

West Looe Playgroup
Trustees' Report and Accounts
For the year ended
31 August 2020

Charity Number 1029866



Independent Examiner's Report to the Trustees of West Looe Playgroup

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2020 which are set out on pages 2 to 5.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Susan Patricia Wills BSc FCA FCCA CTA
Independent Examiner

15 June 2021



West Looe Playgroup

Report of the Trustees for the year ended 31 August 2020

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2020.

Registered Charity number

1029866

Principal address of the charity

The Old School Canteen
Downs Road
West Looe
Cornwall
PL13 2AR

Trustees

The Trustees serving during the year and since the year end were as follows:

Louise Wright	Chair
Anna Jennings	Secretary
Kristy Hurrell	Treasurer
Wendy Miles	
Theresa Hodgkinson	
Claire Dewe	
Anna Townsend	
Emma Currah	

Structure, governance and management

West Looe Playgroup is a charity constituted by a Deed of Trust dated 12 May 1993 which was amended on 3 April 2006. The object of the charity is to provide a playgroup facility in West Looe and surrounding areas for children of pre-school ages 2 to 5. The charity also provides a parent and baby/toddler group on a Friday afternoon.

The recruitment and appointment of new trustees is by election at the Annual General Meeting of the charity.

Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in applying our future activities.



Report of the Trustees for the year ended 31 August 2020 - continued

Development, activities and achievements

The playgroup has had a challenging year due to Covid 19. In line with government guidance, West Looe Playgroup had to close its doors from March 24th until 1st June when we reopened to all children 3 days a week to reflect the reduced number of children attending the setting. We have continued to receive funding for 2, 3 and 4 year olds and 30 hour funding for eligible working parents during the pandemic. We have also change the way the sessions are staffed to work more cost effectively and 2 staff were furloughed to ensure all jobs could be protected and no redundancies had to be made during the difficult time.

The committee started the year being very proactive with their fundraising, raising funds of £99.25 through the local carnival and £194.45 through our Christmas raffle and cake sales, with a total of £548.42 being raised from September to January. But due to the pandemic, the committee and staff have since been unable to fundraise in any way due to current restrictions.

The chairman would like to thank all staff and committee for all the help and support throughout this year, staff have been flexible with the hours that they work and have coped well with the changes made to the way we operate due to government guidelines and to keep everyone safe.

We would also like to thank the parents, carers and local community for their help and support throughout the year.

Financial review and reserves policy

Cash reserves at 31 August 2020 were £33,856 (2019 £28,599). Approximately two months' reserve/contingency is held in reserve (currently £26,450 held in deposit account).

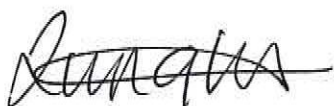
The main revenue income of the charity continues to be funding from Cornwall Council. We were able to claim funds through the JRS Covid Grant Scheme to reclaim the funds lost through non funded children who were unable to return to the setting during the Covid pandemic.

The trustees confirm that they have identified the major risks to which the charity is exposed and have systems established to mitigate any risks. They have also complied with their duty to have due regard to the Charity Commissions Public Benefit Guidance when exercising any powers or duties to which the guidance is relevant.

There were no trustees' expenses paid in the year.

Trustees' statement

This report has been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.



Louise Wright
Chairman
For and on behalf of the Trustees

15 June 2021



West Looe Playgroup

Receipts and Payments Account: General Purposes

For the year ended 31 August 2020

	<i>31 August 2020</i>	<i>31 August 2019</i>
	<i>Unrestricted</i>	<i>Unrestricted</i>
	<i>£</i>	<i>£</i>
INCOME RECEIPTS		
<i>Fees and donations</i>		
Fees	6,116	8,466
Fundraising events	2,412	22,386
<i>Other receipts</i>		
Local government funding	59,090	53,763
Covid Job Retention Scheme	3,870	-
<i>Investment Income</i>		
Bank interest	31	24
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TOTAL RECEIPTS	71,519	84,612
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Direct Charitable expenditure		
Staff wages	57,441	59,794
Employer pension	347	332
Staff training	331	552
Hall rent and rates	250	809
Lighting and heating	3,486	3,457
Insurance, inspection and licences	982	1,257
Building maintenance	216	567
Telephone	154	160
Milk	146	210
Professional fees	23	544
Administration services	-	2,268
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	63,376	69,950
Other expenditure		
Equipment purchases	554	2,050
Outings and parties	127	482
Advertising and sundries	50	73
Postage and stationery	721	891
Food and weekly supplies	1,434	1,161
Fundraising events costs	-	15
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	2,886	4,672
TOTAL PAYMENTS	66,262	74,622
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NET (PAYMENTS) / RECEIPTS FOR THE YEAR	5,257	9,990
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Cash and bank balances as at 31 August 2019	28,699	18,709
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Cash and bank balances as at 31 August 2020	33,956	28,699
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West Looe Playgroup

Statement of Assets and Liabilities

As at 31 August 2020

	<i>31 August 2020</i>	<i>31 August 2019</i>
	<i>Unrestricted</i>	<i>Unrestricted</i>
	<i>£</i>	<i>£</i>
MONETARY ASSETS		
Bank and cash balances:		
General Purposes:		
Bank current account	33,856	28,599
Petty cash	100	100
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	33,956	28,699
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OTHER ASSETS

Permanent endowment – The land and buildings used by the Playgroup, The Old School Canteen, Downs Road, West Looe has been endowed to the Charity by West Looe Town Trust who holds the freehold title.

General purposes – Furniture, equipment, toys etc. are held as per the inventory for functional use by the Playgroup. All are in good condition and costs have been included in the Receipts and Payments Accounts as and when they have been purchased.



Louise Wright
Chair
For and on behalf of the Trustees

15 June 2021

