

Trustee's Annual Report

1 March 2020 – 28 February 2021



The Trustees present their report and receipts and payments accounts for the year ended 28 February 2021.

Trustees

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The Trustees who served during the year are stated below:

Mr A Cooke (Elected)	Mrs E Page (District Scout Network Commissioner)
Mr D Baker (Manager Active Support Unit)	Mr M Page (District Explorer Scout Commissioner)
Mr J Dearden (Under 25 representative)	Mr J W Pain (nominated)
Mr R Grimby (District Treasurer)	Mrs C Reynolds (District Administrator)
Mr M Gleeson (Appointments Advisory Committee Chair)	Mr L Samuels (Group Executive)
Mr J Higham (Group Scout Leader)	Mrs L Wright (District Commissioner)
Mr N Jarvis (District Chair)	

Structure, Governance and Management

Governing Document

The unincorporated Trust was established by Royal Charter granted 4 January 1912 and registered as a charity with the Charity Commission on 10 December 1993. The District (Trust) is operated in accordance with the organisational structure laid down by the Scout Association.

Appointment of Trustees

The Trust has a policy for the recruitment of Trustees. Nominations are considered from any source but any potential Trustee would be expected to bring specific skills and/or experience to the Trust. Trustees are elected annually to the District Executive. In appointing new Trustees, the Trust follows the guidance laid down by the Charity Commission.

Induction and Training of Trustees

The induction and training of new Trustees is carried out in accordance with the provisions of the relevant edition of Policy, Organisation and Rules of The Scout Association.

Volunteers

A great contribution is made by member volunteers including Trustees who devote many hours organising activities and events for the benefit of our young people. There are recruitment procedures in place which comply with Scout Association regulations and statutory requirements.

Risk Management

The Trustees have examined the major strategic, financial and operational risks which the District faces and have produced a document which sets out the systems and procedures to mitigate major risks. The strategy also includes procedures to minimise the impact on the Trust should those risks materialise. This policy is reviewed periodically.

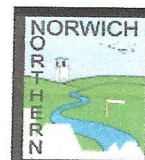
Related Parties

Subscriptions totaling £ 34840.00 (2020: £30459.00) were passed to The Scout Association and The Norfolk County Scout Council as a contribution towards scouting nationally and in Norfolk. Mr. N Jarvis and Mrs. L Wright, who are Trustees of Northern Norwich Scout District are also Trustees of Norwich Scouts Ellam Legacy.

Public Benefit

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Registered charity number 1029956 (England & Wales)
www.northernnorwichscouts.org.uk



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The Trustees of The Northern Norwich Scout District accept the need to have regard to the Charity Commission's guidance on public benefit. They recognise that it is their responsibility to ensure that the benefits offered are realised in the District by promoting all aspects of Scouting both within the District membership and in the wider community.

Objectives and Activities

Summary of Objectives

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

Main Activities

The focus of our activities remains the organisation of events and activities for young people between the ages of 6 to 25 who are eligible within the Northern Norwich Scout District.

Main Achievements and Performance

Face to face Scouting was suspended nationally effective 18 March 2020, due to Covid 19 pandemic.

During the previous 12 months, Sections have participated in Scouting using a variety of media including social media such as FaceBook, through YouTube tutorial videos, Badge & Activity Packs delivered by post and using online video calls such as Zoom. We've actively promoted National and County campaigns to support remote Scouting.

During the suspension of Scouting, the District has benefitted from a supportive ethos with Leadership Teams across all Sections working closely together and supporting each other effectively, and the District Team and Group Scout Leaders continuing to work together to the benefit of all.

2021 Northern Norwich Scouts reported reduction in adult membership of 6%, and in youth membership of 17%.

Total membership declared on the annual census @ 31st January 2021 was Adult Membership 272 and Youth Membership 775. 2020: 1160 (A: 289, Y: 871), 2019: 1051 (A: 270, Y: 781). 2018: 1,099 (A: 283, Y: 816), 2017: 1,048 (A: 260, Y: 788), 2016: 971.

Financial Review

Reserves

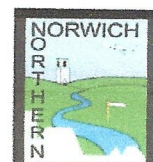
On 28 February 2021 the charity held bank and cash balances of £ 45,519. These funds are held on behalf of the District, District Explorer Scouts and Scout Active Support Unit. The amounts are held in order to maintain activities of the charity for the following year.

