



Trustees' Annual Report for the period

From Period start date 01/09/2023 To Period end date 31/08/2024

Charity name: Hartwell Playgroup

Charity registration number: 1029388

Objectives and Activities

| | SORP reference | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Nursery and childcare provision for 6m to 4 years |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Childcare |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | I can confirm that the trustees have read the guidance issued by the Charity Commission |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------------------------------------------------|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|----------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period | Para 1.21 | This has been completed by an independent examiner |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held for the purpose of ensuring that unexpected circumstances are covered i.e. unplanned closure, the reserves are not used for day to day running of the setting. 12% of any funds raised will be transferred to reserves |
| Amount of reserves held | Para 1.22 | £6703.58 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------|
| Description of charity's trusts: | | Volunteer trustees |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g. unincorporated association , CIO) | Para 1.25 | Unincorporated |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Annual General Meeting |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--------------------------------------------------------------------------------|
| Charity name | Hartwell Playgroup |
| Other name the charity uses | |
| Registered charity number | 1029388 |
| Charity's principal address | Hartwell Community Centre School Lane Hartwell Northampton NN7 2HL |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|------------------------|------------------------------------------|----------------------------------------------------------------------|
| 1 | Charlotte Wilson | Chair | | |
| 2 | Laura Weston | Treasurer | | |
| 3 | Edward Manning | Secretary | | |
| 4 | Lynne Turnbull-Phillips | | | |
| 5 | Carole Gunnell | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|------------------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|-------------------------------------------------------------------------------------------------------------------------------|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|-----------------------------------------------------------------------------------|--|
|  | |
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Full name(s)

| | |
|------------------|--|
| Charlotte Wilson | |
|------------------|--|

Position (eg Secretary,
Chair, etc)

| | |
|-------|--|
| Chair | |
|-------|--|

Date

| |
|------------|
| 25/04/2024 |
|------------|

Balance b/f 31/08/2023

| | |
|---------------------|--------------------------|
| Current Account | £6,174.66 |
| Cash in Hand | £40.00 |
| Total | <u>£6,214.66</u> |
| Reserve Account | <u>£6,703.58</u> |
| <u>Total</u> | <u>£12,918.24</u> |

Income

| | |
|------------------------------------------|---------------------------|
| Funding - WNC | £71,975.59 |
| Receipts from Parents / National Savings | £29,344.77 |
| Fundraising | £919.91 |
| Grants | £2,500.00 |
| Bank Interest | £199.18 |
| <u>Total Income</u> | <u>£104,939.45</u> |

£117,857.69

Profit/Loss

| | |
|-------------------|-------------------|
| Total Income | £104,939.45 |
| Total Expenditure | <u>£92,024.24</u> |
| Profit/Loss | <u>£12,915.21</u> |

Expenditure

Salaries
HMRC
Pension (NEST)
Stationary/Office Exp
Furniture/Equipment
Mobile Phone
Professional Fees
Staff Training
Uniform/Book Bags
Fundraising Expenses
Rent/Hire
Food & Drink

£74,592.19
£8,383.61
£2,435.91
£151.98
£1,100.26
£237.72
£1,685.52
£75.00
£128.85
£256.75
£2,832.00
£144.45
£92,024.24



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Hartwell Preschool

On accounts for the year
ended

2022-2023

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 24/10/2024

Name: Victoria Jewell

Relevant professional
qualification(s) or body

BSc (Hons), SAFC

(if any):

Address: 10 Silver Birch Road
Wootton
Northampton, NN4 6FZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None