



Report to the trustees / members of

Woolton Hill Pre-School

On accounts for the year ended

31 August 2023

Charity No.

1029646

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

[Signature box]

Date

[Date box]

Name

Paul Croombs FCA

Address

For and on behalf of Croombs C.A. Limited

Company No.

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS
05682518



Section B **Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Woolton Hill Pre-School
Statement of Financial Activities
For the year ended 31 August 2023

	<u>FY2022/2023</u>	<u>FY2021/2022</u>
	<u>£</u>	<u>£</u>
Incoming Resources		
Pupil premium	692	798
2YO	7,654	3,399
HCC Early Years Grant	45,133	65,487
Fees	19,834	20,065
Other income	216	
Bank interest	406	598
Total Incoming Resources	<u>73,935</u>	<u>90,348</u>
Resources Expended		
Payroll	63,529	63,035
Rent and premises	10,172	10,710
Toys & Equipment	-	-
Consumables & sundries	2,299	2,794
Outside classes	250	1,160
Professional fees	5,097	5,456
Insurance	904	687
Bad debt written Off	-	83
Pupil premium expense	-	-
Other expenses	1,266	1,808
Total Expenditure	<u>83,517</u>	<u>85,734</u>
Surplus/(deficit) income over expenditure	<u>(9,582)</u>	<u>4,614</u>
Excluding donation	<u>(9,582)</u>	<u>4,614</u>

Balance Sheet

Current Assets

Fixed Assets	-	-
Debtors	694	-
Bank Account - Current	15,230	22,043
Bank Account - Deposit	49,401	48,994
Other debtors	249	-
Cash balances	3	63
Prepayments	-	1,170
Creditors: amounts falling due within one year	-	(11)
Welfare Fund	(544)	(444)
Accruals	(2,900)	(100)
Pupil Premium	<u>62,133</u>	<u>71,715</u>
Funds of the Charity	<u>62,133</u>	<u>71,715</u>

Signed

Date

Name

Paul Croombs FCA

Address

For and on behalf of Croombs C.A. Limited

Company No.

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS
05682518

REGISTERED CHARITY NUMBER: 1029646

REPORT OF THE TRUSTEES
AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023
FOR
WOOLTON HILL PRE-SCHOOL

WOOLTON HILL PRE-SCHOOL

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

WOOLTON HILL PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1029646

Principal Address:

Church Hall
Woolton Hill
Newbury
Berkshire
RG20 9XF

Trustees:

Isabel Moss	Secretary - appointed 8/10/15; resigned 16/10/17 Chair – appointed 16/10/17
Garry Larcombe	Treasurer – appointed 16/10/17
Hanna Whitbourn	General – appointed 15/10/18; resigned 18/10/21 Secretary – appointed 18/10/21
Claire Maestri	General – appointed 18/10/21; resigned 17/10/22

Independent Examiner

Croombs C.A. Ltd,
Ilex House,
The Green,
Upper Clatford,
Hants,
SP11 7PS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by constitution.

Organisational Structure

The trustees form the management team, with the day to day operations led by the pre-school manager.

OBJECTIVES AND ACTIVITIES

Woolton Hill Pre-School is primarily for children 2 to 4 years in Woolton Hill, and also offers a breakfast club for children up to 8 years old. The pre-school offers a friendly and warm environment encouraging children to learn through play using the Early Years Foundation Stage. We offer flexible term-time hours and are located in the Church Hall, which provides a safe, spacious environment in the centre of the village, adjacent to the village infant school, St Thomas'.

ACHIEVEMENT AND PERFORMANCE

The pre-school year was as busy as ever. In October, the flooring of the church hall that we operate from became unusable and we had to vacate to temporary premises. The local junior school kindly let us take over one of their portacabins and we settled into the new, temporary setting. We strived to keep things as 'normal' as possible for the children in spite of the relocation, and we ran our annual programme of activities such as the Christmas nativity, an Easter egg hunt and summer Sports Day. Staff remained committed to making pre-school a happy and engaging environment for the children. It was not an easy time and with the temporary setting being smaller than the church hall, we could not offer places to all of the families that would have liked them. We look forward to being able to return to our original premises as soon as possible, but this is in the hands of the Church Hall committee, their insurers and the builders instructed to remedy the flooring issues.

FINANCIAL REVIEW

Reserves policy

The committee have reviewed the guidance on setting a financial reserves policy (from CC19) & consider the following level of reserves to be prudent for the organisation at the current time:

One term's running costs	£25 – 30,000
Winding up costs (redundancy etc)	£10 - £15,000
Total reserves required	£35 – 45,000

To ensure the reserves are maintained a separate deposit account has been set up. Should the level of reserves rise above the amount indicated within this policy, the additional money and

any interest that has been earned will be used to benefit the pre-school and the service that it offers to the parents and children.

ON BEHALF OF THE COMMITTEE

Isabel Moss

Date: 30th June 2024