



Trustees' Annual Report for the period

From 1 September 2023 to 31 August 2024

Charity name: Oatlands Pre School

Charity registration number: 1031129

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play facilities and training courses.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Operation of a charity run Pre-School from 9am to 1pm, five mornings a week, for 2-4 year-olds.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>At Oatlands Pre-School we are proud to have continued to deliver a very high standard of early years education to our children, providing a safe and engaging learning environment, and helping to prepare them for their formal educational journey at infant school. This has been recognised through our granting of a Good Ofsted rating again in July 2024.</p> <p>We are pleased to have continued to retain and develop our highly experienced staff. This allows us to provide a level of care and commitment for our children which we believe is not achievable within many commercially run settings.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The pre-school remains financially viable, making a (small) profit in the financial year. This is despite increasing pressure from funding requirements and increasing costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to enable the charity to meet its financial obligations through holding working capital as well as to provide a period of financial stability in the event that an excess of expenditure over income arises. The trustees consider this good governance in regard to the charity's responsibility to the parents and children it provides services to.
Amount of reserves held	Para 1.22	£40,330.24 (NatWest Business Reserve Account only) -£3,610.54 (NatWest Current Account) £57,057.00 (Santander Account) £93,776.68 Combined Total as at 31 August 2024
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees, funding, fundraising through clubs and events / initiatives supported by parents and local community
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	<p>Rising costs of operations being unable to be offset by government funding / rates charged</p> <p>Pressure from government requirements of offering funded places</p> <p>Competition from other local pre-school settings</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by parents of pre-school children, no more than 40% of whom can be non-parents of current pre-school children.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Oatlands Pre School
Other name the charity uses	
Registered charity number	1031129
Charity's principal address	Oatlands Village Hall 8 St Mary's Road Weybridge Surrey KT13 9PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Selena Gardiner	Chair		
2	Mrs Carly Walton	Co-Treasurer		
3	Mrs Katie Metcalf	Co-Treasurer		
4	Mrs Laura Rust	Secretary		
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner and Accountant	FJ Wilde FCCA MBA DChA PgDip	4 Marigold Drive, Bisley, Surrey, GU24 9SF

Name of chief executive or names of senior staff members (Optional information)

Lois Patrick - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Selena Gardiner	Laura Rust
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	24 March 2025	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Oatlands Preschool

**On accounts for the year
ended**

31/08/2024

**Charity no
(if any)**

1031129

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

FJ Wilde

Date:

27 March 2025

Name:

FJ Wilde

**Relevant professional
qualification(s) or body
(if any):**

FCCA DChA

Address:

4 Marigold Drive

Bisley

Surrey GU24 9SF



Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	180,247	-	-	180,247	138,414
Other income	16,587	-	-	16,587	32,394
Fundraising	2,313	-	-	2,313	3,021
Interest income	628	-	-	628	309
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	199,775	-	-	199,775	174,138
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	199,775	-	-	199,775	174,138
A3 Payments					
Wages	143,584	-	-	143,584	126,528
Pension costs	4,179	-	-	4,179	3,827
Training	1,165	-	-	1,165	852
Uniforms	121	-	-	121	511
Consumables	1,078	-	-	1,078	2,615
Activity	5,643	-	-	5,643	667
Professional and legal fees	323	-	-	323	1,417
Play Equipment	3,565	-	-	3,565	602
Premises costs	15,883	-	-	15,883	15,862
Office expenses (Inc IT & software, postage, printing, telephone & internet)	10,494	-	-	10,494	5,620
Payroll and accountancy	3,655	-	-	3,655	6,359
Fundraising	-	-	-	-	-
Other (Inc Bank Fees)	6,764	-	-	6,764	14,623
Insurance	1,209	-	-	1,209	-
Sub total	197,663	-	-	197,663	179,483
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	197,663	-	-	197,663	179,483
Net of receipts/(payments)	2,112	-	-	2,112	- 5,345
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	91,832	-	-	91,832	97,177
Cash funds this year end	93,944	-	-	93,944	91,832

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nat West Current	- 3,611	-	-
	Nat West Reserve	40,330	-	-
	Santander	57,057	-	-
	Petty Cash	168	-	-
	Total cash funds	93,944	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Office equipment (2021)		151	-
	Laptop (2021)		799	-
	Office furniture (2021)		143	-
	IT equipment (2023)		75	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Selena Gardiner	24/03/2025
	Katie Metcalf	24/03/2025