



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period 1<sup>st</sup> September 2023 to 31<sup>st</sup> August 2024

Charity name: North Ealing Primary School Parent Teacher Association

Charity registration number: 1029312

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the association (the objects) is to advance the education of pupils in the school in particular by:  (i) Developing effective relationships between the staff, parents, and others associated with the school.  (ii) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken to achieve the Charity's objects for the public benefit comprised the organisation of fundraising events for both children and parents. A total of 10 fundraising initiatives took place during the year; the main sources of income derived from sponsorship from participation in the Ealing Half Marathon, Summer Festival, Winter Fair, School Discos, Quiz Night for parents and Ice Cream sales.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have referred to the guidance issued by the Charity Commission on Public Benefit (SORP)(FRS102).

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	North Ealing Primary School Parent Teacher Association is entirely run by volunteer trustees.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Through various fundraising initiatives held during the 2023/2024 academic year North Ealing Primary Parent Teacher Association raised £46,748. North Ealing Primary School Parent Teacher Association donated £38,167 to the school to part-fund a sensory room, purchase interactive whiteboards, fund resources for the school's Outdoor Play and Learning initiative, make playground repairs, purchase books and support welfare needs. These donations made an important difference to the circumstances of its beneficiaries (pupils).</p> <p>North Ealing Primary School Parent Teacher Association aims to foster a sense of community within the school and develop positive relationships between staff, parents and others to directly advance the education of pupils in the school. This was achieved through organisation of fundraising events for both children and parents.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31 <sup>st</sup> August 2024 there was a net surplus (profit) of £118.57 and £26,795.06 of Accumulated Fund represented by cash in the Current Account, Reserve Account and a small amount of petty cash.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity aims to maintain minimum reserves of at least £5,000 in its Reserve Account to ensure there is enough funding to cover the next year's likely expenditure in the event fundraising efforts do not return sufficient money to cover one year's financial requirements.</p> <p>In considering its aims for levels of reserves the Trustees have considered levels of administrative expenses, general fundraising expenses and the reliability of fundraising sources over a typical year.</p> <p>North Ealing Primary School Parent Teacher Association collaborates closely with the school to make the best use of funds available and plan ahead for the future. Income is usually at its highest at the end of the Summer Term following the Summer Festival. Excess cash is held for the purpose of funding future projects agreed between North Ealing Parent Teacher Association and the school.</p>
Amount of reserves held	Para 1.22	£26,795.06 as at 31 <sup>st</sup> August 2024.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee Members/Trustees shall be elected at the AGM or co-opted by the Committee prior to next AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

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### Reference and Administrative details

Charity name	North Ealing Primary School Parent Teacher Association
Other name the charity uses	NEPS PTA
Registered charity number	1029312
Charity's principal address	North Ealing Primary School Pitshanger Lane London W5 1RP

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Parker	Chair	Whole Year	By the members of the association at the Annual General Meeting, or, co-opted by the Committee.
2 Mindy Simon	Vice Chair	Whole Year	By the members of the association at the Annual General Meeting, or, co-opted by the Committee.
3 Lucy Tavener	Treasurer	Whole Year	By the members of the association at the Annual General Meeting, or, co-opted by the Committee.
4 Laura Egerton	Secretary	Whole Year	By the members of the association at the Annual General Meeting, or, co-opted by the Committee.

Corporate trustees – names of the directors at the date the report was approved

Director name			
Not applicable.			

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable.		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

#### Additional information (optional)

##### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not required		

##### Name of chief executive or names of senior staff members (Optional information)

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#### Exemptions from disclosure

##### Reason for non-disclosure of key personnel details

Not applicable
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#### Other optional information

None
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L. Tavenor</i>	
Full name(s)	LUCY TAVENER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	25/3/25	

North Ealing Primary School Parent Teacher Association

Report & Accounts for the Year Ended 31<sup>st</sup> August 2024

**School Address:** North Ealing Primary School  
Pitshanger Lane  
Ealing  
London  
WS 1RP

**Bank:** National Westminster Bank plc  
1, The Mall  
Ealing  
London  
WS 2PL

**Registered Charity No:** 1029312

**Contact Name & Address:** Lucy Tavener  
Treasurer NEPS PTA  
c/o North Ealing Primary School  
Pitshanger Lane  
WS 1RP

