did not affect the children and did not impact the running of the setting which was ideal.

Finally, as ever, I have to give thanks to the committee this year. They have continued to support me and the setting with any decisions that have been needed via both Zoom and face to face meetings. It was amazing to go back to some more normal fundraising events this year too. Debbie continues as the chair to oversee the setting and all that goes on with the development of it. She always has the best interest of the children, staff and setting at the heart of her decisions ensuring it remains the best that it can be. Huge thanks must go to her for her ongoing support.

I can confirm that the trustees believe that there are no material uncertainties regarding the charity's ability to continue as a going concern.

Thanks must also go to Paula Morris for continuing to be the Financial Clerk. She continues to really support me in the month to month running of the finances in the setting, often chasing up any unpaid invoices.

D Broady
Chairman

Date: 24 November 2023

LOWER WILLINGDON PRE-SCHOOL NURSERY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their annual report and financial statements for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Financial review

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Structure, governance and management

The charity was established by a charitable trust deed on the 29th of October 2014.

The trustees who served during the year and up to the date of signature of the financial statements were:

S Winter	(Appointed 24 November 2022)
N Gordon	
A Francis	
H Elmer	
K Adams	
L Doughty-Lee	
D Field	
H Miller-Cook	
G Game	
S Hammond	
J Jones	
E Sewell	(Resigned 29 November 2022)
D Broady	

Recruitment and appointment of trustees

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

LOWER WILLINGDON PRE-SCHOOL NURSERY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees' report was approved by the Board of Trustees.

Mrs D Broady
Trustee

24 November 2023

LOWER WILLINGDON PRE-SCHOOL NURSERY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LOWER WILLINGDON PRE-SCHOOL NURSERY

I report to the trustees on my examination of the financial statements of Lower Willingdon Pre-School Nursery (the charity) for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Oliver Read FCCA ACA
James Todd & Co Limited
1 & 2 The Barn Oldwick
West Stoke Road
Lavant
Chichester
West Sussex
PO18 9AA
England

Dated: 19 February 2024

LOWER WILLINGDON PRE-SCHOOL NURSERY

STATEMENT OF FINANCIAL ACTIVITIES RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022	
	£	£	£	£
Incoming Receipts				
Breakfast Club				
		28,242		33,691
Lunch Club		5,352		
After School Club		38,107		37,205
Fund Raising				
Sports Day				
	337		192	
Hats, T-Shirts and Book sales				
	512		730	
Photographs				
	192		648	
Trips and Christmas party				
	980		258	
Christmas and Summer Fairs				
	2,692		1,018	
Music in the Park				
	286		415	
Miscellaneous				
	912		1,372	
		<hr/>		<hr/>
		5,911		4,633
Other Receipts				
Bank interest received				
	175		10	
Mother and Toddlers' group				
	1,067		613	
Government and other grants				
	500		2,250	
Nursery subscriptions and fees				
	109,314		126,214	
Donations and Gift Aid				
	-		325	
		<hr/>		<hr/>
		111,055		129,412
Total Incoming Receipts		<hr/>		<hr/>
		188,666		204,941
		<hr/>		<hr/>

LOWER WILLINGDON PRE-SCHOOL NURSERY

STATEMENT OF FINANCIAL ACTIVITIES RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022	
	£	£	£	£
Outgoing Payments:				
Classroom activities		222		2,482
Mother and Toddlers		1,208		364
Insurance		3,597		676
Cleaning		2,843		2,845
Gifts, Parties and Outings		727		436
Milk, Tea, Coffee and water		828		615
Miscellaneous		4,121		2,641
Printing, Postage, Stationery and Advertising		1,242		1,201
Hire of Hall, stalls and rent		175		133
Telephone and internet		635		614
Toys, books and equipment		962		999
Training		692		818
Staff wages and pensions		186,327		181,002
Light, heat and water		3,367		2,027
Fixtures and fitting additions		-		100
Cost of Hats, T-shirts and books sold		266		611
Repairs and maintenance, building expenses		4,176		1,082
Computer costs		2,750		2,662
Independent Examination		990		900
Legal Fees		331		-
After school & breakfast club expense		1,605		1,895
Bank charges		-		1
Depreciation		10,108		4,515
Loss on Disposal of Assets		3,222		-
Total Payments		<u>230,395</u>		<u>208,619</u>
Excess of Payments over Receipts		(41,728)		(3,678)

LOWER WILLINGDON PRE-SCHOOL NURSERY

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	11		92,562		105,892
Current assets					
Cash at bank and in hand		60,871		59,230	
Net current assets			60,871		59,230
Total assets less current liabilities			153,433		165,122
The funds of the charity					
Unrestricted funds			153,433		165,122
			153,433		165,122

The financial statements were approved by the trustees on 24 November 2023

Mrs D Broady
Trustee