



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2023		Day 31	Month 07	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Conker Lodge (Broughton Primary School)	
School Lane, Broughton	
Hampshire	
Postcode	SO20 8AN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Isabel Birrell	Chair	26 February 2024	
2	Katie Carpenter	Treasurer	01 September 2023	
3	Emily Pipe	Fundraiser	01 September 2023	
4	Faye McKay	Fundraiser		
5	Abigail Jones	Fundraiser		
6	Laura Broadhurst	Fundraiser		
7	Tamsin Mackenzie	Fundraiser		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Early Years Learning Alliance Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Trustees/Committee
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Selection of repeat volunteers based upon voting by committee members and minuted in AGMs.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>All new committee members are subject to a DBS check and must be registered prior to commencement of any charitable activity or responsibilities.</p> <p>In addition to the committee, the pre school has an appropriately qualified manager, deputy manager and 2 further staff members who are all kept up to date with relevant qualifications as required by Ofsted.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the charity is to provide high quality early years education and childcare for local children between the ages of 2 to 4 years old. Alongside the provision of childcare, the charity focuses on development of children to equip them with the physical, mental and emotional skills required to start their primary school education. The preschool is run in a safe, clean and well resourced environment where children are given the opportunity to participate in a wide range of fun and educational activities which promote all areas of development and

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

learning.

Learning is encouraged through play and activities which are designed and planned around the children's interests, aiming to support and extend their learning. Guidance on determining and planning these activities are taken from the relevant professional frameworks and are recorded using our online platform, Tapestry. Play and activities are designed to develop numeracy, literacy, social and motor skills as set out in the curriculum. Activities can take the form of baking, planting seeds, puzzles, stories and song time to watching development of caterpillars and tadpoles to one to one numeracy lessons and outdoor play on our varied equipment including balance bikes, a mud kitchen and climbing equipment. To compliment and leverage the benefit of our various activities, each child is assigned a key worker who is responsible for their care, mental, health and development, which is recorded in our Tapestry portal. Tapestry is available to parents enabling them to be kept informed with the activities, behaviour and achievements of their child, alongside assessments and an annual report.

The preschool has numerous policies and procedures in place that are compliant with the Statutory Framework for The Early Years Foundation Stage. Inductions on these policies and procedures are given to any new staff members when employment commences.

Broughton preschool supports the local public by providing excellent quality 'competitively priced' childcare and education as it does not cap nor discriminate against the number of government funded children who attend, despite the financial implications of this. To enable the charity to operate as a going concern and keep fees low, several varied fundraising events are run by the committee and volunteers on an annual basis. To this extent, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As with many charities, the current economic climate and the continued rise in the cost of living have placed significant financial pressure on the Pre-School.

Despite these challenges, income increased by £38,000 during the year, primarily due to a rise in donations and external funding. This additional support was vital in helping the Pre-School manage increased operating costs.

Expenditure was down by £18,000 compared to the previous year. This is largely due to the prior year including a one-off capital expense of £23,000 for essential repairs to the outdoor decking area, which significantly affected the financial comparison year-on-year.

Total income for the year was £128,000, while total expenditure was £96,000, leaving a positive balance of £32,000.

Given the continued rise in costs and staff wages—without a corresponding uplift in the early years funding rate—this year's financial result still reflects a steady and positive outcome. It is a testament to the hard work of our fundraising team and the generosity of parents and the local community. Without their ongoing support and commitment, the Pre-School would not be able to continue operating as a going concern.

This highlights our ongoing commitment to professional development and our contribution to the wider local community. Throughout the period, staff maintained a high standard of service, building strong relationships with new families. This quality of care is reflected in the increasing number of children attending, with the final term of the year reaching full capacity and a growing waiting list. Management and staff also remained diligent in keeping up with academic and legislative requirements, undertaking training in areas such as first aid and safeguarding.

In summary, 2023–2024 has been a stable and productive year. The Pre-School has continued to operate to a high standard and remains financially stable, despite ongoing pressures and future challenges. We are proud to continue serving the local community with safe, reliable, and high-quality childcare, as evidenced by the sustained demand for places.

Section E Financial review

Brief statement of the charity's policy on reserves

Sufficient funds are held to cover closure or unforeseen event costs such as redundancy or loss of income. Access to these funds is restricted and are held separately from the preschools working capital.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are from fees, government early years education funding, fundraising and donations.

Expenditure over £200 is pre-approved by the committee after a request is submitted by the pre school manager. This request will include a description and reason/justification of the expenditure, this is assessed giving consideration to the objectives of the charity alongside it's current and future financial position.

