



Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A Reference and administration details

Charity name

Bradwell Common Pre-School

Other names charity is known by

Previously Bradwell Common Playgroup

Registered charity number (if any)

1031136

Charity's principal address

125 Bradwell Common Boulevard

Bradwell Common

Milton Keynes

Postcode

MK13 8DY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Scott	Chair		Michelle Scott
2	Donna Bellhouse			
3	Nicola Burgess			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(trust, association, company)

Early Learning Alliance Constitution

How the charity is constituted
(trust, association, company)

Unincorporated charity

Trustee selection methods
(appointed by, elected by)

Election at AGM from family and associate members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Bradwell Common Pre-School is registered with OFSTED (reg.no.141875) and is a member of the Early Learning Alliance. The Pre-School has a safeguarding policy in place which includes carrying out DBS checks for new and existing members of staff, volunteers and trustees. The pre-school follows safer recruitment practices for all new staff and volunteers. Staff, volunteers and trustees are required to complete an annual declaration for disqualification by Association. All trustees give their time voluntarily and received no remuneration or benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We are a local pre-school providing a safe, secure, fun and stimulating environment for children aged 2 yrs to 4 yrs To enhance the development and education of children under statutory school age by offering appropriate play, education and care facilities and adhering to the aims and objectives of the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Offering fee paying and free (through government nursery funding) early years sessions
Bradwell Common Pre-School is a friendly committee / parent-managed pre-school providing a varied, interesting and informative Early Learning Years Education and childcare for children between the age of two to four years from Bradwell Common and surrounding areas.
The Pre-School employs 5 part-time staff (Supervisor, Deputy Supervisor and 3 assistants) and has 1 bank staff member to help cover sickness and holiday.
The setting is open 38 weeks a year (term time only) to provide daily sessions of either 3 or 5 hours from 9am to 12pm/2pm, dedicated to those children starting Primary school in September and also younger children from 2 years old, with the purpose of preparing them for the transition in to Primary school. The preschool is able to offer all day spaces to help assist parents with their childcare arrangements.
We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.
We can offer places to 2 year old children whom are in receipt of 2 year old funding, plus 3 and 4 year old universal funding and extended entitlement.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All policies are up to date and are reviewed annually
Stakeholders make regular donations to setting for healthy snacks for the children, plus help with resources and fundraising where they can.

Summary of the main achievements of the charity during the year

The children learn about and celebrate cultural events through crafts, singing and story-time.

We offer free play sessions and some key worker-led activities.

Supervisor has a level 4 CCLD

2 key workers have their level 3 CCLD.

Staff complete regular training contributing to their continuous development programme.

All staff are signed up to our Nest pension scheme.

We received a charitable donation from Amazon. New resources have been purchased to replace old resources due to age, wear and tear and those that had to be disposed of due to a rodent infestation in our shed. We submitted a successful Parish Council Grant application to assist with the cost of replacing and installation the damaged shed with a water tight, hard wearing shed which will last longer.

The children enjoy Zumba sessions on a regular basis and had a visit from Santa at their Christmas Party.

Our usual photographer who comes to take professional photos of individual children each year had dramatically increased their fees with a minimum requirement of £850, so we stopped using them. We sourced a back drop from a local dance company and took the photographs of the children ourselves to give the to parents at a much reduced cost to them, but providing a fundraising opportunity to the preschool.

Section E

Financial review

Brief statement of the charity's policy on reserves

Pre-school have a reserve policy in place which currently has a shortfall. Despite having a healthy waiting list for September 2024, many parents decided not to wait and placed their child in other provisions, leading to a decrease in expected funded income for the first term. Numbers of children attending did gradually increase throughout the year, but due to the annual increase in cost of living and the continuing sharp increase in the National Living Wage each year it did result in having to utilise the reserve account. Unfortunately, the NEF from the local authority still does not increase in line with the increase of the NLW.

The roll out of government funded working parent entitlement from 9 months old has resulted in many working parents placing their child with nurseries and childminders from a young age and continuing their care with that provision until the child reaches school age, seeing a decline in applications for preschool age children. However, applications do still continue to be submitted to us and we continue to remain stable.

All monies go back into the running of the setting and to pay for new resources. Any surplus is put back in to the reserve account.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income from NEF (funding)
Charged sessions
Fundraising
Local Parish Council Grants
Charitable donations
Unexpected invoices from HMRC re: underpaid tax for 4 consecutive financial years (2020 to 2024) has seen a significant increase in salary expenditure, along with a £1.02 increase in NLW and the preschool didn't not receive the employer national insurance levy.
The national insurance levy has been applied for backdated and we are awaiting a response from HMRC re: underpaid tax.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *MScott*

Full name(s) Mrs Michelle Scott

Position (eg Secretary, Chair, etc) Chair

Date 07th January 2026

CHARITY NO. 1031336

BRADWELL COMMON PRESCHOOL

ANNUAL ACCOUNTS

FOR YEAR ENDED

31ST MARCH 2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADWELL COMMON
PRESCHOOL**

I report on the accounts of the Charity for the year ended 31st March 2025

Respective responsibilities of trustees and examiner

As the charities trustees you are responsible for the preparation of the annual accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of examiner's report

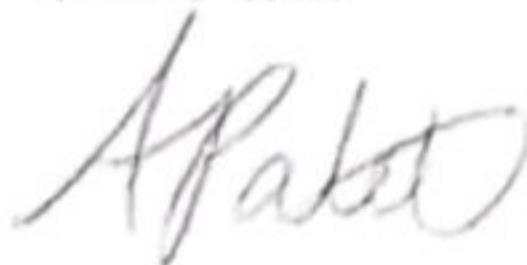
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

Based on my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with Section 41 of the Act and
 - b) to prepare accounts which accord with the accounting records and
 - c) to comply with the accounting requirements of the Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Afreen Patel
30 Booker Avenue
Bradwell Common
Milton Keynes
MK13 8AR



11th November 2025

Bradwell Common Preschool
 Charity registered number 1031336
 Receipts and Payments Account for the year ended 31st March 2025

RECEIPTS	2025	2024
Income	89,893	93,258.00
Fundraising	1285	260.00
Parish Grant	3100	0
Total Receipts	<u>94,278</u>	<u>93518</u>

PAYMENTS

Wages, inclusive of taxes and pensions	89,165	70,134
Rent	8,462	9282
Insurance	699	650
Consumables, Refreshments & Equipment	3,998	1786
Administration	276	204
Trips & Activities	350	1130
Christmas	250	61
Training & Courses	826	1576
Membership - Ofsted	50	50
Independent Examination	0	0
Professional Fees	3100	100
Outsourcing of Services	0	0
Bad Debt Write Off	0	0
Uniform	161	0
Amenities	1713	0
Total Payments	<u>109,050</u>	<u>84973</u>
Excess of Payments over Receipts	-14,772	8545
Opening Balances	24,212	15667
Closing Balances	<u>9,440</u>	<u>24212</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2025

ASSETS

Debtors	0	0
Balance at Bank	3,246	5735
Balance on Deposit	6,194	18477
Cash in Hand	0	0
	<u>9,440</u>	<u>24212</u>