

SANDCASTLES PRE-SCHOOL
YEAR ENDED 31 AUGUST 2020

Contents	Page
Committee's report	1
Independent Examiner's report	2
Statement of financial activities	3
Balance sheet	4
Notes and accounting policies	5-6
Detailed income and expenditure account	7

**SANDCASTLES PRE-SCHOOL
TRUSTEES ANNUAL REPORT
YEAR ENDED 31 AUGUST 2020**

Reference and administration details

Charity registration number 1029267

Principal address Sandcastles Pre School
Barrington Street
Tiverton
Devon

Committee

Lisa Slocombe (Chair) (from October 2019)
Norma Webber
Sharon Broadhead
Linda Jenkins
Karen Embley

Custodian Trustees Melissa Lockyer
Angie Fisher

Structure, governance and management

The governing document of the charity is a constitution modelled on the pre-school constitution produced by the Pre School Learning Alliance.

The original constitution was adopted in March 1992 and was most recently updated in 2008.

The members of the Committee, who are trustees for the purposes of The Charities Acts, are elected every year at the Annual General Meeting.

The leasehold property of the charity is vested in Custodian Trustees who are appointed by the Committee.

Objectives and activities

The aim of the Charity is to enhance the development and education of children primarily under school age by encouraging parents to understand and provide for the needs of their children through community groups. In planning its activities the charity has considered the Charity Commission's guidance on public benefit.

Financial review and reserves policy

Aided by Covid support grants there was a General Fund surplus in the year to 31 August 2020. This has consolidated the charity's reserves despite the difficult circumstances in which the charity has had to operate during the pandemic.

The Charity expects to maintain a general reserve equivalent to at least two months running costs, together with sufficient funds to cover redundancy costs in the event of cessation.

The Restricted Fund, which includes lottery funding, is a fund set up to collect for expenditure on play equipment and other resources.

This report was approved on 22 October 2021

Lisa Slocombe (Chair)

**SANDCASTLES PRE-SCHOOL
YEAR ENDED 31st AUGUST 2020**

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE

This report on the accounts of Sandcastles Pre-School for the year ended 31st August 2020, which are set out on pages 3 to 6, is in respect of an examination carried out under section 145 of the Charities Act 2011.

Responsibilities and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent Examiner's Statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Legassick FCCA

21 Angel Hill
Tiverton
Devon
EX16 6PE

18 October 2021

**SANDCASTLES PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 AUGUST 2020**

	Notes	Unrestricted General fund £	Restricted fund £	Total 2020 £	Total 2019 £
Incoming resources					
Incoming resources from generated funds:					
Voluntary income: Fund raising activities			780	780	913
Grants, including Covid support	2	60,021		60,021	0
Investment income		115		115	158
Incoming resources from charitable activities:					
Fees and vouchers		285,631		285,631	371,948
One to One funding		2,987		2,987	2,503
Other income		526		526	1,024
		<u>349,280</u>	<u>780</u>	<u>350,060</u>	<u>376,546</u>
Resources expended					
Charitable activities					
Staff costs	3	297,180		297,180	296,819
Property costs		10,099		10,099	17,466
Office costs		7,047		7,047	8,566
Equipment costs		5,307		5,307	4,378
Other support costs		17,361		17,361	25,801
		<u>336,994</u>	<u>0</u>	<u>336,994</u>	<u>353,030</u>
Governance costs	4	<u>2,160</u>		<u>2,160</u>	<u>1,800</u>
Total resources expended		<u>339,154</u>	<u>0</u>	<u>339,154</u>	<u>354,830</u>
Net surplus for the year before transfers		10,126	780	10,906	21,716
Transfers between funds		22	-22	0	0
Net movement in funds		10,148	758	10,906	21,716
Fund balances brought forward		71,680	220	71,900	50,184
Fund balances carried forward		<u>81,828</u>	<u>978</u>	<u>82,806</u>	<u>71,900</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**SANDCASTLES PRE-SCHOOL
BALANCE SHEET
31 AUGUST 2020**

	Notes	2020		2019	
		£	£	£	£
Current assets					
Cash at bank and in hand		89,319		75,700	
		<u>89,319</u>	89,319	<u>75,700</u>	75,700
Creditors: Amounts falling due within one year					
	4		<u>6,513</u>		<u>3,800</u>
Net current assets			<u>82,806</u>		<u>71,900</u>
Net assets			<u><u>82,806</u></u>		<u><u>71,900</u></u>
 Funds					
Unrestricted income fund:					
General fund	5		81,828		71,680
Restricted income fund:					
Committee account			978		220
			<u>82,806</u>		<u>71,900</u>

Signed and approved on behalf of the Committee on 22 October 2021

Lisa Slocombe

**SANDCASTLES PRE-SCHOOL
YEAR ENDED 31 AUGUST 2020
NOTES TO THE ACCOUNTS**

NOTES TO THE ACCOUNTS

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sandcastles Pre-School meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

Income

Income is included in the statement of financial activities when the company is entitled to the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Grants and donations are included when the conditions for receipt are met.
- Investment income is included when receivable.

Expenditure

Expenditure is recognised on an accrual basis when a liability is incurred.

Governance costs include those costs associated with meeting the constitutional and statutory obligations of the charity.

2. Grants

Grants of £60,021 for Covid support were received from local and central government

3. Staff costs and numbers

	<u>2020</u>	<u>2019</u>
	£	£
Gross salaries and wages	280,793	280,196
Employers' national insurance costs	11,681	13,437
Employers' pension costs	4,706	3,186
Total	<u>297,180</u>	<u>296,819</u>

The average number of full time equivalent employees during the year was:

	<u>2020</u>	<u>2019</u>
Charitable activities	<u>18</u>	<u>18</u>

**SANDCASTLES PRE-SCHOOL
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 AUGUST 2020**

	<u>General Fund</u> £	<u>Restricted Funds</u> £	<u>2020</u> £	<u>2019</u> £
Receipts				
Fees: Parents	103,716		103,716	135,128
Vouchers	181,915		181,915	236,820
One to One funding	2,987		2,987	2,503
Fund raising		780	780	913
Donations and grants	60,021		60,021	0
Other income	526		526	1,024
Interest	115		115	158
	<u>349,280</u>	<u>780</u>	<u>350,060</u>	<u>376,546</u>
Payments				
Wages	297,180		297,180	296,819
Rent, water and waste collection	5,224		5,224	5,409
Heat and light	2,327		2,327	3,989
Property repairs and maintenance	0		0	0
Cleaning	2,548		2,548	8,068
Postage stationery and office expenses	5,208		5,208	6,543
Telephone	1,839		1,839	2,023
Equipment repairs and renewals	5,307		5,307	4,378
Children's resources	9,015		9,015	14,361
Food and refreshments	3,829		3,829	6,653
Fund raising expenses	0		0	0
Insurance and Subscriptions	3,078		3,078	2,340
T shirts	0		0	0
Other expenses	1,439		1,439	2,447
Accountancy	2,160		2,160	1,800
Legal	0		0	0
	<u>339,154</u>	<u>0</u>	<u>339,154</u>	<u>354,830</u>
Surplus/deficit for the year	10,126	780	10,906	21,716
Transfers between funds	22	-22		
Funds brought forward	<u>71,680</u>	<u>220</u>	<u>71,900</u>	<u>50,184</u>
Funds carried forward	<u><u>81,828</u></u>	<u><u>978</u></u>	<u><u>82,806</u></u>	<u><u>71,900</u></u>