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Staff:

Over the course of the previous year there have been few changes to the staff, which is testament to the teamwork spirit. However, the pandemic has reduced the hours available for the staff and they have all been extremely flexible – thinking of the children’s needs before their own. To remain open was a very difficult decision partly because staff do NOT socially distance from the children and therefore, they put themselves, their own families at some potential risk. THANK-YOU ALL!

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However, to stay open staff had to be prepared to clean the room, the toilets and keep covid compliant. All new challenges and time consuming. Having this ‘CAN DO attitude has been so necessary.

Marisa was appointed Acting Deputy Manager in May 2021 after Tanya decided that she needed a change of direction and new challenges in her life. Marisa has been an asset to this role – always contributing new ideas and being prepared to give up her own holiday time in which to start her training as a Forest School Level 3 leader/trainer. Her training week was only the start of this journey – schemes of work have to be written and equipment purchased. Hopefully we will be able to continue to use Brown’s Copse as the main base for these outdoor learning activities. (MORE BELOW)

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This has resulted in a vacancy for which we have advertised and hopefully have two applicants – interviews next week

During the summer Christine joined as a member of Supply Staff and has been involved more with the pre-school during the last few weeks. Alison has continued to be a supply and her experience is invaluable.

Many staff have undertaken a number of statutory training courses – ranging from the new EYFS to Safeguarding & Fire Prevention. Their further professional development needs will be discussed individually during the coming year. Retention of our staff is vital to ensure the children get continuity of care and education. So, 'THANK-YOU' to the staff.

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To keep up-to-date and informed about issues I try to visit the pre-school at least once each half term – hopefully not getting in the way too much.

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As the pre-school's primary aim is education, I will just give a few brief details, but let Helen do the rest as she is at the forefront.

The number of children attending has declined since the start of COVID 19 so – going forward – this is our main aim – to showcase the school so that more local people will feel confident to send their children to it. We want you to be our ambassadors – tell other people to visit the school to see how brilliant it is.

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I would like to thank the members of the committee for all their hard work and the time that they have given up for meetings and fundraising. They have been extremely supportive when difficult decisions had to be made and shown much resilience and patience when the endless policies have been sent to them to read and amend. I hope they will remain with us on the Committee and encourage others to join us.

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information with parents. Text, images and videos can be uploaded in real time, via tablets, as staff interact with children in structured activities or free play.

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Claire took over as our Administrator from Roz in July. I would like to thank Roz for keeping the accounts going. Andy Banks then became the Treasurer on the Management Committee. A huge THANKS to Claire who, after many, many, many hours, managed to get the accounts to the accountant in the middle of February. Claire and Andy will be detailing our last financial year shortly.

FEES:

Fees From September 2021 had to be increased to enable us to be able to increase the pay of staff in line (and slightly above) the Minimum Wage.

Fundraising:

As a Management Committee we are aware that funding is an important issue and that we have to continually look at the pre-school finances and have ideas for fundraising. In June we had a Car Boot Sale; in October we helped with the Christmas Craft Fair and in November staff supported the Race Night. Helen also regularly asks local businesses and the Parish Council for donations. I am sure she will give more details later. If you think you know of a sponsor, please ask them to consider a donation to the pre-school.

The parents and volunteers have all given many hours of their time with each event and this has enabled Helen to keep activities like Little Kickers and Robot Reg sessions going. The Community is very generous to the pre-school as it contributes regularly when contacted.

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1. Holiday Club -This went ahead during the February half term with current staff offering their time. There was not a great response, but we will try again at Easter – offering the club to children aged 2 to 11.
2. EYFS – Helen and all the staff will continue to look at particular areas of the new EYFS curriculum to focus on and develop new schemes of work as required.
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We are excited to see what the future holds for the Pre-school.



Winterslow Pre-School – Annual General Meeting.

2nd March 2022

Treasurers Report – 1st October 2020 to 30th September 2021

The financial year 2020/21 has been a struggle and we have seen a larger deficit of £7,204.13 than experienced in the 2019/20 year of £3,081.80.

