

REGISTERED CHARITY NUMBER: 1029646

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020
FOR
WOOLTON HILL PRE-SCHOOL

WOOLTON HILL PRE-SCHOOL

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FOR THE YEAR ENDED 31 AUGUST 2020

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2020

The trustees present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1029646

Principal Address:

Church Hall
Woolton Hill
Newbury
Berkshire
RG20 9XF

Trustees:

Isabel Moss	Secretary	-appointed 8/10/15 -resigned 16/10/17
	Chair	-appointed 16/10/17
Garry Larcombe	Treasurer	-appointed 15/10/18
Lucy Rendall	Secretary	-appointed 16/10/17
Anna Campbell	General	-appointed 16/10/17
Hanna Whitbourn	General	-appointed 15/10/18
Nicola Login	Pre-school Manager	-appointed 01/09/18

Independent Examiner

Croombs C.A. Ltd,
Ilex House,
The Green,
Upper Clatford,
Hants,
SP11 7PS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by constitution.

Organisational Structure

The trustees form the management team, with the day to day operations led by the pre-school manager.

OBJECTIVES AND ACTIVITIES

Woolton Hill Pre-School is primarily for children 2 to 4 years in Woolton Hill, and also offers a breakfast club for children up to 8 years old. The pre-school offers a friendly and warm environment encouraging children to learn through play using the Early Years Foundation Stage. We offer flexible term-time hours and are located in the Church Hall, which provides a safe, spacious environment in the centre of the village, adjacent to the village infant school, St Thomas'.

ACHIEVEMENT AND PERFORMANCE

Starting numbers of children in the year 2019-20 were not particularly high but the Autumn term went well; in hindsight we were blissfully unaware of what 2020 would bring! The arrival of the Covid pandemic did not help matters regarding numbers of pre-schoolers. We faced a period of closure during the first lockdown but re-opened as soon as we were able. Whilst closed, staff kept in touch with families, creating home-learning packs and posting ideas and resources online. Once we were able to re-open, our annual programme of events was limited by the pandemic but the team worked hard to keep things running as close to normal for the pre-school children. Also owing to Covid, we were not able to continue external partnerships with Talking Tots and Debutots, but intend to resume when possible. The Church Hall committee arranged for the outdoor play surface to be re-surfaced and we contributed some funds towards it. We hope that in another 12 months things will have returned to normal. As ever, the staff are committed to making pre-school a happy and engaging environment for the children that attend.

FINANCIAL REVIEW

Reserves policy

The committee have reviewed the guidance on setting a financial reserves policy (from CC19) & consider the following level of reserves to be prudent for the organisation at the current time:

One term's running costs	£25 – 30,000
Winding up costs (redundancy etc)	£10 - £15,000
Total reserves required	£35 – 45,000

To ensure the reserves are maintained a separate deposit account has been set up. Should the level of reserves rise above the amount indicated within this policy, the additional money and any interest that has been earned will be used to benefit the pre-school and the service that it offers to the parents and children.

ON BEHALF OF THE COMMITTEE

Isabel Moss

Date: 15th October 2021

Woolton Hill Pre-School
Statement of Financial Activities
For the year ended 31 August 2020

	<u>FY19/20</u>	<u>FY18/19</u>
	£	£
Incoming Resources		
Pupil premium	3,583	191
2YO	10,279	9,342
HCC Early Years Grant	46,350	62,364
Fees	12,500	23,116
HCC Grant		
Other income	777	331
Bank interest	365	
Total Incoming Resources	<u>73,854</u>	<u>95,344</u>
Resources Expended		
Payroll	61,195	64,230
Rent and premises	8,303	10,057
Toys & Equipment	1,035	934
Consumables & sundries	824	2,249
Outside classes	960	1,878
Professional fees	3,734	3,993
Insurance	461	1,274
Bad debt written Off	-	1,688
Pupil premium expense	805	875
Other expenses	919	3,773
Total Expenditure	<u>78,236</u>	<u>90,951</u>
Surplus income over expenditure	- 4,382	4,393
Excluding donation	- 4,382	4,393

Balance Sheet

Current Assets

Fixed Assets	-	-
Debtors	-	166
Bank Account - Current	13,337	330
Bank Account - Deposit	48,872	16,987
Cash balances	106	48,508
Prepayments	-	-
Creditors: amounts falling due within one year		805
Welfare Fund	(444)	(444)
Other	0	(99)
Pupil Premium	<u>61,705</u>	<u>66,087</u>
Funds of the Charity	<u>61,705</u>	<u>66,087</u>



Report to the trustees / members of

Woolton Hill Pre-School

On accounts for the year ended

31 August 2020

Charity No.

1029646

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

[Signature box]

Date

[Date box]

Name

Paul Croombs FCA

For and on behalf of Croombs C.A. Limited

Address

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS

Company No.

05682518



Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.