

Hermitage Pre-school Playgroup

Registered Charity No: 1031844

Receipts and Payments account for the year ended 31 August 2022

	2022		2021	
	£	£	£	£
Receipts				
Fees				
Session income/fees	13,877		12,632	
Snacks	998		661	
Subscriptions	<u>314</u>		<u>225</u>	
		15,189		13,518
Grants				
CJRS	-		1,182	
Tesco	-		1,000	
Hermitage Parish Council	920		645	
West Berks	<u>54,828</u>		<u>31,652</u>	
		55,748		34,479
Donations		107		462
Fundraising		3,733		3,256
Interest received		3		7
Total Receipts		<u>74,780</u>		<u>51,722</u>
Payments				
Consumables		2,348		747
Equipment and repairs		70		738
Fundraising		630		106
HP INK		218		114
Subscriptions		799		592
Training		556		21
General expenses		694		26
Insurance		747		740
Mobile phone		60		30
Rent and rates		11,301		9,739
Wages		40,504		32,889
Computer software		300		-
Total Payments		<u>58,227</u>		<u>45,742</u>
Net of Receipts/Payments		<u>16,553</u>		<u>5,980</u>
Cash funds brought forward		22,507		16,527
Cash funds carried forward		<u>39,060</u>		<u>22,507</u>

Hermitage Pre-school Playgroup

Registered Charity No: 1031844

Statement of assets and liabilities as at 31 August 2022

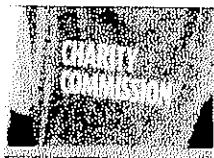
	2022		2021	
	£	£	£	£
<u>Assets</u>				
Cash funds				
Cash at Bank	24,057		12,507	
Deposit Account	15,003		10,000	
Cash in hand	-		-	
	<u>-</u>	39,060	<u>-</u>	22,507
Fees not paid		<u>122</u>		<u>80</u>
		<u>39,182</u>		<u>22,587</u>
<u>Liabilities</u>				
Pension		-		-
PAYE		(559)		(147)
Net assets		<u>38,623</u>		<u>22,440</u>

The trustees declare that they have approved the Receipts and Payments account for the year ended 31 August 2022 and the Statement of assets and liabilities as at 31 August 2022.

Signed on behalf of the trustees:



Name: Charlotte Lewis
Position: Chair
Date: 04/10/2022



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name

Hermitage Pre School Playgroup

Other names charity is known by

Hermitage Pre School

Registered charity number (if any)

1031844

Charity's principal address

Hermitage Village Hall, Pinewood Crescent
 Hermitage
 Postcode RG18 9WL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fay Ashwood	Chair	Resigned 09/04/22	
2	Keri Watts	Treasurer	Whole year	
3	Charlotte Lewis	Secretary/ Chair (from 04/22)	Whole year	
4	Claire Craigie		Resigned 30/09/21	
5	Fiona Sparkes		Whole year	
6	Kayla Baillie		Resigned	
7	Raquel Cerioni Hawkins	Secretary (from 04/22)	Whole year	
8	Erica Cairns		Appointed 30/09/21	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution adopted on 29 th January 1981 as amended October 2011
How the charity is constituted (eg. trust, association, company)	Charitable organisation
Trustee selection methods (eg. appointed by, elected by)	Volunteer appointed by existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups and by (a) by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups. Ensuring that such groups offer opportunities for all children whatever their race, culture, religion or means of ability. (b) encouraging the

student of such needs of such children and their families promoting public interest and recognition of such need in the local area (c) instigating and adhering to and furthering the aims and objectives of the Pre School Learning Alliance.

Daily activities include a selection from the following:

Painting and drawing, music, role play, play dough, sand, water, sensory play, small world, home corner house/shop, technology, books, and construction all in line with the statutory guidelines for EYFS.

Children in our care have a designated key person whose responsibility it is to document the learning and monitor the development of the child allocated to them.

Children are encouraged to explore and learn in a safe and welcoming environment.

Other specialist events are arranged throughout the year such as visits from a music teacher, emergency crew etc. or walking to the local primary school or church to participate in an activity.

The staff also run several open events through the year where the parents are encouraged to visit and allow the children and staff to demonstrate the activities and achievements.

All staff and committee are subject to enhanced DBS checks and we follow a safe recruitment policy.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Pre School continued to develop in line with the EYFS which included the purchase of equipment to facilitate extended learning for children.

The staff are continuously monitored and where available training is undertaken, all our staff are fully first aid trained and undergo intensive safeguarding training.

The Pre School continued to fundraise which is an important element to keeping the Pre School in operation. There were several successful fundraising events held in the year including the Halloween Disco and Easter Egg Hunt.

The Pre School continued to work on and improve the Good Ofsted inspection result that they had previously achieved.

The staff and committee continued to be committed to strive for ongoing improvement.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has historically maintained a reserve fund to provide contingency against fluctuations in income against expenditure and to safeguard the charity against challenges ahead which include a fluctuation in children attending the setting on a daily basis.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>CE Lewis</i>	
Full name(s)	Charlotte Lewis	
Position (eg Secretary, Chair, etc)	Chair	

Date 04/10/2022