

BURHAM PRE - SCHOOL PLAYGROUP

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2021**

BURHAM PRE - SCHOOL PLAYGROUP

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2021**

	2021		2020
	£	£	£
<u>Receipts</u>			
Fees		155,530	100,360
Fund raising		1,384	2,053
Interest received		19	-
Total Receipts		<u>156,933</u>	<u>102,413</u>
<u>Payments</u>			
Food and drink	52		239
Resources	830		448
Wages	89,203		73,128
Rent	6,274		4,250
Pension	1,372		1,121
Cleaning	157		130
Insurance	784		783
Computer / phone	275		112
Equipment	3,051		1,941
Postage , stationery and advertising	452		587
Subscriptions	802		456
Courses / training	5,721		3,375
Entertaining	250		459
Sundry	367		246
YMCW Nursey	279		-
Total Expenditure		(109,869)	(87,275)
Excess of Receipts over Payments		<u>47,064</u>	<u>15,138</u>
Assets Brought Forward		62,489	47,351
Reserves Carried Forward 31 August 2021		<u><u>109,553</u></u>	<u><u>62,489</u></u>
<u>Assets</u>			
NS&I Account		9,622	2,603
Santander Account		99,529	59,477
Petty Cash		402	409
		<u><u>109,553</u></u>	<u><u>62,489</u></u>

I have examined, without carrying out an audit, the books and records of Burham Pre-school Playgroup and confirm that the above Income and Expenditure Account is in accordance therewith.

MS [Signature]

Michael Thompson FCCA
Thompson Elphick Chartered Certified Accountants

12/3/2022

Burham Pre-school Committee
Annual General Meeting
13th October 2021

Present	Absent										
Tracey Beechey Emily Vaicekauskas Robyn Tullett Tonia Plowman Carly Prentice Catherine Philpott Lauren Burgess Jenny Martin	Paul Dodson (paperwork signed & agreed 14/10) Megan Thomas (paperwork signed & agreed 14/10)										
1)	Supervisors Report: T Beechey read through the supervisor's report for 2020/21. No issues or concerns raised. Please see attached.										
2)	Chairpersons Report: C Prentice read through her Chairpersons report for 2020/21. No Issues raised. Please see attached.										
3)	Treasurer Report T Beechey read through the annual financial report which had been submitted by Heidi Wood the financial administrator. Please see attached.										
4)	Current Committee resignations and Election of new Committee Members Sharon Lowrey – resigned as member Election of new committee: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Carly Prentice</td> <td style="width: 50%;">Tonia Plowman</td> </tr> <tr> <td>Paul Dodson</td> <td>Catherine Philpott</td> </tr> <tr> <td>Tracey Beechey</td> <td>Emily Vaicekauskas</td> </tr> <tr> <td>Lauren Burgess</td> <td>Jenny Martin</td> </tr> <tr> <td>Robyn Tullett</td> <td>Megan Thomas</td> </tr> </table> The following people were nominated to be officers of the committee: Carly Prentice to continue as chair, all agreed. Tracey Beechey to continue as secretary, all agreed. Tonia Plowman to continue as treasurer, all agreed.	Carly Prentice	Tonia Plowman	Paul Dodson	Catherine Philpott	Tracey Beechey	Emily Vaicekauskas	Lauren Burgess	Jenny Martin	Robyn Tullett	Megan Thomas
Carly Prentice	Tonia Plowman										
Paul Dodson	Catherine Philpott										
Tracey Beechey	Emily Vaicekauskas										
Lauren Burgess	Jenny Martin										
Robyn Tullett	Megan Thomas										
5)	New committee All new members were informed they will need an enhanced DBS check and to complete an EY2 form on-line for Ofsted, TB issued details of the online Ofsted site to complete the form. The role of the committee was explained to all new members and the committee responsibilities sheet was signed by all present agreeing to respect confidentiality at all times and showing an understanding of the committee's/trustee role in the running of the pre-school. Pre-school policies were discussed and signed by the chair. It was agreed that the committee will continue to run under the PLA constitution. Meeting Closed.										