



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2022		Day 31	Month 08	Year 2023

Section A Reference and administration details

Charity name

Broughton Pre School

Other names charity is known by

Registered charity number (if any)

1031324

Charity's principal address

Conker Lodge (Broughton Primary School)
 School Lane, Broughton
 Hampshire
Postcode SO20 8AN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Faye McKay	Chair		
2	Emily Palmer	Treasurer		
3	Tamsin MacKenzie	Fundraiser		
4	Laura Broadhurst	Fundraiser		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Early Years Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Trustees/Committee
Trustee selection methods (eg. appointed by, elected by)	Selection of repeat volunteers based upon voting by committee members and minuted in AGMs.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>All new committee members are subject to a DBS check and must be registered prior to commencement of any charitable activity or responsibilities.</p> <p>In addition to the committee, the pre school has an appropriately qualified manager, deputy manager and 2 further staff members who are all kept up to date with relevant qualifications as required by ofsted.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the charity is to provide high quality early years education and childcare for local children between the ages of 2 to 4 years old. Alongside the provision of childcare, the charity focuses on development of children to equip them with the physical, mental and emotional skills required to start their primary school education. The preschool is run in a safe, clean and well resourced environment where children are given the opportunity to participate in a wide range of fun and educational activities which promote all areas of development and learning.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Learning is encouraged through play and activities which are designed and planned around the children's interests, aiming to support and extend their learning. Guidance on determining and planning these activities are taken from the relevant professional frameworks and are recorded using our online platform, Tapestry. Play and activities are designed to develop numeracy, literacy, social and motor skills as set out in the curriculum. Activities can take the form of baking, planting seeds, puzzles, stories and song time to watching development of caterpillars and tadpoles to one to one numeracy lessons and outdoor play on our varied equipment including balance bikes, a mud kitchen and climbing equipment.

To compliment and leverage the benefit of our various activities, each child is assigned a key worker who is responsible for their care, mental, health and development, which is recorded in our Tapestry portal.

Tapestry is available to parents enabling them to be kept informed with the activities, behaviour and achievements of their child, alongside assessments and an annual report.

The preschool has numerous policies and procedures in place that are compliant with the Statutory Framework for The Early Years Foundation Stage. Inductions on these policies and procedures are given to any new staff members when employment commences.

Broughton preschool supports the local public by providing excellent quality 'competitively priced' childcare and education as it does not cap nor discriminate against the number of government funded children who attend, despite the financial implications of this. To enable the charity to operate as a going concern and keep fees low, several varied fundraising events are run by the committee and volunteers on an annual basis. To this extent, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As with many Charities, the economic climate and steep cost of living rises has continued to put a lot of financial pressure on the Pre School. In addition to this, some major repair works were required to maintain the outdoor decking area which amounted to £23k. Excluding this large 'one off' or exceptional expense, the Pre school broke even during the financial year. Given the increases in costs and wages which isn't matched by increases in the early years funding rate, this is a steady financial result and is attributable to both the hard work of the fundraising team and generosity of parents and local community. Without their ongoing support and commitment, the Pre School would not continue to be a going concern.

During 2022, the newest member of the staff team has continued their early years education training and the pre school has been encouraged and delighted by their developed which has in part been supported by the pre school, further demonstrating its commitment and contribution to the local community.

Throughout the period, staff continued to deliver excellent service and developed relationships with new families, this quality of service is evident in the growing number of children attending, with the final term of the year reaching maximum capacity with an ever growing waiting list. Management and staff continually reviewed and kept up to date with the academic and legislative requirements of their roles, attending first aid and safeguarding training for example.

In summary, 2022 – 2023 has thankfully been an unremarkable and stable year, the pre school has managed to continue operating to a high standard and remains financially stable (albeit coming under some stress and facing future challenges), serving the local community with safe and reliable childcare. This is evident in the continued high uptake of places from the local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

Sufficient funds are held to cover closure or unforeseen event costs such as redundancy or loss of income. Access to these funds is restricted and are held separately from the preschools working capital.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are from fees, government early years education funding, fundraising and donations.

Expenditure over £200 is pre-approved by the committee after a request is submitted by the pre school manager. This request will include a description and reason/justification of the expenditure, this is assessed giving consideration to the objectives of the charity alongside it's current and future financial position.

