



Trustees' Annual Report for the period

From

Period start date

01 09 2020

To

Period end date

31 08 2021

Section A

Reference and administration details

Charity name

Happy Days Pre-School

Other names charity is known by

Registered charity number (if any)

1029859

Charity's principal address

Nettlebed Community School

High Street

Nettlebed

Postcode

RG9 5DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Vickers	Manager & safeguarding		
2	Michael Maloney	Chair & Safeguarding		
3	Katie Starmer-Smith	Recruitment		
4	Kate Lloyd	Treasurer		
5	Kate Beale	Secretary		
6	Laura Bull	Safeguarding	- 01/2021	
7	Suzannah Gibson		- 01/2021	
8	Kirsty Bedingfield	Chair	- 01/2021	
9	Alice Topley	Treasurer	- 01/2021	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

PLA 2011 Constitution

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Appointed or Reappointed annually at the AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a Safeguarding Children (child protection) Policy in place.

Enhanced disclosure and barring (DBS) checks are carried out through Ofsted for all committee members.

Happy Days Pre-School is a member of the Early Years Alliance.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the preschool are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through a community group.

In planning our activities for the year we kept in mind the charity commission's guidance on public benefit at our Committee meetings.

The preschool achieves its aims by offering play, education and care facilities together with the right of parents to take responsibility for and to become involved with the activities in the preschool to ensure that the preschool offers opportunity for all children whatever their race, culture, religion, means or ability.

Encouraging the study of the needs of their children and their families and promoting public interest in and recognition of such needs in their local area.

Instigating and adhering to and furthering the aims and objectives of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We're satisfied with the performance of the preschool and the staff through what was a very challenging period, linked to Covid-19. Despite the pandemic, Happy Days ended the last academic year with the savings account untouched plus a healthy balance in the current account. Families were kept well informed of the changes to their childcare and the feedback we have received from families was very positive overall.

Section E

Financial review

Brief statement of the charity's policy on reserves

General Reserve – The purpose of the organisation is to provide Preschool learning to children. The funding comes from the Local Education Authority in the form of the Nursery Education Grant and also from fees for attendees. Changes in government policy can significantly influence the levels of fees and grants that the Preschool receives. The primary expense incurred by the organisation is staff salaries.

The level of fees can vary depending on the number of attendees in any term, but a reduction in attendees does not necessarily result in an equivalent reduction in staff or other costs.

As a result the Trustees feel it is prudent to maintain a general reserve so as to secure the continued operation of the organisation should there be a material reduction in fees or other unforeseen expenditure in future periods. The Preschool holds 6 months full running costs in general reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The funds raised through preschool families and fundraising have allowed the preschool to invest in new resources for the setting and to create a brand new and much improved website.

Section F

Other optional information

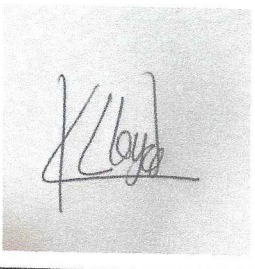

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Kate Lloyd	Michael Maloney
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Position (eg Secretary, Chair, etc)

Treasurer	Chair
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Date

28/02/22



HAPPY DAYS PRESCHOOL

1029859

Receipts and payments accounts

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For the period from	1st September 2020	To	31st August 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES/LUNCHES/ SNACK	17,768	-	-	17,768	18,886
NEG FUNDING & GRANTS	59,932	-	-	59,932	36,686
PETTY CASH	100	-	-	100	-
FUNDRAISING	-0	-	-	-	-0
MISC	790	-	-	790	50
BANK INTEREST	8	-	-	8	58
Sub total	78,598	-	-	78,598	55,680
A2 Asset and investment sales, etc.	-0	-	-	-	-
Total receipts	78,598	-	-	78,598	55,680
A3 Payments					
STAFF SALARIES	48,634	-	-	48,634	46,996
LUNCH	2,272	-	-	2,272	1,218
RENT	-0	-	-	-	457

INSURANCE	823	-	-	823	759
MEMBERSHIPS	280	-	-	280	121
EQUIPMENT/ACTIVITIES/MATERIALS	5,473	-	-	5,473	1,074
ADVERTS	-0	-	-	-	-0
CANTEEN AND CLEAN	1,379	-	-	1,379	1,166
ADMINISTRATION	1,883	-	-	1,883	1,782
MISC	1,060	-	-	1,060	1,017
TRAINING	155	-	-	155	109
PETTY CASH DRAWN	400	-	-	400	400
ADDITIONAL PETTY CASH EXPENDITURE	114	-	-	114	128
EXTERNAL ACTIVITIES	2,926	-	-	2,926	
TELEPHONE	325	-	-	325	437
UTILITIES	-0	-	-	-	2,600
BUILDINGS	74	-	-	74	587
Sub total	65,798	-	-	65,798	58,849
A4 Asset and investment purchases, etc.	-0	-	-	-	-
Total payments	65,798	-0	-0	65,798	58,849
Net of receipts/(payments)	12,800	-	-	12,800	3,170
A5 Transfers between funds	-0	-	-	-	-
A6 Cash funds last year end	82,508	-	-	82,508	85,678
Cash funds this year end	95,308	-	-	95,308	82,508

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	59,050	-	-
	PREMIER ACCOUNT	36,162	-	-
	PETTY CASH	96	-	-
	Total cash funds	95,308	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Kate Lloyd	28/3/22	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

HAPPY DAYS PRE-SCHOOL

On accounts for the year
ended

31/08/2021

Charity no
(if any)

1029859

Set out on pages

1

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

J Grundonner

Date:

14/02/2022

Name:

Joanne Grundonner

Relevant professional
qualification(s) or body
(if any):

AAT

Address:

43 St Helens Way, Benson, OX10 6SP