

Charitable activities

Executive Managers Report 2024

Jigsaw Pre School (Sproughton)

Child numbers in September 2024 were average. New staff members were employed as more families joined the setting.

Sproughton Setting

In December the children took part in a Nativity play which was held at Sproughton Church that was well attended by parents.

The Children enjoyed a Christmas party with a visit from Father Christmas

June was a very busy month at Jigsaw.

The children and their parents went for a walk to the Millennium Green in Sproughton.

We held a stay and play for parents.

A sports morning was held in June where all children were invited to attend, again this was supported by many parents/carers.

A teddy bears picnic took place in July again parents /carers were invited to attend.

A sports day took place on the school field which was well attended by parents and carers.

There was an end of summer term party and the older children graduated with their parents/carers reflecting on their time with Jigsaw with past and present photos of their children.

Needham Market

The children enjoyed a Christmas Party with a visit from Father Christmas at the setting in December along with a Christmas sing along with parents/carers

In the summer there was a sports morning which was well attended by most of the children's adults this was carried out onsite in our large garden. We

held a teddy bears picnic on site, where the children were encouraged to bring a bear to accompany them with their lunch.

There was an end of summer term party and the older children graduated with their parents/carers reflecting on their time with Jigsaw with past and present photos of their children.

The management team would like to thank the chairperson for his continued dedication to both our settings where he supports the management team and the staff to strive for the best outcomes for the settings.

A huge thanks go to all the staff for their hard work and dedication in both settings throughout this year.

Chairpersons report 2024

It has been another busy year at both settings.

We are currently in the process of changing Jigsaw to a Charitable Incorporated Organisation (CIO) to be completed in early 2025.

This will be better for the Charity in the long term

The Accounts are in good shape and things are running well.

Thank you to the committee for their support this year and also to the staff in both settings who have worked extremely hard this year to plan and provide exciting activities to meet the needs of the children at both Sproughton and Needham Market.

Profit and Loss

Jigsaw Pre-School

For the year ended 31 August 2024

2024

Turnover

Fees	34,115.67
Local Authority Funding	114,439.21
Total Turnover	148,554.88

Cost of Sales

PAYE & NI	8,246.47
Staff Pensions	2,781.46
Teaching Supplies	512.25
Wages & Salaries	93,778.14
Total Cost of Sales	105,318.32

Gross Profit

43,236.56

Administrative Costs

Bank Charges	140.00
Cleaning	569.32
DBS Checks	385.00
Equipment Maintenance	1,349.95
Equipment Storage	3,380.10
Gas & Electricity	3,484.35
General Expenses	5,446.04
Groceries & Lunches	485.57
Grounds & External Maintenance	682.00
Hire of Equipment	130.00
Insurance	1,112.88
Legal & Professional Fees	1,144.00
Medical & Hygiene Equipment	418.00
Payroll	1,373.42
Play Equipment	20.00
Printing, Postage and Stationery	325.61
Rates & Council Tax	268.00
Rent @ Needham Market	4,382.17
Subscriptions & Licenses	740.98
Telephone	1,665.27
Training	2,219.06
Travel and Accommodation	85.30
Uniform & Clothing	(175.90)
Total Administrative Costs	29,631.12

Operating Profit

13,605.44

Other Income

2024

Donations Received	397.97
Total Other Income	397.97
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Profit on Ordinary Activities Before Taxation	14,003.41
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Profit after Taxation	14,003.41

Independent examiner's report to the trustees of Jigsaw Pre School

I report to the charity trustees on my examination of the accounts of Jigsaw Pre School (the Trust) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Examiner

Mr J Mitchell



17th June 2025

Mark Poole (Trustee) provides services to the charity through his business Autumn Decade on an arms length basis.

All necessary procedures of conflict of interest and a contract for those services have been abided by under the rules of the constitution