

## Annual Trustees' Report

### Leeds Templars District Scout Council

Trustees' Annual Report and Accounts for the Year Ended 31st March 2022

#### Trustees

##### **Ex-Officio:**

District Commissioner	Mr C McIntyre
Chair	Mr K Whitfield
Secretary	Mrs M Lindley
Treasurer	Mr J Ashton
District Explorer Scout Commissioner	Ms C Wilson)
District Youth Commissioner	Mr K Mallory

##### **Elected:**

Mrs J Anker  
Mr I Farquharson-Welsh  
Mr R Lindon

##### **Nominated:**

Ms J Brereton  
Ms H Harris

##### **Bankers**

Barclays Bank Plc  
Lloyds Bank Plc  
Yorkshire Bank Plc

##### **Custodian Trustees**

The Scout Association Trust Corporation

##### **District registration number with the Scout Association**

16206

##### **Charity registration number**

1031961

##### **Contact name and address**

Mrs M Lindley  
378 Selby Road, Whitkirk, Leeds  
LS15 0PG

## **Annual Trustees' Report**

### **LEEDS TEMPLARS DISTRICT SCOUT COUNCIL TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022**

#### **Structure, Governance & Management**

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation & Rules of the Association. The District is a trust established under its rules which are common to all Scout Districts. The District is registered with the Charity Commissioners as a registered charity.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association. The Trustees of Leeds Templars District Scout Council are the members of the District Executive Committee which comprises of ex-officio members, members elected by the District Scout Council at the annual general meeting, members nominated by the District Commissioner on an annual basis and co-opted members.

The District Chairman, the District Treasurer, the District Secretary, the District Commissioner, District Youth Commissioner, and the District Explorer Scout Commissioner are ex-officio members. The constitution allows for up to six members of the District Scout Council to be elected and the District Commissioner may nominate up to six members. The number of nominated members must not exceed the number of elected members. A further six members may be co-opted by the District Executive Committee if required. The number of co-opted members must not exceed the number of elected members.

The trustees are responsible for complying with legislation applicable to Charities. This includes the registration, keeping of proper accounts and making returns to the Charity Commission. The trustees are also responsible for safeguarding the assets of the charity and thus for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Objectives and Activities**

The objectives of the District are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as

members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Financial Review**

As can be seen from the accounts presented on the following pages, the District continues to operate in a financially stable and sound manner. We remain in a position to support the development of Scouting across the local area. The accounts have been prepared on a receipts and payments basis and includes the activities of the District Explorer Scout Units reported under "restricted funds". At the end of the financial year income reserves amount to £63,065 (2021 £54,053), of which £16,545 (2021 £17,673) related to reserves in respect of the District Explorer Scouts.

The district's policy on reserves is to hold an amount in reserve that would cover expenditure for approximately twelve months. At present, the District reserve funds are higher than this figure. This is in respect to a key receipt of £8,000 which was the last of the Government's Covid Recovery Grants.

The investment policy of the District is to hold the majority of its liquid assets on a short-term basis using mainstream banks and building societies and the Scout Association Short Term Investment Service\*. A small amount £6,787 (2021 £7,175) is invested through a charity investment fund in bonds and gifts, this investment is held for the medium to long term and as such the risk to the District of the fluctuation in the market value of the investment is minimised.

*\*The SASTIS system is currently under development and therefore obtaining a value for these funds is currently not possible. The money is however secure and will be updated as an addendum to the accounts once the system is completed.*

### **Chairman's Commentary**

We have continued to work in the best interests of the charity, supporting the district as a whole. During this period, we continued to face the lingering effects of the pandemic, but have seen the collaboration between the groups and the district overcome these



challenges. We are fortunate to maintain our financial position, whilst increasing our support of groups and events financially this year. It's great to see the effects and benefits from the money we have spent this year in making Scouting happen in Leeds Templars. We look forward to another fantastic year ahead.

This report and the accompanying accounts were approved by the Trustees on 1<sup>st</sup> September 2022 and signed on their behalf by:

J Ashton  
District Treasurer

M Lindley  
District Secretary

## Leeds Templars District Scouts Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2021	to	3/31/2022	To	3/31/2021
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### Receipts and payments