Broughton Preschool is currently in a sound financial position and is able to continue operating as a going concern. The biggest risk facing the preschool is a significant drop in government funding or a drop in uptake of childcare positions. This risk is partly managed through the conscious maintenance of our strong reputation in the local community and advertising through local mediums.

Section F


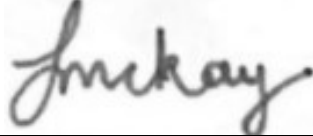
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emily Palmer	Faye McKay
Position (eg Secretary, Chair, etc)	Treasurer	

Date 02/02/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Broughton Pre School 1031324

Receipts and payments accounts



CC16a

For the period from 01/08/2022 To 31/07/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees/Funding	80,084	-	-	80,084	76,429
Fundraising	5,344	-	-	5,344	1,431
Donations	5,962	-	-	5,962	5,496
Interest	-	441	-	441	22
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	91,390	441	-	91,831	83,378
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,390	441	-	91,831	83,378
A3 Payments					
Wages	59,285	-	-	59,285	52,217
Service Charges	9,621	-	-	9,621	7,154
Equipment	2,436	-	-	2,436	1,138
Trips/Activities	492	-	-	492	1,331
Other	456	-	-	456	249
Tax/NI	8,632	-	-	8,632	8,162
Pension	3,115	-	-	3,115	3,493
Admin/Insurance	1,973	-	-	1,973	2,411
Maintenance & Furniture	27,938	-	-	27,938	2,343
Sub total	113,946	-	-	113,946	78,498
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,946	-	-	113,946	78,498
Net of receipts/(payments)	- 22,556	441	-	- 22,115	4,880
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	45,017	45,156	-	90,173	85,293
Cash funds this year end	22,461	45,597	-	68,058	90,173

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	22,461	-	-
	Manchester Building Society	-	45,597	-
		-	-	-
	Total cash funds	22,461	45,597	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Emily Palmer Faye McKay	01/02/2024 02.02.24	

Broughton Pre-School 2022-2023 P&L



	2022-2023	2021-2022	2020-2021	YoY
Income:				
Fees/Funding	80,084.33	76,429.16	68,982.31	3,655.17
Fundraising	5,344.29	1,430.93	3,970.36	3,913.36
Donations	1,656.57	102.00		1,554.57
Voluntary Contributions	4,305.37	5,393.57	4,050.80	(1,088.20)
Total Income	91,390.56	83,355.66	77,003.47	8,034.90
Expenditure:				
Wages, Pension & HMRC	(71,031.25)	(63,871.70)	(59,650.63)	(7,159.55)
Insurance	(867.77)	(779.79)	(683.53)	(87.98)
Internet/Website costs	(451.15)	(440.00)	(440.88)	(11.15)
HCC Rent & Rates	(6,802.57) <i>8.5% cts</i>	(5,338.80) <i>7.0% cts</i>	(5,393.46) <i>9.1% cts</i>	(1,463.77) <i>cts</i>
Broughton School services	(2,818.20)	(1,815.30)	(3,776.31)	(1,002.90)
Small equipment, books and computers	(2,435.64)	(1,137.48)	(2,986.51)	(1,298.16)
Training & Memberships	(904.51)	(355.72)	(575.60)	(548.79)
Recoverable costs	765.82	312.05	466.95	453.77
Supermarket & Activities	(491.86)	(1,331.42)	(433.32)	839.56
Admin	(653.58)	(1,191.83)	(866.84)	538.25
Advertising	(60.00)	(205.00)	(140.00)	145.00
Maintenance	(22,592.48)	(2,342.93)	(171.98)	(20,249.55)
Furniture	(5,346.00)			(5,346.00)
Other	(257.08)		(125.95)	(257.08)
	(113,946.27)	(78,497.92)	(74,778.06)	(35,448.35)
Profit/(Loss)	£(22,555.71)	£4,857.74	£2,225.41	£(27,413.45)
	(0.00)			



ANNUAL STATEMENT

125 Portland Street, Manchester M1 4QD
www.themanchester.co.uk
0161 923 8065

Statement Date
31/05/2023

Broughton Pre-School
Broughton
Stockbridge
Hampshire
SO20 8AN

Your attention is drawn to the reverse of this statement which you must read for important information about your savings account

Date	Transaction Details	Withdrawals	Receipts	Balance
01/06/2022	Brought Forward			45156.38
31/05/2023	Interest Capitalised		441.11	45597.49
31/05/2023	Carried Forward			45597.49

Information about your Easy Access Business Saver (correct as at 31st May 2023)

Your Account Number: 9802-36996-5

Interest Rate: 1.85% gross/AER.

