

TRELOWAN PRESCHOOL

Trustee's Annual Report
September 2021 - August 2022

Charity name - Trelowan Preschool

Charity no - 1031344

Address - Trelowan Preschool
Treverbyn Rise
Penryn
Cornwall
TR10 8RA

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Email - trelowanpreschool1@btconnect.com

Trustees - Christine Lucas (chairperson)
Lisa Head (treasurer)
Tina Nelmes (secretary)
Tracey Marsh
Victoria Nurse
Carol Allen

Contact - Carol Allen (at above address and telephone number).

Beneficiaries

- The children
- The families
- Employees (employment, training, self development)
- Students/trainees

Recruitment and appointment of new trustees

New trustees are recruited from the families whose children attend Trelowan Preschool. Affiliate membership is open to those individuals who are interested in supporting the preschool. All trustees voted in at the AGM are subject to DBS checks and completed EY2 applications through Ofsted. All families of children attending the nursery are invited to attend committee meetings.

The Team

Regular supervisions ensure that the team are supported and their training needs are identified, however team members are encouraged not to wait for supervisions if support is needed.

Over View

Due to the impact of covid, we have continued with the various changes to our procedures; including no visitors to enter the preschool building and children bringing their own fruit to eat at snack times. All visits to the setting are arranged to take place outside of preschool hours.

Aims and Objectives

The preschool's aim is to provide care and education for early years children, building firm foundations and enabling their school readiness. Our objectives are to enhance the development and education of the children. We work closely with parents to understand and provide for the needs of the children and their families. The preschool receives Government funding for children after the term in which they are three years old. Early Years Pupil Premium (EYPP), 30 hours funding and funding for 2-year olds has also been received this year.

We have continued to work with schools and colleges, providing placements and work experience for students from Truro College, Penryn College and Falmouth School.

Trelowan Preschool has the support of the Early Years Advisory Teacher and the Early Years inclusion team, who help review and evaluate our practice and suggest any improvements needed. The Trelowan team work closely with parents and outside professionals, such as the speech therapists, the early years inclusion team, the physiotherapy team and Truro Children's Development Centre (CDC) to ensure that the children and their families get the support they need.

This year the children have again benefitted from working with a French teacher and a Yoga teacher - EYPP was used towards the cost.

Financial report

The Preschool Manager maintains the financial records. They are reviewed and audited by the Preschool Treasurer and an independent body (Mrs Christine Francis).

Accounts balance for 2021/2022

Balance (1st Sept 2021)	£	Expenditure	£ 97,960.12
	48,445.16		
Income	£	Balance (31st Aug 2022)	£ 62,761.24
	112,276.20		
	£		£
	160,721.36		160,721.36

The main source of income is from the fees and government funding for two, three and four-year-olds, which is £109,236.58. The main expenditure of £82,101.77 is the staffing costs, including wages, pension, training and payroll. The total utilities costs were £2378.01 and the property maintenance was £2367.80, which included the replacement of the old wooden handrails around the pathway at the front of the building with galvanised metal. It should be noted that there were two invoices for this work, one paid in this financial year with the balance being paid in the next financial year.

The total amount of fundraising was £482.00.

Future Plans

In order to ensure that our preschool is accessible to all of the families in the community, it is our intention to keep the costs as low as is financially sustainable. However due to a rise in costs in all areas of the preschool, the fees will be increased in September 2021.

It is our continued plan to investigate funding to enable our outdoor facilities to be improved, such as shelters/canopies to be installed to give relief from the weather for both children and parents. This will enable extended outdoor play.

The building needs to be decorated both inside and outside, with priority being given to the outside. This was not achieved this year due to the cost of the handrails and fences needing to be replaced and repaired.

To further enhance the children's experiences, extend their learning and build confidence we will continue to provide weekly French and yoga sessions. However, this will need to be regularly reviewed as outgoings continue to increase but the government funding does not.

The trustees declare that they have approved the trustees report above.

Trelowan Pre School 2021-2022 (September - August)

Balance Sheet

<u>Category</u>	<u>Income</u>	<u>Expenditure</u>
Fees	11,540.00 -	
Uniform income	362.00 -	
Fundraising	482.00 -	
Cornwall Council	97,696.58 ✓	
Apprenticeship	2,000.00 ✓	
Transfers in	115.62 -	
Bank error	80.00 -	80.00 -
Wages		78,685.98
Electricity		1,249.35 -
Water		450.24 -
Telephone		678.42 -
Insurance		1,214.98 -
Repairs / Garden		2,367.80 -
Equipment		1,719.99 -
Team building		160.20 -
Leaving gifts		60.00 -
Training		50.00 -
Registration		103.83 -
Petty cash		200.00 -
Transfers out		5,000.00 -
French Teacher		675.00 -
Payroll		521.28 -
Bank charges		43.77 -
Uniform expenditure		639.77 -
Pension		2,844.51 -
Yoga Instructor		1,215.00 -
Total	112,276.20 -	97,960.12 -
Net Suplus / (Deficit)		14,316.08