**Accounts prepared by:**

*L. Tavener*

Lucy Tavener, Treasurer NEPS PTA

**Examined by:**

*L. Woodward* 19.03.25

Louise Woodward  
Independent Examiner

North Ealing Primary School Parent Teacher Association

Report & Accounts for the Year Ended 31<sup>st</sup> August 2024

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2024

	2023/2024	2022/2023
<b><u>Income</u></b>	£	£
Fundraising Activities (See note 1)	£46,747.99	£28,055.23
Donations (See note 2)	£1,371.61	£1,150.00
Gift Aid Received	£1,759.24	£176.91
Bank Interest Received	£85.24	£52.27
Miscellaneous Income	£0.00	£60.00
<b>Total Income</b>	<b>£49,964.08</b>	<b>£29,494.41</b>
<b><u>Expenditure</u></b>		
Fundraising Activities (See note 3)	£10,290.14	£7,578.17
General grants made during the year (See note 4)	£38,167.50	£15,327.30
Subscriptions (NCPTA)	£0.00	£0.00
General Expenses (See note 5)	£1,387.87	£1,894.78
Miscellaneous	£0.00	£0.00
<b>Total Expenditure</b>	<b>£49,845.51</b>	<b>£24,800.25</b>
<b>Net Income transferred to accumulated fund (loss)</b>	<b>£118.57</b>	<b>£4,694.16</b>
<b>Accumulated Fund as at 31<sup>st</sup> August 2023</b>	<b>£26,795.06</b>	<b>£26,676.49</b>
<b>Represented by:</b>		
Current a/c	£20,744.93	£20,711.60
Capital Reserve	£0.00	£0.00
Reserve	£5,925.13	£5,839.89
Liquidity Manager	£0.00	£0.00
Petty Cash	£125.00	£125.00
<b>TOTAL</b>	<b>£26,795.06</b>	<b>£26,676.49</b>

**North Ealing Primary School Parent Teacher Association**

**Report & Accounts for the Year Ended 31<sup>st</sup> August 2024**

**Notes on the Accounts**

These accounts have been prepared on a receipts and payments basis in line with Charity Commission guidelines.

No statement of Assets and Liabilities has been prepared as all equipment funded is the property of the school and not the Parent Teachers Association.

**1. Fundraising Activities (Income)**

Income from Fundraising Activities derives from Ealing Half Marathon sponsorship, Summer Festival, Winter Fair, Valentine's Disco, Halloween Disco, Quiz Night, Ice Cream sales and smaller fundraising initiatives during the year. Income was higher than the previous year due to Ealing Half Marathon sponsorship and a successful Summer Fair.

**2. Donations**

Donations of £1,371.61 comprise Charities Aid Foundation donations, regular parental donations and donations gifted at events.

**3. Fundraising Activities (Expenditure)**

Expenditure from Fundraising Activities includes £1,200 for Carousel Hire at the Summer Fair.

**4. General grants made during the year**

The Parent Teachers Association made general grants to the school of £38,167 in 2023/2024 compared to grants of £15,327 the previous year. This includes £17,152 for Interactive Whiteboards per the general Ealing Half Marathon fundraising goal for ICT equipment.

**5. General Expenses**

General Expenses of £1,387.87 represent PTA expenses.

**North Ealing Primary School Parent Teacher Association**  
**Report & Accounts for the Year Ended 31<sup>st</sup> August 2024**

**INCOME FROM FUNDRAISING DURING 2023/2024**

Function	2023/2024	2023/2024	2023/2024	2022/2023
	£ GROSS	£ EXPENSES	£ NET	£ NET
Quiz Night	£1,529.46	£546.99	£982.47	£554.44
Winter Fair	£9,995.38	£2,190.43	£7,804.95	£6,932.74
Summer Festival	£14,762.32	£3,931.97	£10,830.35	£7,560.91
EHM	£11,167.82	£245.90	£10,921.92	£1,044.60
Halloween Disco	£3,992.60	£1,090.59	£2,902.01	£1,605.59
Valentines Disco	£2,703.65	£1,344.21	£1,359.44	-
Ice Cream Sales	£2,203.65	£940.05	£1,263.60	-
Donations	£1,382.25	£10.64	£1,371.61	£1,150.00
Other	£393.11	£0.00	£393.11	£2,395.75

**DONATIONS BY TYPE (NET) 2023/2024**

Donations	2023/2024	2022/2023
	£	£
One-off Donations	£1,371.61	£1,150.00
Gift Aid Donations	£1,759.24	£176.91
<b>TOTAL</b>	<b>£3,130.85</b>	<b>£1,326.91</b>

North Ealing Primary School Parent Teacher Association

Report & Accounts for the Year Ended 31<sup>st</sup> August 2024

GRANTS MADE DURING 2023/2024

	2023/2024	2022/2023
Sensory Room	£6,000.00	£300.00
Whiteboards	£17,152.00	£0.00
Skip - Xmas Fair	£280.00	£280.00
School Council	£1,000.00*	£0.00
School Trips/Welfare	£1,850.00	£1,912.50
Skip - Summer Fair	£280.00	£280.00
Outdoor Play and Learning - Resources	£5,700	£0.00
Gardening	£300.00	£450.00
Books	£945.00	£5,354.80
Ipads	£0.00	£4,250.00
Read, Write Inc. Resources	£0.00	£2,500.00
Playground Repairs	£4,660.50	£0.00
<b>TOTAL</b>	<b>£38,167.50</b>	<b>£15,327.30</b>

\*Includes £500 agreed contribution for 2022/2023