



Trustees' Annual Report for the period

From 01.09.2022 Period start date To 31.08.2023 Period end date

Charity name: Norton St Philip Pre-school

Charity registration number:1029369

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school children aged 2 to school entry age.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Memberships of the charity will largely be made up of parents or guardians of the children who attend the group. Committee members have a responsibility to act in the best interest of the charity and not to use their position for personal benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Educate and care for local children thus supporting the community and enabling a smooth transition to school.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As per the accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to hold sufficient reserves to meet redundancy obligation and other contractual obligations. We aim to maintain a level of funds to assist us if income falls below expected or to assist our recovery should we encounter a business disaster.
Amount of reserves held	Para 1.22	£30153
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		Trust
Type of governing document (trust deed , royal charter)	Para 1.25	Pre-school Learning Alliance model Constitution 2011, adopted 25/06/2013
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected

Reference and Administrative details

Charity name	Norton St Philip Pre-school
Other name the charity uses	n/a
Registered charity number	1029369
Charity's principal address	Church Street, Norton St Philip, Bath, BA2 7LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matt Carter	Chair		
2	Georgina Tanner	Treasurer		
3	Laura Stuart Fotheringham	Secretary		
4	Harriette Loverock			
5	Alison Dray			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Matt Carter

Full name(s)

Matthew Carter

Position (eg Secretary,
Chair, etc)

Chair

Date

23/05/2024

Norton St Philip Pre-School

Income Statement for the Year ended 31st August 2023

	2023	2022
Fees	28915	33115
Grants	43121	28711
Fundraising	1834	2736
Donations	1060	1351
Voluntary Contribution	-	1505
Other (uniforms profit)	847	288
Deposit interest	126	4
Total Income	<u>75903</u>	<u>67710</u>
Wages	64238	62918
Snacks	541	408
Equipment	572	1212
Premises	1550	1758
Administration	675	797
Telephone + IT	962	851
Training & Inspections	177	812
Repairs & renewals	56	219
Outings & parties	166	894
Fund Raising	680	1213
Insurance	754	733
Consumeables	501	800
Other	-	27
Total Expenses	<u>70872</u>	<u>72642</u>
Excess of Income	<u>5031</u>	<u>-4932</u>

Norton St Philip Pre-School

Balance sheet for the year ended 31 August 2023

	2023	2022
Current Assets		
Bank cumunity account	9593	4687
Bank reserve account	30153	30028
	<u>39746</u>	<u>34715</u>
less Current Liabilities		
Accruals	-	-
	<u>39746</u>	<u>34715</u>
Net Assets		
Reserves		
b/f at 1.9.22	34715	39647
Profit in year	5031	-4932
	<u>39746</u>	<u>34715</u>
cfwd at 31.8.23		

Independent Examiner's Report to the Trustees of Norton St Philip Pre-School

I report on the attached accounts of the Trust for the year ended 31 August 2023

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:


(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:


Andrew Morrison

Relevant professional qualification or body: Turner & Partners LLP
Chartered Certified Accountants
24 James Street West
Bath BA1 2BT

Date:

23rd April 2024