

REGISTERED CHARITY NUMBER: 1029646

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021  
FOR  
WOOLTON HILL PRE-SCHOOL

WOOLTON HILL PRE-SCHOOL

CONTENTS OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity Number:** 1029646

**Principal Address:**

Church Hall  
Woolton Hill  
Newbury  
Berkshire  
RG20 9XF

**Trustees:**

Isabel Moss	Secretary	-appointed 8/10/15 -resigned 16/10/17 -appointed 16/10/17
	Chair	
Garry Larcombe	Treasurer	-appointed 15/10/18
Lucy Rendall	Secretary	-appointed 16/10/17
Anna Campbell	General	-appointed 16/10/17
Hanna Whitbourn	General	-appointed 15/10/18
Nicola Login	Pre-school Manager	-appointed 01/09/18

**Independent Examiner**

Croombs C.A. Ltd,  
Ilex House,  
The Green,  
Upper Clatford,  
Hants,  
SP11 7PS

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity is controlled by constitution.

### **Organisational Structure**

The trustees form the management team, with the day to day operations led by the pre-school manager.

## **OBJECTIVES AND ACTIVITIES**

Woolton Hill Pre-School is primarily for children 2 to 4 years in Woolton Hill, and also offers a breakfast club for children up to 8 years old. The pre-school offers a friendly and warm environment encouraging children to learn through play using the Early Years Foundation Stage. We offer flexible term-time hours and are located in the Church Hall, which provides a safe, spacious environment in the centre of the village, adjacent to the village infant school, St Thomas'.

## **ACHIEVEMENT AND PERFORMANCE**

The pre-school year began with Covid restrictions still very much in place. We continued to take measures to keep children, staff and families safe (ventilation, good hygiene, limited visitors into the setting), but strived to provide a more 'normal' service for children within the setting. Covid-restrictions considered, we started the year with a good number of children. We were able to run our annual programme of activities such as the Christmas nativity, an Easter egg hunt and summer Sports Day, but kept these events as children-only, without parent attendees. The Nativity was recorded and shared with parents via our online learning journal. Our annual presentation to School Leavers was held outdoors. Our manager went on maternity leave, and her position was covered admirably by the deputy manager. Staff remained committed to making pre-school a happy and engaging environment for the children. We hope that by the end of the next pre-school year (August 2022), we really will be back to 'normal'.

## **FINANCIAL REVIEW**

### **Reserves policy**

The committee have reviewed the guidance on setting a financial reserves policy (from CC19) & consider the following level of reserves to be prudent for the organisation at the current time:

One term's running costs	£25 - 30,000
Winding up costs (redundancy etc)	£10 - £15,000
Total reserves required	£35 - 45,000

To ensure the reserves are maintained a separate deposit account has been set up. Should the level of reserves rise above the amount indicated within this policy, the additional money and any interest that has been earned will be used to benefit the pre-school and the service that it offers to the parents and children.

## **ON BEHALF OF THE COMMITTEE**

WOOLTON HILL PRE-SCHOOL

**Isabel Moss**

**Date: 30<sup>th</sup> June 2022**

**Woolton Hill Pre-School**  
**Statement of Financial Activities**  
**For the year ended 31 August 2021**

	<u>FY2020/2021</u>	<u>FY2019/2020</u>
	<u>£</u>	<u>£</u>
Incoming Resources		
Pupil premium	4,742	3,583
2YO	11,449	10,279
HCC Early Years Grant	43,979	46,350
Fees	18,737	12,500
Other income	-	777
Bank interest	820	365
Total Incoming Resources	<u>79,727</u>	<u>73,854</u>
Resources Expended		
Payroll	54,159	61,195
Rent and premises	11,179	8,303
Toys & Equipment	-	1,035
Consumables & sundries	2,241	824
Outside classes	-	960
Professional fees	3,816	3,734
Insurance	1,380	461
Bad debt written Off	90	-
Pupil premium expense	-	805
Other expenses	1,101	919
Total Expenditure	<u>73,966</u>	<u>78,236</u>
Surplus income over expenditure	<u>5,761</u>	<u>(4,382)</u>

**Balance Sheet**

**Current Assets**

Fixed Assets		
Debtors	47	(166)
Bank Account - Current	14,873	13,337
Bank Account - Deposit	48,966	48,872
Other debtors	2,336	
Cash balances	402	106
Prepayments	1,022	-
Creditors: amounts falling due within one year		
Welfare Fund	(444)	(444)
Other	(100)	0
Pupil Premium	<u>67,102</u>	<u>61,705</u>
Funds of the Charity	<u>67,102</u>	<u>61,705</u>



Report to the trustees / members of

Woolton Hill Pre-School

On accounts for the year ended

31 August 2021

Charity No.

1029646

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date

21-6-2022

Name

Paul Croombs FCA

Address

For and on behalf of Croombs C.A. Limited

Company No.

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS  
05682518



**Section B** **Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

**Woolton Hill Pre-School**  
**Statement of Financial Activities**  
**For the year ended 31 August 2021**

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Signed



Date

21-6-2022

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