

Hermitage Pre-school Playgroup

Registered Charity No: 1031844

Receipts and Payments account for the year ended 31 August 2021

	2021		2020	
	£	£	£	£
Receipts				
Fees				
Session income/fees	12,632		4,187	
Snacks	661		401	
Subscriptions	225		148	
		13,518		4,736
Grants				
CJRS	1,182		5,586	
Tesco	1,000		-	
Waitrose	-		666	
Hermitage Parish Council	645		500	
West Berks	31,652		24,701	
		34,479		31,453
Donations		462		1,750
Fundraising		3,256		2,492
Interest received		7		41
Total Receipts		51,722		40,472
Payments				
Consumables		747		554
Equipment and repairs		738		324
Fundraising		106		514
HP INK		114		85
Subscriptions		592		553
Training		21		(9)
General expenses		26		102
Insurance		740		737
Mobile phone		30		-
Rent and rates		9,739		6,010
Wages		32,889		29,319
Fee refunds		-		367
Total Payments		45,742		38,556
Net of Receipts/Payments		5,980		1,916
Cash funds brought forward		16,527		14,611
Cash funds carried forward		22,507		16,527

Hermitage Pre-school Playgroup

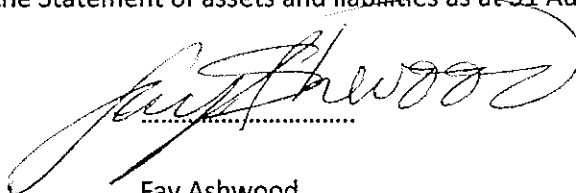
Registered Charity No: 1031844

Statement of assets and liabilities as at 31 August 2021

	2021		2020	
	£	£	£	£
<u>Assets</u>				
Cash funds				
Cash at Bank	12,507		9,608	
Deposit Account	10,000		6,893	
Cash in hand	-		26	
	<u>22,507</u>		<u>16,527</u>	
		22,507		16,527
Fees not paid		80		(11)
		<u>22,587</u>		<u>16,516</u>
<u>Liabilities</u>				
Pension		-		(39)
PAYE		(147)		-
Net assets		<u>22,440</u>		<u>16,477</u>

The trustees declare that they have approved the Receipts and Payments account for the year ended 31 August 2021 and the Statement of assets and liabilities as at 31 August 2021.

Signed on behalf of the trustees:



Name:

Fay Ashwood

Position:

Chair

Date:

30/09/2021



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name	Hermitage Pre School Playgroup
Other names charity is known by	Hermitage Pre School
Registered charity number (if any)	1031844
Charity's principal address	Hermitage Village Hall, Pinewood Crescent Hermitage Postcode RG18 9WL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fay Ashwood	Chairperson	Whole year	
2	Keri Watts	Treasurer	Whole year	
3	Charlotte Lewis	Secretary	Whole year	
4	Claire Craigie		Whole year	
5	Jo Whitfield-Jones		Resigned 05/10/20	
6	Fiona Sparkes		Whole year	
7	Kayla Baillie		Appointed 05/10/20	
8	Raquel Cerioni Hawkins		Appointed 01/03/21	
9	Stephanie Foot		Appointed 05/10/20 Resigned 01/07/21	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Constitution adopted on 29 th January 1981 as amended October 2011
How the charity is constituted (eg. trust, association, company)	Charitable organisation
Trustee selection methods (eg. appointed by, elected by)	Volunteer appointed by existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups and by (a) by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups. Ensuring that such groups offer opportunities for all children whatever their race, culture, religion or means of ability. (b) encouraging the student of such needs of such children and their families promoting public

interest and recognition of such need in the local area (c) instigating and adhering to and furthering the aims and objectives of the Pre School Learning Alliance.

Daily activities includes a selection from the following:

Painting and drawing, music, role play, play dough, sand, water, sensory play, small world, home corner house/shop, technology, books, and construction all in line with the statutory guidelines for EYFS.

Children in our care have a designated key person whose responsibility it is to document the learning and monitor the development of the child allocated to them.

Children are encouraged to explore and learn in a safe and welcoming environment.

Other specialist events are arranged throughout the year such as visits from a music teacher, emergency crew etc. or walking to the local primary school or church to participate in an activity.

The staff also run several open events through the year where the parents are encouraged to visit and allow the children and staff to demonstrate the activities and achievements.

All staff and committee are subject to enhanced DBS checks and we follow a safe recruitment policy.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Pre School continued to develop in line with the EYFS which included the purchase of equipment to facilitate extended learning for children.

The staff are continuously monitored and where available training is undertaken, all our staff are fully first aid trained and undergo intensive safeguarding training.

The Pre School continued to fundraise which is an important element to keeping the Pre School in operation. Unfortunately due to Covid-19 there were several fundraising events including the Easter Egg Hunt that were not able to take place but despite this we continued to hold virtual events and online raffles which were successful. Towards the end of the year the children were also pleased to take part in a Wheels in motion event to raise money for the Pre School.

The Pre School continued to work on and improve the Good Ofsted inspection result that they had previously achieved.

The staff and committee continued to be committed to strive for ongoing improvement.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has historically maintained a reserve fund to provide contingency against fluctuations in income against expenditure and to safeguard the charity against challenges ahead which include a fluctuation in children attending the setting on a daily basis.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

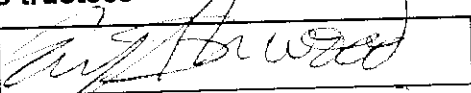
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Fay Ashwood	
Chair	
30/09/2021	