Broughton Preschool is currently in a sound financial position and is able to continue operating as a going concern. The biggest risk facing the preschool is a significant drop in government funding or a drop in uptake of childcare positions. This risk is partly managed through the conscious maintenance of our strong reputation in the local community and advertising through local mediums.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Katie Carpenter	Isabel Birrell
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Position (eg Secretary, Chair, etc)	Treasurer	Chairperson
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Date	13/05/2024
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Broughton Pre School 1031324

Receipts and payments accounts

CC16a

For the period from 01/08/2023 To 31/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees/Funding	100,647	-	-	100,647	80,084
Fundraising	18,241	-	-	18,241	5,344
Donations	8,724	-	-	8,724	5,962
Interest	-	1,377	-	1,377	441
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	127,611	1,377	-	128,988	91,831
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	127,611	1,377	-	128,988	91,831
A3 Payments					
Wages	66,058	-	-	66,058	59,285
Service Charges	9,313	-	-	9,313	9,621
Equipment	2,206	-	-	2,206	2,436
Trips/Activities	922	-	-	922	492
Other	1,488	-	-	1,488	456
Tax/NI	9,958	-	-	9,958	8,632
Pension	3,524	-	-	3,524	3,115
Admin/Insurance	2,104	-	-	2,104	1,973
Maintenance & Furniture	157	-	-	157	27,938
Sub total	95,731	-	-	95,731	113,946
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	95,731	-	-	95,731	113,946
Net of receipts/(payments)	31,880	1,377	-	33,257	- 22,115
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,461	45,597	-	68,058	90,173
Cash funds this year end	54,342	46,974	-	101,315	68,058

Section B Statement of assets and liabilities at the end of the period













Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	54,341	-	-
	Manchester Building Society	-	46,974	-
		-	-	-
	Total cash funds	54,341	46,974	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

MRS EMILY PALMER
 BROUGHTON PRE-SCHOOL
 SCHOOL LANE
 BROUGHTON
 HAMPSHIRE
 SO20 8AN

Your Community Account

At a glance

23 Jul - 22 Aug 2024

Date	Description	Money out £	Money in £	Balance £
23 Jul	Start Balance			61,616.50
25 Jul	 On-Line Banking Bill Payment to Hcc Ref: 3910042067	467.17		61,149.33
	 On-Line Banking Bill Payment to Ref: 663PD00119314	730.02		60,419.31
	 On-Line Banking Bill Payment to			59,645.90
	 On-Line Banking Bill Payment to Paultons Park Ltd Ref: B4300	1,062.25		58,583.65
	 On-Line Banking Bill Payment to	1,125.40		57,458.25
		1,425.22		56,033.03
	 On-Line Banking Bill Payment to P	2,231.35		53,801.68
29 Jul	 Direct Credit From K+H R		26.25	53,827.93
31 Jul	 On-Line Banking Bill Payment to Hcc Ref: 3611829888	167.40		53,660.53
	 Direct Credit From Ref: Cash		680.68	54,341.21
1 Aug	 Direct Debit to Nest Ref: It000000837779	306.65		54,034.56
	 Direct Debit to 1&1 Internet Ltd. Ref: V59813720-65177761	18.00		54,016.56

Continued

Start balance	£61,616.50
Money out	£8,431.78
▶ Commission charges	£0.00
Money in	£2,591.69
▶ Gross interest earned	£0.00
End balance	£55,776.41

Your deposit is eligible for protection by the Financial Services Compensation Scheme.



ANNUAL STATEMENT

125 Portland Street, Manchester M1 4QD
www.themanchester.co.uk
0161 923 8065

Statement Date
31/05/2024

Broughton Pre-School
Broughton
Stockbridge
Hampshire
SO20 8AN

Your attention is drawn to the reverse of this statement which you must read for important information about your savings account

Date	Transaction Details	Withdrawals	Receipts	Balance
01/06/2023	Brought Forward			45,597.49
31/05/2024	Interest Capitalised		1,376.63	46,974.12
31/05/2024	Carried Forward			46,974.12

Information about your Easy Access Business Saver (correct as at 31st May 2024)

Your Account Number: 9802-36996-5

Interest Rate: 3.20% gross/AER.

The following rate changes have taken place on Easy Access Business Saver during the last 12 months:-

1.85% gross/AER to 2.50% gross/AER effective from 7th July 2023. 2.50% gross/AER to 2.90% gross/AER effective from 21st July 2023.
2.90% gross/AER to 3.20% gross/AER effective from 16th August 2023.

Other interest rates may have been applicable on your account if you had switched to Easy Access Business Saver from another account type during the last 12 months. Withdrawals, closures and transfers out are available immediately without notice or penalty.

Your deposits are eligible for protection under the Financial Services Compensation Scheme. A compensation limit applies.

Notes

1. This is not a statement for the purpose of Section 975 of the Income Tax Act 2007.
2. Interest has been paid without the deduction of income tax.
3. AER stands for Annual Equivalent Rate and illustrates what the interest rate would be if interest was paid and added to the account once each year.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Broughton Pre School

**On accounts for the year
ended**

31st July 2024

**Charity no
(if any)**

1031324

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19.05.25

Name:

Emily Palmer

**Relevant professional
qualification(s) or body
(if any):**

BSc ACMA CGMA (Chartered Management Accountant)

Address:

River Cottage, Houghton, Stockbridge

Hampshire

SO20 6LY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.