

REGISTERED CHARITY NUMBER: 1029646

REPORT OF THE TRUSTEES  
AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024  
FOR  
WOOLTON HILL PRE-SCHOOL

WOOLTON HILL PRE-SCHOOL

**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity Number:** 1029646

**Principal Address:**

Church Hall  
Woolton Hill  
Newbury  
Berkshire  
RG20 9XF

**Trustees:**

Isabel Moss	Secretary - appointed 8/10/15; resigned 16/10/17 Chair – appointed 16/10/17
Garry Larcombe	Treasurer – appointed 16/10/17
Ami Martin	Secretary – appointed 23/10/23
Martin Burton	General – appointed 23/10/23
Hanna Whitbourn	General – appointed 15/10/18; resigned 18/10/21 Secretary – appointed 18/10/21; resigned 23/10/23

**Independent Examiner**

Croombs C.A. Ltd,  
Ilex House,  
The Green,  
Upper Clatford,  
Hants,  
SP11 7PS

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity is controlled by constitution.

### **Organisational Structure**

The trustees form the management team, with the day to day operations led by the pre-school manager.

## **OBJECTIVES AND ACTIVITIES**

Woolton Hill Pre-School is primarily for children 2 to 4 years in Woolton Hill, and also offers a breakfast club for children up to 8 years old. The pre-school offers a friendly and warm environment encouraging children to learn through play using the Early Years Foundation Stage. We offer flexible term-time hours and are located in the Church Hall, which provides a safe, spacious environment in the centre of the village, adjacent to the village infant school, St Thomas'.

## **ACHIEVEMENT AND PERFORMANCE**

Having had to re-locate for most of the last academic year, we were glad to finally be able to return to the church hall during the Autumn term. Staff and children were very pleased to be back in their original space. Settling the children back in whilst re-setting all of the resources and equipment was a task admirably handled by the staff team. We were happily able to resume our annual programme of activities such as the Christmas nativity, an Easter egg hunt and summer Sports Day. We have been faced with lower occupancy of pre-school places, due to a variety of factors, including low birth rates and our term-time hours not being compatible with what many families now require. Staff have made efforts to increase numbers, to reduce staffing hours wherever possible and to make other savings. As we head into the 2024-25 year, we are all keenly aware of trying to ensure the pre-school's viability for the future, but with rising rent and staffing costs, we are monitoring the situation closely.

## **FINANCIAL REVIEW**

### **Reserves policy**

The committee have reviewed the guidance on setting a financial reserves policy (from CC19) & consider the following level of reserves to be prudent for the organisation at the current time:

One term's running costs	£25 – 30,000
Winding up costs (redundancy etc)	£10 - £15,000
Total reserves required	£35 – 45,000

To ensure the reserves are maintained a separate deposit account has been set up. Should the level of reserves rise above the amount indicated within this policy, the additional money and

any interest that has been earned will be used to benefit the pre-school and the service that it offers to the parents and children.

**ON BEHALF OF THE COMMITTEE**

Isabel Moss

Date: 30th June 2025

Statement of Financial Activities	FY23/24		FY 22/23		FY21/22	%	FY20/21	
<b>Incoming Resources</b>								
Pupil premium	2125.11	207%	691.8	-13%	798.39	-83%	4,742.23	32%
2YO	1921.28	-75%	7654.4	125%	3399.12	-70%	11,448.85	11%
HCC Early Years Grant	50582.08	12%	45132.71	-31%	65487.35	49%	43,979.43	-5%
Fees	5826.87	-71%	19833.61	-1%	20065	7%	18,736.81	50%
Other income/ Interest receivable	122.08	-80%	622.19	4%	598.1	-27%	820.43	6%
<b>Total Incoming Resources</b>	<b>60,577.42</b>	<b>-18%</b>	<b>73,934.71</b>	<b>-18%</b>	<b>90,347.96</b>	<b>13%</b>	<b>79,727.75</b>	<b>8%</b>
<b>Resources Expended</b>								
Payroll	56398.78	-11%	63528.9	1%	63035.17	16%	54,158.96	-11%
Rent and premises	9741.28	-4%	10172.14	-5%	10710.45	-4%	11,178.86	35%
Toys & Equipment	479.85						0	
Consumables & sundries	1631.97	-29%	2299.28	-18%	2794.28	25%	2241.28	172%
Outside classes		-100%	250	-78%	1160	#DIV/0!	0	-100%
Professional fees	3893.92	-24%	5096.83	-7%	5456.36	43%	3,815.65	2%
Insurance	1808.39	100%	904.41	32%	687.04	-50%	1,380.48	199%
Bad debt written Off	645.75			-100%	82.5	-8%	90	
Pupil premium expense					0		0	-100%
Other expenses	554.33	-56%	1265.65	-30%	1808.39	64%	1101.39	20%
<b>Total Expenditure</b>	<b>75,154.27</b>	<b>-124%</b>	<b>83,517.21</b>	<b>-3%</b>	<b>85,734.19</b>	<b>16%</b>	<b>73,966.62</b>	<b>-5%</b>
Surplus income over expenditure	-14,576.85		-9,582.50		4,613.77		5,761.13	
Excluding donation	-14,576.85		-9,582.50		4,613.77		5,761.13	
<b>Balance Sheet</b>								
Fixed Assets							0	
<b>Current Assets</b>								
Debtors	198		694.38		0		47.5	
Bank Account - Current	914.58		15229.66		22042.84		14,872.57	
Bank Account - Deposit	49522.63		49400.55		48994.36		48,965.98	
Petty Cash	2.73		2.73		62.94		401.52	
Other Debtors							2,335.55	
Prepayments	600		249.07		1169.5		1,022.00	
Current Liabilities					-10.75			
<b>Creditors: amounts falling due within one year</b>								
Welfare Fund	-544.37		-544.37		-444.37		-444.37	
Accruals	-2925		-2900					
Other	-213.4				-100		-100	
	<b>47555.17</b>		<b>62132.02</b>		<b>71714.52</b>		<b>67100.75</b>	
Funds of the Charity	47555.17		62132.02		71714.52		67100.75	
Check	0.00		0.00		0.00		0.00	



Report to the trustees / members of

Woolton Hill Pre-School

On accounts for the year ended

31 August 2024

Charity No.

1029646

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date

15-09-2025

Name

Paul Groombs FCA

Address

For and on behalf of Croombs C.A. Limited

Company No.

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS  
05682518