After the initial Covid period (summer 2020), we saw a drop in children attending plus the usual reduction of 'rising 5' children in September 2020 when they leave to go to school. This in turn had an effect on the WCC funding fees received, but then we saw an increase in the fees paid for hours above the 15 per child over age 3. The fluctuation between the years 2019/20 and 2020/21 meant that the income received for children attending the preschool (funding and private hours combined) was down by £3,416.89. (£47,565.55 in 2020/21 compared to £50,982.54 in 2019/20.)

Staffing costs were reduced by the Manager cutting back the hours needed to cover as much as possible, so a saving was made there. We were also in receipt of the Job Retention Scheme grant which has helped immensely.

Training and DBS checks have accounted for £1,027 this year, this was all necessary training to ensure our staff are up to date with all practices (safeguarding, first aid, health & safety etc).

We had a new website created over the summer of 2021, this was an expenditure that was long overdue. We now have a wonderful new page where parents, existing and prospective, can view to get updates of what we've been up to.

A huge tank you to Winterslow Village Hall for continuing to support us throughout the year, reductions are always welcome when things have been very uncertain.

Fundraising has been very limited, we were able to hold a car boot sale within the grounds of the village hall, keeping to the Covid guidelines at that time. £400 was raised.

Finally, we have had the support of the entire community again for another year. Our donations received were extremely generous again and we cannot thank Winterslow, families past and current, the surrounding small businesses and even businesses within Salisbury. We are so grateful for the support as without these generous gifts we would be unable to keep open.

Andy Banks
Treasurer
Winterslow Pre-School and Toddler Group



**Minutes of Winterslow Pre-School and Toddler Group Annual General Meeting
March 2nd 2022.**

- Opening remarks/Welcome
- Apologies
- Minutes of previous AGM
- Matters arising from the Minutes
- Presentation of Chair's Annual Report (Chair)
- Adoption of Annual Report
- Presentation of Accounts (Treasurer)
- Adoption of Accounts
- Presentation of Manager's Report (Manager)
- Adoption of Manager's Report
- Election of Management Committee
- Motions to be put to the AGM
- Any Other Competent Business
- Closing remarks

After the opening remarks, welcome and apologies, reports from the Chair, Treasurer and Manager of the pre-school were presented, reflecting on the last year and goals for the coming one. These reports are detailed below:

1. **Apologies:** Alison Shorter, Sam Lange, Steve Langdown

2. Minutes of the previous AGM

These Minutes were not presented as the previous meeting was held in December 2020 when no current members (in attendance) of the Management Committee were in post.

3. Presentation of Chair's Annual Report

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Adoption of Chair's Annual Report

Proposer: Andy Banks

Seconder: Milly Codling

4. Presentation of Accounts (Treasurer and Business Administrator)

Report – 1st October 2020 to 30th September 2021

The financial year 2020/21 has been a struggle and we have seen a larger deficit of £7,204.13 than experienced in the 2019/20 year when the deficit was £3,081.80.

After the initial COVID period (summer 2020), we saw a drop in the number of children attending, plus the usual reduction of 'rising 5' children who transferred to the primary school in July. This in turn had an impact on the Grant (funding) rec'd from WCC. However, we did have an increase in the fees paid for children over the age of 3 years who are entitled to more than 15 hours funding. The fluctuation between the years 2019/20 and 2020/21 meant that the income received for children attending the pre-school (funding and private hours combined) was down by £3,416.89. (£47,565.55 in 2020/21 compared with £50,982.54 in 2019/20.)

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Andy Banks
Treasurer
Winterslow Pre-School and Toddler Group

Accounts:

Account	Year 2019 to 2020	Year 2020 to 2021
Lloyds instant a/c	4310.06	4947.48
Supervisor a/c	331.44	269.99
Toddler's a/c	179.41	179.41
Treasurer's a/c	24,626.66	16,768.43

Adoption of Accounts (2020 to 2021) and Treasurer's report

Proposer : Milly Codling

Secunder: Trish Briggs

5. Manager's Account – Helen Loveridge

The pre-school has continued to teach from the recreation room during the last year: this has benefited the children in a number of ways, i.e. building independence around toileting, safeguarding them in a well-used building and by improving self-esteem and confidence through having work displayed for others to see. New starters have also settled much quicker in a smaller, cosier space.

