



Trustees' Annual Report for the period

From 05/04/2020 Period start date to 04/04/2021 Period end date

Charity name: Lilliput Preschool

Charity registration number: 1032068

Objectives and Activities

SORP reference	Para 1.17	Summary of the purposes of the charity as set out in its governing document	Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.
	Para 1.17 and 1.19	Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit
	Para 1.18	Trustees have complied during their duties with regard to the commissions public benefit guidance.	
		Education / Training / Childcare	We aim to provide good quality, high standard, and affordable childcare. Employment opportunities for local residents

Achievements and Performance

SORP reference		Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.
	Para 1.20	Working in partnership with parents and families. Working with local agencies, professionals, schools and children centre. Providing employment opportunities as well as training and education for staff that wish to access it. Improving outcomes for children, identifying problems early and referrals to appropriate interventions.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Small profit this year, however not enough to cover previous years losses. Also impact of COVID will not be evident until next year. Reserves remain untouched however could do with increasing to provide a sufficient cushion
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of emergencies such as repairs to buildings, staff redundancies and other such expenses. Additional costs such as renewal of lease and planning permission.
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Staff were given a raise in line with minimum wage this year and those above have also had a rise. This is important to maintain staff retention and morale. Minimum wage is due to increase again by a large jump in April 2022 and we must be aware of the impact of this. We hope to increase our reserves this year as the building is aging and most things are outside of any guarantees. To help cover anticipated repair costs.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Free Early Education funding 3 and 4 year olds universal and extended Early Years Free for Two funding scheme
A description of the principal risks facing the charity	Para 1.46	Raising staff costs are putting more pressure on the need to keep admissions higher and maintained. Our building is getting older and will need additional maintenance. A need to increase our reserves and potentially dip into them if needed. Difficulties in recruiting committee members. Early years funding rates low and unable to anticipate future rates due to variations in deprivation rates and no formula available to plan.
Other		Plan to review finances at 6 months and measures to be taken if needed.

Structure, Governance and Management

Description of charity's	
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trusts:

Para 1.25	Pre-school Learning Alliance constitution	Ofsted	Pre-school Learning Alliance constitution
Para 1.25	Pre-school Learning Alliance constitution	Unincorporated	The committee are volunteers from the local community. Members are elected by the committee.
Para 1.25	Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		

Reference and Administrative details

Charity name	Lilliput Pre-school
Other name the charity uses	
Registered charity number	1032068
Charity's principal address	Military Road Canterbury Kent CT1 1PA

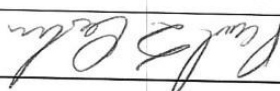

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Paul Carolan	Chair	2015 - Present	
2 Lynda Logan	Treasurer	2015 - Present	
3 Sam Davis	Secretary	2016 - Present	
4 Caroline Tong		2015 - Present	
5 Maria George		2017 - Present	
6 Helen Catmull		2017 - Present	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		Full name(s)	PAUL J. CAROLAN	Position (eg Secretary, Chair, etc)	CHAIR
			LYNDA SUSAN LOGAN		TREASURER
Date	09/12/2021				

INCOME	
£ 21,659.22	Funding for Free Entitlement 2 yrs
£ 85,084.70	Funding for Free Entitlement 3 & 4 yrs
£ -	Special Educational Needs Inclusion Fund (SENIF)
£ -	Disability Access Fund (DAF)
£ 3,131.24	Early Years Pupil Premium (EYPP)
£ 16,743.73	Covid Grants
£ -	Training
£ 72.30	Other
£ 1,050.00	Leadership Funding
£ 3.16	Interest from savings account
£ 127,744.35	TOTAL INCOME (a)

EXPENDITURE	
£ 72,045.93	Total Staff Costs
£ 117.00	Training
£ 3,654.13	Pension
Premises Costs	
£ 4,075.11	Rent/Mortgage
£ 1,674.54	Utilities (electric, gas, water)
£ 594.76	Maintenance (fire checks, PAT testing)
£ 335.02	Waste Disposal
£ -	Planning / Legal Fees
Insurance Costs	
£ 1,885.25	Public Liability & Employer Liability
£ -	Building and/or contents
£ -	Other (please specify)
Admin Costs	
£ 1,115.29	Telephone / Mobile / Internet
£ 739.69	Stationery, Photocopying & Postage
£ 479.76	Lease Equipment (chip n pin, photocopier)
£ 205.20	Accountant
£ 35.00	Information Commissioners Office (data protection)
£ 371.29	Payroll / bank charges
£ 52.00	DBS checks
£ 319.42	Registration & Inspection (Osted, PLA, companies house)
£ 108.12	Secure email Subscription
£ -	Petty Cash
£ 5,774.05	HMRC
Activities & Materials Costs	
£ 3,668.70	Play Equipment (non capital)
£ 391.66	Consumables (paint, glue, glitter, paper, first aid stock)
£ 303.12	Food & Drink
£ 805.30	Cleaning Materials
Volunteer Expenses	
£ -	Travel Reimbursement
£ -	Induction
£ -	Other (please specify)
Advertising Expenses	
£ -	Promotion Costs
£ -	Recruitment Costs
Transport Costs	
£ -	Staff Fuel Reimbursement
£ -	Other (please specify)
£ -	Other (please specify)
Other Costs (please specify)	
£ -	Staff / Childrens Uniforms
£ 88.58	Subscriptions
£ -	Staff / Childrens Activities
£ 120.00	Credit Notes
£ -	please specify
£ 98,850	TOTAL EXPENDITURE (b)
£ 28,895	SURPLUS / (DEFICIT) (= a - b)