The following rate changes have taken place on Easy Access Business Saver during the last 12 months:-
0.05% gross/AER to 0.30% gross/AER effective from 1st August 2022. 0.30% gross/AER to 0.65% gross/AER effective from 1st September 2022.
0.65% gross/AER to 0.90% gross/AER effective from 1st November 2022. 0.90% gross/AER to 1.35% gross/AER effective from 28th November 2022.
1.35% gross/AER to 1.85% gross/AER effective from 1st April 2023.

Other interest rates may have been applicable on your account if you had switched to Easy Access Business Saver from another account type during the last 12 months. Withdrawals, closures and transfers out are available immediately without notice or penalty.

Your deposits are eligible for protection under the Financial Services Compensation Scheme. A compensation limit applies.

Notes

1. This is not a statement for the purpose of Section 975 of the Income Tax Act 2007.
2. Interest has been paid without the deduction of income tax.
3. AER stands for Annual Equivalent Rate and illustrates what the interest rate would be if interest was paid and added to the account once each year.

Manchester Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Our Financial Services Register number is 206048. Head office: 125 Portland Street, Manchester M1 4QD.

Member of the Building Societies Association, UK Finance and covered by the Financial Services Compensation Scheme. Registered in the Mutuals Public Register, Register number 356 B.

Transactions

COMMUNITY

Available balance	£21,379.04
Last night's balance	£21,379.04
Overdraft limit	£0.00

Showing **51** transactions between **03/07/2023** and **01/08/2023** from 01/07/2023 to 31/07/2023

Date	Description	Money in	Money out	Balance
01/08/2023	Bill Payment HCC 3611673756 BBP		-£241.80	£21,924.60
01/08/2023	Bill Payment YOUTH OPTIONS 4049 BBP		-£295.00	£22,166.40
31/07/2023	Counter Credit Palmer E Cash BGC	£2,379.21		£22,461.40
24/07/2023	Funds Transfer MACKENZIE ZS ARTEMISHOLIDAYCLB FT	£55.00		£20,082.19
24/07/2023	Funds Transfer 200225 13508374 JUMBLE SALE MONEY FT	£231.00		£20,027.19
24/07/2023	Bill Payment HCC 3910039556 BBP		-£444.90	£19,796.19
24/07/2023	Bill Payment HMRC PAYE/NIC CUMB 663PD00119314 BBP		-£916.11	£20,241.09

	Aug'22	Sep'22	Oct'22	Nov'22	Dec'22	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Jul'23	Total
Income	5,082.03	14,559.58	7,096.52	1,509.98	5,321.24	16,949.31	4,554.29	912.73	24,208.32	6,483.41	3,815.71	6,081.46	96,574.58
Expenditure	(6,711.49)	(6,050.02)	(18,377.19)	(27,512.47)	(5,997.77)	(8,053.75)	(5,919.81)	(11,175.10)	(5,648.73)	(7,543.02)	(6,456.23)	(9,684.71)	(119,130.29)
Closing	43,387.65	51,897.21	40,616.54	14,614.05	13,937.52	22,833.08	21,467.56	11,205.19	29,764.78	28,705.17	26,064.65	22,461.40	22,461.40
Bank	43,387.65	51,897.21	40,616.54	14,614.05	13,937.52	22,833.08	21,467.56	11,205.19	29,764.78	28,705.17	26,064.65	22,461.40	326,954.80
<i>Check</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>(0.00)</i>
Opening as at 01/08/22	45,017.11											31.07.23	
												(22,555.71)	Loss for Period



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Broughton Pre School

On accounts for the year ended

31st July 2023 Charity no (if any) 1031324

Set out on pages

1-6 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Z Clarke

Date: 22.5.24

Name: Zoe Clarke

Relevant professional qualification(s) or body (if any):

C.I.M.A.

Address:

10 VALENCIA WAY
ANDOVER HANTS
SP10 1JH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