	21/22 Unrestricted funds £	21/22 Restricted Funds inc. Explorers	21/22 Total Funds	20/21 Total Funds £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>			-	-
Membership subscriptions	24,539	1,082	25,621	24,412
Less: Membership subscriptions paid on (National/County/Area/District)	- 21,761	- 1,696	- 23,457	- 43,955
Net membership subscriptions retained	2,779	614	2,165	19,543
Donations	564		564	13,134
Legacies			-	-
Gift Aid			-	-
Activities	11,967	770	12,737	1,284
Badges and uniforms	2,762	5	2,767	
Other similar income	574		574	84
<b>Sub total</b>	<b>18,646</b>	<b>161</b>	<b>18,807</b>	<b>5,040</b>
<b>Grants</b>				
Maintenance grant	8,000		8,000	
Other grants	-		-	-
<b>Sub total</b>	<b>8,000</b>	<b>-</b>	<b>8,000</b>	<b>-</b>
<b>Fundraising (gross)</b>				
Sale of Badges			-	-
Fundraising	-		-	-
Detail 3	-		-	-
Other fundraising activities	-		-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>				
Bank interest	3		3	29
Building Society interest	50		50	-
The Scout Association Short Term Investment Service			-	-
Property Rent income	-		-	-
Other investment income	-		-	-
<b>Sub total</b>	<b>53</b>	<b>-</b>	<b>53</b>	<b>29</b>
<b>Total Gross Income</b>	<b>26,699</b>	<b>161</b>	<b>26,860</b>	<b>5,011</b>
<b>Asset and investment sales, etc.</b>				
	-		-	-
<b>Total receipts</b>	<b>26,699</b>	<b>161</b>	<b>26,860</b>	<b>5,011</b>

## Leeds Templars District Scouts Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2021	to	3/31/2022		3/31/2021
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### Receipts and payments

	21/22 Unrestricted Funds £	21/22 Restricted Funds inc. Explorers	21/22 Total Funds	20/21 Total Funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Youth programme and activities	10,505	989	11,494	3,506
Adult support and training			-	-
Rent			-	-
Water and Sewerage	125		125	63
Electricity and Gas			-	-
Insurance	1,278		1,278	87
Repairs and Renewals	190		190	1,435
Materials and equipment	1,775		1,775	3
Printing and photocopying and Postage	38		38	373
Contribution to camp costs			-	-
Badges and Uniform	2,021	284	2,305	-
AGM and trustee expenses	126	16	142	10

Donations	500		500	4,396
Admin			-	-
Other costs detail 3			-	-
<b>Sub total</b>	<b>16,559</b>	<b>1,289</b>	<b>17,848</b>	<b>9,873</b>
<b>Fundraising expenses</b>				
Detail 1				
Detail 2				
Detail 3				
Other fundraising costs				
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>16,559</b>	<b>1,289</b>	<b>17,848</b>	<b>9,873</b>
Asset and investment purchases, etc.				
<b>Total payments</b>	<b>16,559</b>	<b>1,289</b>	<b>17,848</b>	<b>13,457</b>
<b>Net of receipts/(payments)</b>	<b>10,140</b>	<b>-</b>	<b>1,128</b>	<b>9,012</b>
Cash funds last year end	36,380	17,673	54,053	44,676
<b>Cash funds this year end</b>	<b>46,520</b>	<b>16,545</b>	<b>63,065</b>	<b>26,208</b>

### Statement of assets and liabilities at the end of the year

	21/22 Unrestricted Funds £	21/22 Restricted Funds inc. Explorers	21/22 Total Funds	20/21 Total Funds £
<b>Cash funds</b>				
Bank current account	18,657	10,942	29,599	8,537
Bank deposit account		5,580	5,580	17,673
Building society account	22,853		22,853	22,803
The Scout Association Short Term Investment Service	5,000		5,000	5,000
Cash/Floats	11	22	33	41
<b>Total cash funds</b>	<b>46,521</b>	<b>16,544</b>	<b>63,064</b>	<b>54,053</b>
<b>Other monetary assets</b>				
Tax claim				
Debts due from the County/Area/District/Group				
Insurance claim				
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>				
STIS				
Quoted investments	6,787		6,787	7,175
Other investments - detail				
<b>Sub total</b>	<b>6,787</b>	<b>-</b>	<b>6,787</b>	<b>7,175</b>
<b>Non monetary assets for charity's own use</b>				
Badge stock	2,225		2,225	1,622
Shop stock				
Other stock				
Land and buildings	267,914		267,914	267,914
Motor vehicles				
Scouting equipment, furniture etc	23,373		23,373	23,373
Other				
<b>Sub total</b>	<b>293,512</b>	<b>-</b>	<b>293,512</b>	<b>292,909</b>
<b>Liabilities</b>				
Accounts not yet paid	-			-
Expenses incurred but not invoiced	-			-
Subscriptions not yet paid	-			-
Loan - detail	-			-
Other liabilities	-			-
<b>Total Assets</b>	<b>346,820</b>	<b>16,544</b>	<b>363,364</b>	<b>354,137</b>

#### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature  
K. Whitfield  
J. Ashton

Print Name  
Kristofer Whitfield - Chairperson  
James Ashton - Treasurer



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Leeds Templars Scout District

**On accounts for the year  
ended**

31/03/2022

**Charity no  
(if any)**

1031961

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 20/01/23

**Name:**

Jayne Harrison

**Relevant professional  
qualification(s) or body  
(if any):**

AAT Level 4

**Address:**

275 Gibson Lane

Kippax

Leeds LS25 7JN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**