

LONG CRENDON PRE-SCHOOL AND OUT OF SCHOOL CLUB

Long Crendon Pre School and Out of School Club (Charity Number 1031403)

Long Crendon School
Chilton Road,
Long Crendon
Bucks
HP18 9BZ

The Trustees of Long Crendon Pre school and Out of School Club present their annual report and examined accounts for the year ended 31 July 2022.

Our Aims

Long Crendon Pre-School and Out of School Club is a non-profit making community charity run by the Parents' Committee. It was formed in 1968 and belongs to the families that use it. The Pre-School provides a stimulating, active and responsive atmosphere, with a supportive and encouraging adult/child ratio of 1-4 for 2-3 year olds and 1-8 for over 3's. The Out of School Club provides wraparound care for children aged 3-11 years old.

The preschool is a charity which seeks to benefit the public through the pursuit of its stated aims.

Activities and Objectives in the year

Please refer to the attached Manager's report and Chairman's report

Management Structure

Committee Members are vitally important to the Pre-School to support the management of the setting. The Committee have meetings each half term to discuss some of the following:

- Fundraising events
- Assessment and Decisions about policies & working procedures
- Recruitment & appraisal of staff
- Finances
- Pre-School development plans
- Purchase of new equipment
- Support with issues raised by parents

The committee members are largely recruited from the parents of children attending the pre school . A minimum of 60% of the committee members must be "Family Members". Members are normally recruited at the AGM but there are procedures in place to join the committee at other times if required.

The pre-school's day to day running is supported by the Manager, the Deputy Manager and an Office Administrator.

Current Trustees for the year ended 31 July 2022

Sue Pumffrey – Chair

Katie Whitlock – Secretary

Charlotte Johnson - Treasurer

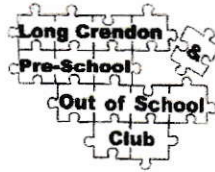
Dimi Filis

Samantha Wong

Financial Review

Please see attached treasurers report.

The preschool has no long term creditors and no funds are held as a custodian trustee.



LONG CRENDON PRE-SCHOOL AND OUT OF SCHOOL CLUB

ANNUAL GENERAL MEETING (AGM)

TREASURER'S FINANCE REPORT 2021/22

We end the financial year in a really strong position. Following two tough years with Covid, the Pre-school is now bringing in a good income with Pre-school and ASC at capacity.

Overall net cash movement this year was +£66k from £91k. Our income has an overall increase of 50%.

As a reminder, we must keep £100k in reserves, so the year end number leaves us with £56k unallocated / invest how we see fit.

We had an overall 61% increase in fundraising, year on year, with a special one off call out to the Christmas light donation.

To note for the coming year:

- We plan to make an investment (up to £10k on the garden project), in the coming year.
- Staff wages have been reviewed, with an increase given to all hourly rates. These rates are now bench marked to the rates paid in the surrounding areas.
- Our website needs to be updated. Investment of approximately £3k will be used this year.
- We must be mindful of the increase of the utility bills in the coming months. The forecast for the increase is not yet known.

Independent Examiner's Report to the trustees of Long Crendon Pre-School and Out of School Club Trust

I report on the accounts of the Trust for the year ended 31 July 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which give me reasonable cause to believe that any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: *LM EDWARDS LEE*

Name: Lisa Edwards-Lee

Relevant professional qualification or body: ACCA

Date: 15/05/2023