



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|--------------|--------------|-----------|-----------------|--------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month Sep | Year 2023 | | Day 31 | Month Aug | Year 2024 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

| |
|--------------------------|
| VINTERS ROAD |
| MAIDSTONE |
| KENT |
| Postcode ME14 5DX |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Kerrie Webster | Chair | | |
| 2 | Rosella Vito | Treasurer | | |
| 3 | Rebecca Sapsford | Secretary | | |
| 4 | Alice Howe | Parent | | |
| 5 | Bethany Perkins | Parent | | |
| 6 | Trudi Kitney | Manager | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
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| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | EARLY YEARS ALLIANCE |
| How the charity is constituted (eg. trust, association, company) | PRE-SCHOOL LEARNING ALLIANCE CONSTITUTION |
| Trustee selection methods (eg. appointed by, elected by) | ANNUAL GENERAL MEETING HELD IN OCTOBER 2024 |

Additional governance issues (Optional information)

| | |
|--|--|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | <p>Trinity pre-school adopts the policies and procedures as advised by the Early Years Alliance (EYA), Ofsted and the local authority. These are adapted as appropriate to meet the operational needs of the pre-school.</p> |
|--|--|

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

| |
|---|
| <p>The aims of the pre-school are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups</p> |
|---|

The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

The pre-school achieves its aims by:

- a) Offering appropriate play, education and care facilities, family learning and extended hours groups together with the right of parents to take responsibility for and to become involved in the activities of such groups. Ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area;
- c) Instigating and adhering to and furthering the aims and objectives of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As an Outstanding pre-school, the team, under strong professional management, continues to ensure that the facilities and services offered are refreshed and enhanced to continue to provide stimulating indoor and outdoor learning environments and resources to offer the children greater opportunities to explore and learn about themselves and the world around them.

The Pre-School supports all staff to maintain a higher standard of professional service through continuous training and personal development.

Further details can be found at www.trinitypreschool.org.uk

Section E

Financial review

Brief statement of the charity's policy on reserves

Trinity Pre-School maintains a reserve of funds to:

- a) meet all liabilities for staff, property and equipment; and
- b) to fund enhancements to services as required by legislation or demand from the local community

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

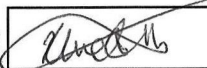
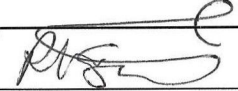
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | KERRIE WEBSTER | R SARSFORD |
| Position (eg Secretary, Chair, etc) | CHAIRPERSON | SECRETARY |
| Date | 24/02/25 | 24/2/25 |



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|------------------------|
| Charity Name TRINITY PRE-SCHOOL | No (if any) 1032199 |
|---|------------------------|

CC16a

Receipts and payments accounts

| | | | |
|--------------------------------|---------------------------------|-----------|-------------------------------|
| For the period from | Period start date 01/09/2023 | To | Period end date 31/08/2024 |
|--------------------------------|---------------------------------|-----------|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Fee Income from Local Authority | 245,242 | - | - | 245,242 | 146,920 |
| Fee Income from Parents/Carers | 15,604 | - | - | 15,604 | 17,280 |
| Grants | 1,000 | - | - | 1,000 | - |
| Sales/Fundraising/Donations | 3,304 | - | - | 3,304 | 2,535 |
| Refunds/Miscellaneous | 40 | - | - | 40 | 228 |
| Bank Interest | 944 | - | - | 944 | 440 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 266,134 | - | - | 266,134 | 167,403 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 266,134 | - | - | 266,134 | 167,403 |
| A3 Payments | | | | | |
| Gross Wages (inc. Pension) | 176,479 | - | - | 176,479 | 159,349 |
| Staff Training | 275 | - | - | 275 | 1,392 |
| Premises/Business Running Costs | 22,940 | - | - | 22,940 | 27,514 |
| Ofsted/PLA/ICO/PPL Subscriptions | 425 | - | - | 425 | 197 |
| Payroll/Admin/Accounts Services | 8,207 | - | - | 8,207 | 9,791 |
| Fundraising | - | - | - | - | 36 |
| Equipment (Capital) | 1,456 | - | - | 1,456 | - |
| Other (Refunds/Sundries/Travel) | 1,126 | - | - | 1,126 | 479 |
| | - | - | - | - | - |
| Sub total | 210,908 | - | - | 210,908 | 198,758 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 210,908 | - | - | 210,908 | 198,758 |
| Net of receipts/(payments) | 55,226 | - | - | 55,226 | 31,355 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 85,601 | - | - | 85,601 | - |
| Cash funds this year end | 140,827 | - | - | 140,827 | 31,355 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Current & Cash Accounts | 24,698 | - | - |
| | Savings Accounts | 116,129 | - | - |
| | | - | - | - |
| | Total cash funds | 140,827 | - | - |

(agree balances with receipts and payments account(s))

OK
OK
OK

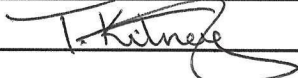
| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|--------------------------------|-----------------|-----------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|--------------------------------|-----------------|-----------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|------------------------------------|--------------------------|------------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| | | |
|---|--------------|------------------|
| Signature | Print Name | Date of approval |
|  | TRUDI KITNEY | 24/3/25 |



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
TRINITY PRESCHOOL

**On accounts for the year
ended**

31 AUGUST 2024

**Charity no
(if any)**

1032199

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

K. Rolfe

Date:

24/3/25

Name:

KIM ROLFE

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address: 30 MILSTEAD CLOSE
MAIDSTONE
KENT ME14 5PA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

