



Swanton Abbott Pre-School  
Registered Charity Number - 1029343  
Trustees Annual Report 2023/2024

We are a community-based village Pre-School, running in purpose-built premises in the grounds of Swanton Abbott CP School situated in a quiet corner of the village with parking. The room is well equipped with excellent facilities for children from the age of two years to school age. There is a large outdoor play area, and the children can play freely inside or out, which are Ofsted regulated. We are a registered charity and are run by a committee of parents/carers. We follow the Danish Hygge approach (pronounced Hue-gah). It is all about living well. It focuses on being in the moment and embracing the feelings of warmth, simplicity, and togetherness. We are also members of the Wanderlust nature study.

#### ETHOS

- We will provide quality care and education for children from two years to school age.
- We will provide a happy, friendly, and secure atmosphere where children can develop a good foundation on which to build physically, emotionally, and socially.
- We will provide a stimulating environment where children may develop their individual potential, establish a good foundation on which to build intellectually and build resilience skills.
- We will develop each child's self-esteem and confidence in him/her together with a respect and caring consideration for others.
- We will enable each child to experience a happy and easy transition from home to school.
- We will educate and teach each child in accordance

#### Committee Members

Chairperson – Zoe Taylor

Treasurer – Danielle Millership

Secretary – Caroline Glibbery

India Larter

Sarah Webb

This year started off with much more promise than the year before with 6 new starts in September - meaning our total start for the new term was 13. We then had another 2 children join us in October, and another 3 at Easter. This has been a great relief and down to the hard work of everybody involved with the Pre-school in advertising and getting our name out there. We have also worked hard on our fundraising and raised over £700 at our events including a new summer party which was

a great success. We have applied for a sustainability grant this year but are still yet to hear the outcome, however without this we have managed to get by and have ended the year in a much better place than the start. We are very hopeful with the interest that we've had for Sept 24 that we will have an even better year.

**Staff**

Sarah Webb – Manager

Owen Willer – Deputy Manager

Melissa Ford – Administrator

Signed Sarah Webb

# SWANTON ABBOTT

## REPORT OF THE TREASURER RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST AUGUST 2024

RECEIPTS	2023/2024	2022/2023	PAYMENTS	2023/2024	2022/2023
Funding	£ 40,882.97	£ 26,315.69	Wages	£ 39,806.99	£ 39,849.79
Fees	£ 8,726.00	£ 5,703.00	HMRC	£ 4,294.64	£ 1,337.23
Breakfast Club	£ 2,235.00		Pension	£ 1,852.18	£ 1,381.84
Clothes			New equipment	£ 1,608.04	£ 1,087.99
Fundraising	£ 1,242.14	£ 583.49	Supplies (inc snack & cleaning)	£ 262.91	£ 518.52
Donations			Breakfast Club	£ 47.05	£ 22.23
School Trip			Clothes		
Insurance Claim			Fundraising expenses	£ 231.70	£ 87.03
Transfers from other accounts			School Trip		
Misc deposits	£ 500.00		Electricity	£ 1,065.87	£ 1,037.93
			Oil	£ 362.54	£ 455.01
			BT	£ 842.56	£ 962.77
			Water rates	£ 83.71	£ 71.76
			Bins	£ 946.26	£ 477.53
			Business rates	£ 628.90	£ 797.80
			Fire Protection	£ 289.78	£ 318.93
			Insurance	£ 848.47	£ 811.14
			Ofsted & DBS Checks	£ 103.20	£ 50.00
			Stationery, postage & sundries	£ 70.19	£ 83.50
			Computer repair/consumables	£ 175.88	£ 256.30
			Bonus Books/payroll	£ 468.00	£ 546.00
			Training costs & Course fees	£ 190.00	£ 109.18
			Bank charges & Credit Card fee	£ 65.64	£ 62.28
			Accountancy fees	£ 204.00	£ 227.00
			Repairs & Renewals		
			Animals	£ 170.29	£ 135.16
			Marketing/Advertising	£ 147.68	
			Misc expenditure	£ 195.00	£ 700.58
<b>Total</b>	<b>£53,586.11</b>	<b>£32,601.17</b>		<b>£54,961.48</b>	<b>£51,387.50</b>
<b>NET MOVEMENT IN YEAR</b>				<b>-£1,375.37</b>	<b>-£18,785.32</b>

SANTANDER 2	
Aug 24 Redundancy A/C	£4,300.26
Interest Current year	£3.81
Total	£4,304.07
<b>Balance 31/08/2022</b>	<b>£4,304.07</b>

SUMMARY	
HSBC	
Balance 30/08/24	£11,174.24
Santander Redunancy A/C	
Balance 4/09/2023	£4,304.07
Petty Cash	
Balance 31/08/2022	£0.00
<b>GRAND TOTAL</b>	<b>£15,478.31</b>

DATE:

TREASURER: INDIA KARTEE

SIGNATURE: 

Notes



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
Swanton Abbott Pre-School

**On accounts for the year ended**

31 August 2024

**Charity no  
(if any)**

1029343

**Set out on pages**

Receipts and payments accounts on the attached page

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Liam McHugh*

**Date:**

25/06/2025

**Name:**

Liam McHugh

**Relevant professional qualification(s) or body (if any):**

ACCA

**Address:**

Unit 10 Aylsham Business Park  
Richard Oakes Road, Aylsham, Norfolk  
NR11 6FD

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**