Signed on behalf of the charity's Trustees on 17 June 2021


N Jarvis
District Chair

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Independent Examiner's Report to the Trustees of Northern Norwich Scout District

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I report to the Trustees on my examination of the accounts of the charity ('the Trust') for the year ended 28 February 2021 which is set out on page 4. of 5

Responsibilities and basis of report

As the charity Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts did not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Harrod
Independent Examiner

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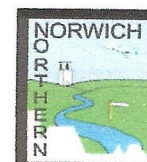


Northern Norwich Scout District Receipts and Payments Account For the year ended 28 February 2021

	Scout Active Support Unit Unrestricted	Explorer District Unrestricted	Network Unrestricted	Austria Trip Unrestricted	Main District Unrestricted	2021 Total	2020 Total
	£	£	£	£	£	£	£
Receipts							
Voluntary sources							
Subscriptions	-	5,067.50	-	-	36,363.00	41,430.50	39,090.00
Grants	-	-	-	-	500.00	500.00	-
Gift aid	-	337.49	-	-	-	337.49	650.00
Activities	520.00	416.00	-	-	162.00	1,097.00	3,748.00
St Georges day donations	-	-	-	-	-	60.00	215.00
Duke of Edinburgh Award Scheme	-	-	-	-	-	-	3,281.00
Clothing and badges	-	-	-	-	-	-	653.00
Fundraising	-	-	-	-	-	-	509.00
BPA	-	-	-	-	-	-	20.00
Miscellaneous	-	-	-	-	-	-	1,844.00
Camps	-	1,170.00	-	4,577.50	95.00	5,842.50	46,176.00
Trips and outings	-	-	-	-	-	-	2,779.00
Other income							
Bank interest	-	-	-	-	12.82	12.82	24.00
	<u>520.00</u>	<u>6,989.99</u>	<u>-</u>	<u>4,577.50</u>	<u>37,192.82</u>	<u>49,280.31</u>	<u>98,989.00</u>
Payments							
Direct Charitable Expenditure							
Norfolk County Scout Council	-	3,040.00	-	-	31,800.00	34,840.00	30,459.00
Training and courses	-	-	-	-	-	-	542.00
Camp refunds and expenses	-	4,733.00	-	4,812.50	-	9,545.50	48,790.00
Duke of Edinburgh Award Scheme	-	366.46	-	-	-	366.46	3,554.00
Activities (including refunds)	1,860.00	460.80	-	-	445.00	2,765.80	6,051.00
Fundraising expenses	-	-	-	-	-	-	296.00
St Georges day	-	-	-	-	706.94	706.94	26.00
Clothing and Uniform	611.40	36.00	-	-	-	647.40	1,598.00
HQ Hire	-	300.00	-	-	-	300.00	-
Equipment and maintenance	-	99.36	-	-	119.96	219.32	1,115.00
Licences	-	-	-	-	300.90	300.90	-
Meetings and room hire	-	-	-	-	46.25	46.25	1,049.00
District expenses	-	-	-	-	660.16	660.16	750.00
Gifts and donations	-	-	-	-	-	-	2,485.00
1st aid and other courses	24.00	-	-	-	-	24.00	34.00
Trips and outings	-	-	-	-	-	-	3,187.00
Miscellaneous	13.68	-	-	-	67.50	81.18	1,801.00
BPA	-	114.60	-	-	-	114.60	187.00
	<u>2,509.08</u>	<u>9,150.22</u>	<u>-</u>	<u>4,812.50</u>	<u>34,146.71</u>	<u>50,618.51</u>	<u>101,924.00</u>
Excess of payments over receipts	(1,989.08)	(2,160.23)	-	(235.00)	3,046.11	(1,338.20)	(2,935.00)
Fund at 1 March 2020	4,270.28	15,544.69	29.03	1,369.85	25,643.52	46,857.37	49,793.00
Fund at 28 February 2021	<u>2,281.20</u>	<u>13,384.46</u>	<u>29.03</u>	<u>1,134.85</u>	<u>28,699.59</u>	<u>45,519.17</u>	<u>46,858.00</u>

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Represented by:

Monetary assets

Bank current account	2,281.20	13,273.02	29.03	1,134.85	12,697.28	29,415.38	30,618.00
Bank deposit account	-	-	-	-	15,992.35	15,992.35	15,980.00
Petty cash in hand	-	111.44	-	-	-	111.44	269.00
	2,281.20	13,384.46	29.03	1,134.85	28,689.63	45,519.17	46,858.00

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