



Trustees' Annual Report for the period

	Period start date				Period end date		
From	6 th	April	2023	To	5 th	April	2024

Section A Reference and administration details

Charity name Somerville Pre-School

Other names charity is known by As above

Registered charity number (if any) 1029519

Charity's principal address At Chadwell Heath Lawn Tennis Club, Hainault Road,
Chadwell Heath

Postcode RM6 5RX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melissa Kahn			
2	Jenifer Hawkins			
3				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Kay Kolios	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Constitution adopted 26th March 1992, amended on 11th May 1998. As amended by scheme dated 5th June 2019</p> <p>Some policies put in place include:</p> <ul style="list-style-type: none"> Bullying and harassment Complaints handling Complaints Internal risk management Paying staff Risk management Safeguarding Safeguarding vulnerable beneficiaries Serious incident reporting Social Media Volunteer
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We provide childcare and education for children under the age of 5, this enables our parents to go back to work or seek further education.

We deliver 2 year old funding for families with low income and families where both parents are working.

We also offer the 15 hour universal funding along with the extra 15 hour extended entitlement for working parents.

We follow the Early Years Foundation Stage (EYFS) which is the statutory foundation set out by the Government.

We encourage development through the activities we provide, by supporting the children as they progress through this framework. We help them develop their personal social and emotional development, communication and language skills, physical development, literacy, mathematics, knowledge and understanding of the world and expressive arts and design.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Pre-School overs morning and afternoon sessions Monday to Friday 38 weeks of the year for children ages 2 – 5 years old.

This totals 380 sessions over a year. Most of our children come 5 days a week, some of them staying all day. We can provide childcare for 48 children per day within our community, 24 in the morning and 24 in the afternoon.

Section E

Financial review

Brief statement of the charity's policy on reserves

Should our pre-school be full and we are unable to offer any more places for new children, we hold a waiting list, where children names will be listed in order of enquiry and when a place becomes available the child at the top of the list will be notified and offered that place

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The pre-school receives payment direct for parents as well as Government Funding from London Borough of Redbridge.

Our funds are made up of children entitled to the 2, 3 and 4 year old government funding and of 2 year old children who are not eligible for either of the 2 year old funding and who parents are prepared to pay for their child care

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

4Signature(s) *Melissa Kahn*

Full name(s) Melissa Kahn

Position (eg Secretary, Chair, etc) Trustee

Date 19 December 2024



Charity name

Charity number (if any)

For the period from (start date)

to (end date)

Section A		Receipts and payments				
		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
INCOME					103,860	118,956
OTHER INCOME					1,651	3,128
	<i>Sub total</i>				105,511	122,084
A2 Asset and investment sales, etc						
	<i>Total receipts</i>				105,511	122,084
A3 Payments						
WAGES					88,305	93,725
HALL RENT					9900	9,700
EQUIPMENT					4084	5,176
REFRESHMENTS					1,032	821
TRAINING					383	1,547
ADMINISTRATION					535	251
OTHER					3248	3,120
	<i>Sub total</i>				107,487	114,340
A4 Asset and investment purchases, etc						
	<i>Total payments</i>				107,487	114,340
	<i>Net of receipts/(payments)</i>				-1,976	7,744
A5 Transfers between funds						
A6 Cash funds last year end						
					42,756	35,013
	<i>Cash funds this year end</i>				40,780	42,756

Section B

Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds				
	<i>Total cash funds</i> <i>(agree balances with receipts and payments account(s))</i>			

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval



Report to the trustees/
members of

SOMERVILLE PRESCHOOL.

On accounts for the year
ended

05/04/2024.

Charity no
(if any)

1029519.

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below.*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/11/2024

Name:

MRS KAY KOLIOS

Relevant professional
qualification(s) or body
(if any):

CSBM, DSBM, CeMap Qualified
School Business Manager - 13 years
Bank Manager - 16 years.

Address:

10, St James Gardens

Romford

RM6 5RY.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