Despite the restrictions and problems COVID has continued to cause in the last year, the children have all coped very well with any changes that have had to be put in place. Eight children left us in July to move on to primary school and were all confident and keen learners when they moved on due to the teaching and activities that staff provide at the pre-school. The phonics sessions have had a significant impact on the children and Gemma's way of teaching them is so engaging and positive that all the children learn so much from her sessions and have excellent phonics knowledge for when they start school.

New children have joined the pre-school this year and currently our number stands at 16.

Two staff have left the pre-school. We said goodbye to Tanya last May. With fewer children on roll we were able to cope with just 4 staff working at the pre-school. Holly then left in February this year which has put pressure on myself, Marisa, Nic. I want to thank them both for taking on more hours and a bigger workload while we searched for a new staff member. I also want to thank our bank staff Alison and especially Christine who has taken on weekly hours until we do find a new pre-school practitioner.

The children have enjoyed learning a range of topics in the last year. Some of these include:

- Transport
- Chinese New Year
- Colours and shapes
- People who help us
- Life cycles
- Easter

We also enjoyed a pre-school bus trip in the summer to Salisbury where the children had a picnic and had fun playing in the park.

The pre-school also took part in the St Thomas's Church Christmas tree festival and all the children took part in Christmas singing.

Marisa trained as a Forest School leader in October and although she continues to undertake training, she is still able to carry out Forest School activities, although there have been barriers recently to overcome with this with regards to the woods being used.

Holiday clubs are now being trialled and we hope interest and attendance increases as these continue throughout the year.

Adoption of Manager's Report (2020 to 2021)

Proposer : Andy Banks

Secunder: Trish Briggs

6. Election of Management Committee

The following members were elected:

Chair: Mrs Trish Briggs

Treasurer: Mr Andy banks

Secretary: Currently vacant

Members: Milly Codling, Sam Lange, Alison Bates, Kevin Bissell

Roz Butcher and Steve Langdown yet to be approached re: membership

Safeguarding lead – Trish Briggs

Human resources/Recruitment - Steve Langdown

7. Motions presented to the Committee

No motions were presented

8. AOB:

None

Closing remarks

Thank you for attending the meeting.

Meeting closed 19.55pm.

Winterslow Pre-school and Toddler Group
Balance sheet as at 30 September 2021

Registered Charity: 1030393

CURRENT ASSETS	2020/21	2019/20
	£	£
Bank Accounts		
Lloyds Instant Access	4,947.48	4,310.06
Lloyds Supervisor	269.99	331.44
Lloyds Toddlers	179.41	179.41
Lloyds Treasurer's	<u>16,768.43</u>	<u>24,626.66</u>
Total cash at Bank	£22,165.31	£29,447.57
Accounts receivable (Fees billed not yet paid)	1,077.00	
Less:		
Current Liabilities	998.87	0.00
	<u>£22,243.44</u>	<u>£29,447.57</u>

Represented by:

CAPITAL ACCOUNTS	2020/21	2019/20
	£	£
General Funds		
Brought Forward	29,447.57	32,529.37
Excess Expenses for the year	-7,204.13	-3,081.80
	<u>£22,243.44</u>	<u>£29,447.57</u>

Independent Accountant's Report to the Members of
Winterslow Pre-school & Toddler Group

I have carried out an independent examination without audit of the Income and Expenditure Account and Balance Sheet

In my opinion the accounts have been properly prepared from the books and records of the Pre-school and accurately reflects its Income and Expenditure for the year ended 30 September 2021 and its Balance Sheet at that date.

Judith Matthiae

Judith Matthiae ACA CTA
J Matthiae & Co Ltd
 Alveus, The Causeway, Winterslow, Salisbury SP5 1QW

25th February 2022

Date

A. Banks
A. Banks
Treasurer.

PMBHqgs 02/03/2022
CHAIR of Management
Committee



Section A Independent Examiner's Report

Report to the trustees/ members of

WINTERSLOW PRE-SCHOOL AND TODDLER GROUP

On accounts for the year ended

30 SEPTEMBER 2021

Charity no (if any)

1030393

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Judith Mattheae

Date:

27/2/22

Name:

JUDITH MATTHAE

Relevant professional qualification(s) or body

A c A

(if any):

Address: ALVEUS THE CAUSEWAY
WINTERSLOW SAU SJUM
SP5 1QW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.