



Trustees' Annual Report for the period

From 01/01/2024 **Period start date To** 31/12/2024
Period end date

Charity name: Busy Bees Preschool (Bishops Sutton)

Charity registration number: 1031658

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To offer high quality childcare and learning through play for children aged 2 years to school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Busy Bees is a provider of sessional day care and early years education in line the EYFS statutory framework for children aged 2 years upwards to school age.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have had regard to the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have provided both in setting and Forest school provision to our children.</p> <p>We've offered extra sessions for those who use EYPP.</p> <p>We have used EYPP to fund Cook Stars for a couple of children.</p> <p>We have bought specific resources for a child which has benefitted all the children.</p> <p>We have held parent support meetings.</p> <p>We have held Mum/Dad's stay & play weeks for Mother's/Father's Day.</p> <p>We have supported a new apprentice with a Level 2 qualification.</p> <p>The local vicar has come in to read to the children and sing songs.</p> <p>SFYC have been in to review our safeguarding and a member of their advisory team came in to support our next Ofsted inspection.</p> <p>Ofsted inspection – Good</p> <p>Staff have updated their safeguarding, paediatric first aid and forest school training.</p> <p>Weve had local schools in to visit for transitions. We have also visited local schools to do individual transition meetings with them and their parents who would need extra support when starting school.</p>

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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Busy Bees is in a financially secure position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Busy Bees does not actively hold reserves, but does look to maintain a financial safety net in order that any short term financial issues, or unexpected costs can be managed. We look to maintain 3 months of expenditure in case of emergencies. Grant and fee income is totally dependent on child numbers and that can vary dramatically year on year depending on birth rates and the availability of other childcare in the area.
Amount of reserves held	Para 1.22	£65,080
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Parents and Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Busy Bees Preschool (Bishops Sutton)
Other name the charity uses	
Registered charity number	1031658

Charity's principal address	Village Hall Bishops Sutton Hampshire SO24 0AL
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ellen Abraham-Young	Chair	1 st January 2025 to date	Committee
2	Naomi Bennett	Secretary	1 st January 2025 to date	Committee
3	Richard Venn	Treasurer	1st January 2024 to-date	Committee
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Corporate trustees – names of the directors at the date the report was approved

Director name		
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Richard Venn	
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Position (eg
Secretary, Chair, etc)

Treasurer	
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Date

11 October 2024

BUSY BEES PRE-SCHOOL
(BISHOPS SUTTON)
Charity No. 1031659

Financial Statements for the
Year Ended 31st December 2024



mch
ADMIN & SOLUTIONS LTD

Busy Bees Pre-School (Bishops Sutton)
Bishops Sutton Village Hall
Bishops Sutton
Alresford
Hampshire
SO24 0AA
Charity No: 1031658

I approve the attached accounts for the year ended 31st December 2014 for submission to the Charities Commission.

I confirm that all the relevant records and information has been supplied for their preparation.

Signed..........Dated.....17 Jul 2025.....
Richard Venn (Jul 17, 2025, 9:37am)

For and on behalf of Busy Bees Pre-School (Bishops Sutton) in accordance with instructions given and the records, information and explanations supplied, accounts have been prepared without an audit.

Signed.....*MCH*.....Dated.....08 Jul 2025.....
Marriane Hunt (Jul 8, 2025, 5:58pm)

Marriane Hunt

MCH Admin & Solutions Ltd

Statement of Activity
Busy Bees Pre-School (Bishops Sutton)
 January 1-December 31, 2024

DISTRIBUTION ACCOUNT	TOTAL
Income	
Donation	2,856.00
Fees	21,860.35
Fund Raising	1,736.30
HCC Grants	75,343.26
interest	655.82
Uniform sales	186.00
Total for Income	£102,637.73
Cost of Sales	
Children's Uniform cost	298.10
Total for Cost of Sales	£298.10
Gross Profit	£102,339.63
Expenses	
Activities	330.00
Breakfast Club	672.00
Computer Costs	357.81
Consumables	867.82
Employers NI	
Employers Pension Contributions	1,955.46
Equipment	1,316.23
Gifts	281.50
Gross Wages	69,313.22
Insurances	1,245.13
IT and Software	71.99
Office/General Administrative Expenses	16.00
Ofstead	50.00
Other Professional Services	1,089.00
Raising funds	746.23
Rent	6,865.00
Subscriptions	84.00
Telephone / Broadband	222.32
Training	1,250.00
Total for Expenses	£86,733.71
Net Operating Income	£15,605.92
Other Income	
Other Expenses	
Depreciation	487.06
Total for Other Expenses	£487.06
Net Other Income	-£487.06
Net Income	£15,118.86



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Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees	Charity Name Busy Bees Pre-School (Bishops Sutton)		
On accounts for the year ended	31.12.2024	Charity no (if any)	1031658
Set out on pages	3 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: MCH **Date:** 08 Jul 2025

Name: MARRIANNE HUNT Marrianne Hunt (Jul 8, 2025, 5:58pm)

Relevant professional qualification(s) or body

(if any):

Address: MCH ADMIN & SOLUTIONS LTD. THE OLD BALERY, PORTSMOUTH
ROAD, BURSLEDON, SO31 8EQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Issuer MCH Admin & Solutions Ltd

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