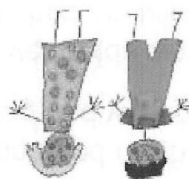
Lilliput Pre-School April 2020 – March 2021

Independent Examination of Accounts carried out by Amanda Taylor of AT
Accounts Ltd

1. Helen Nolan requested my services to complete an independent examination on behalf of Lilliput Preschool.
2. I am a qualified bookkeeper and member of the International Association of Bookkeepers and therefore qualified to carry out the examination.
3. I have no conflict of interests in the Pre-school. I complete the payroll function on a monthly basis but that does not raise a conflict-of-interest problem.
4. I picked September and January and did a check on the transactions. I did not find any material issues with the figures submitted on the spreadsheet.
5. The method of accounting using a spreadsheet is adequate for the level of transactions.

Thursday 9th December 2021

Lilliput Pre-school



Financial report

2020-2021

In your packs you will find a basic financial history graph, our income in blue and expenditure in green and a balance sheet.

As you can see the last four years have been quite difficult for the setting, this is a combination of rising employment costs, costly repairs to the building, renewal of lease and planning permission. In 2018 and 2019 we made a substantial loss. In recent years we have an upward trend and I hope this continues.

Our bank balance on 5th April 2021 was £45,858. This is up on last year however these accounts do not reflect the impact of Covid-19 has had on us. £16,743 is grants comprising of £10,000 from Canterbury City Council and £6,743 via the HMRC furlough scheme. These grants ensured our staff still received wages during closures and reduced numbers of children. I do feel we are on our way to where we like to be to secure our long term sustainability but we must continue to budget effectively.

We have £30,000 in our contingency fund currently held in our savings account. Unfortunately due to the current climate interest rates are very low. The goal is to increase this further to a more realistic amount.

While it looks like we have made a large profit this year, this does not reflect the true picture of an academic year and will be a buffer to get us through the next few terms when the impact of COVID is evident.

We do need to ensure income starts to increase, with large increases to pensions and minimum wage from April 2021, this will impact us greatly in the next few years. The balance sheets are fairly self-explanatory, as always our biggest source of income is Early education funding and largest expense is salaries. We also did not have any fundraising again this year. The accounts have been audited with no problems found by Amanda Taylor at AT Accounts.

2021-2022

I am hopeful while COVID 19 has impacted on the setting we are sustainable, our parents and children are still attending and we are taking enquiries regularly.

The majority of enquiries are for two year olds which makes offering sessions difficult due to ratios. We are hopeful these children will join us in September.

We continue to budget effectively and utilise the EYFP to ensure the children have new equipment and access to different experiences. As always funds are used for the children's education and wellbeing as a priority.

We were successful in our application for a "Contain Outbreak Management Fund (COMF)" from Kent County Council and we have been awarded £2,600 to purchase a garden room for children, staff and parents. We have ordered from a local company and it will be delivered and installed after February 2022 half term.

We also applied for a "Reconnect grant" from Kent County Council, which was unfortunately declined

Competition between settings for children is high, and parents are shopping around. We have increased show rounds where we can and our Facebook page is regularly updated which seems to bring the most traffic. We are ordering new banners for the outside so we are more visible from the road.

I have increased our reserves to £40,000 in the 2021/2022 financial year to be a more realistic contingency fund.

This year we have 34 children, with 5 x FF2, 0 x 30 hours and 25 ¾ year olds. We do not have any 30 hour children currently and FF2 children are lower than in previous years. However we have some new children starting after Christmas.

April 2022 brings a large increase of 55p per hour to minimum wage and with it a hike in pension contributions. Helen asked for a meeting to discuss budgets and salaries with the committee nearer the time.