

Bradworthy Pre School Trustees Annual Report for the period 01/09/2019 - 31/08/2020

The Charity Name

Bradworthy PlayGroup Known as Bradworthy Pre School

Registered Charity number

1028935

Charity Principal Address

Bradworthy Pre School, Mill Road, Bradworthy, Holsworthy, Devon, EX227RT

Name of the Trustees who manage the Charity

Kirsty Andrew – Chair

Katherine Pomeroy - Secretary

Mandy Vanstone – Treasurer

Bev Pomeroy - Committee Member

Leanne Daniel - Committee Member

Rachel Bennett - Committee Member

Structure Governance and Management

Type of Governing Document – PLA Constitution

How the Charity is Constituted –Parent Committee

Trustees are appointed or reappointed annually at the annual General Meeting held in October

There is a child protection policy in place, criminal record bureau checks are carried out for all new committee and staff members. For existing members these checks are renewed in line with statutory requirements.

Bradworthy Pre School is insured with Zurich and is a member of the Pre School Learning Alliance.

The Pre School is situated in the grounds of Bradworthy Primary Academy. The building is owned by the Academy and Service charges are paid by the Pre School to the Academy. The Pre School is self-governed and financed however has strong links with the academy in order to ensure that transition of children from Pre School to School works well.

All Committee members give their time on a voluntary basis.

Objectives and Activities

To provide a Pre School setting in the local community. The setting is open for 2 to 5 year olds. The Pre School has been registered with Ofsted since December 1992 and is on the Early Years Register, Compulsory Childcare Register and the Voluntary Childcare Register.

The Pre School is funded by Devon County Council early years entitlement allowing each child 15-30 hours of free child care the term after they are three. The Setting is also funded by 2gether funding which is available to eligible 2 year olds for 15 hours the term after they are two. Any additional hours taken up by parents are chargeable at the agreed hourly rate. Billing for unfunded hours is now completed on a monthly basis and this has ensured good cash flow for the preschool and has also ensured that large unpaid amounts have not building up.

The Pre school operates from Monday to Friday from 9am to 3.3pm offering three sessions throughout the day.

Achievement and Performance

The Setting received an Ofsted Inspection in January 2016 and was assessed as Good as an Overall status. This was a revisit inspection after the inspection in January 2015 the Pre-school was assessed as required improvement.

As a result of the Good status funding for two year olds was reinstated by Devon County Council allow any new children that qualified for this funding to access it at the setting.

Registered Children at the setting over the year was a follows Autumn Term 36 Spring 37 Summer 37. Numbers Registered is consistent with the previous year and we have children on a waiting list.

We have been able to secure the provision of a outdoor secure forest school/ play areas within a short walk from the preschool which enables the children to enjoy the great outdoors more.

Fundraising

During this report financial year due to the Covid-19 pandemic the committee have been unable to undertake many of our annual fundraising activities, the Easter Egg hunt being our main fundraiser which has now been cancelled two years running. This decline in fundraising activities is evident in the accounts compared to previous years.

Website

Our website continues to be a success and provides useful information for prospective parents, it has been particularly useful to keep parents/ carers informed during the pandemic. It continues to be developed so it provides up to date information.

Administration

We continue to employ an Administrator, to ensure that tasks for the committee and staff continue to be dealt with efficiently. She has in the last year undertaken some training to develop her role within the setting, This allows more cover for holidays and periods of sickness. She has become a great asset to the team.

Financial Review

As at the 31st August 2020 we hold cash at the bank of £68'463.05. These funds are slightly less than the previous year as our fundraising has reduced due to the Covid-19 Pandemic, and we have had to call on reserves. These funds are held in order to meet unforeseen expenditure that may occur, such as future pandemics. Within this figure there is an amount set aside to cover redundancy pay in the event of the setting needing to close. There also needs to be sufficient funds available to ensure the cash flow of the pre school as funding is only received three times a year and wages, service charges and other financial commitments must be settled on a monthly basis.

The Pre School is showing a deficit this year of -£324. This deficit has been created mainly due to the Covid-19 pandemic. There were reduced fee paying children attending the setting as we had to limit numbers withing guidelines. The staff remaining of full wages as they took the opportunity to undertake further training and as a setting we were not eligible for the Furlough scheme and, our fundraising activities has decreased dramatically because of the pandemic.

Donations / Grants

The Pre School have been fortunate to benefit from a donation from Grantscape of £500 this money was used to purchase five tablets to be used to develop the information technology available at the setting.

Future Plans

The Committee plan to continue working on improving the setting alongside the employed staff to ensure that the setting complies with all necessary legislation and meets the required standards for Ofsted, the Early years register, compulsory Childcare Register and the Voluntary Childcare Register.

This in turn will ensure that the setting is able to provide a valued service to the local community.

Signed on behalf of charity Trustee

Kirsty Andrew – Chair

Bradworthy Pre School
Accounts for the year ended 31 August 2020

Statement of Income and Expenditure

	<u>Note</u>	<u>2019-2020</u> £	<u>2018-2019</u> £
<u>Income</u>			
Funding		70,378	61,648
Fees		2,975	8,458
Donations & Grants	1	-	483
Interest		351	363
Milk refund		131	222
Fundraising	2	442	3,891
		<u>74,277</u>	<u>75,065</u>
<u>Less Expenditure</u>			
Staff Wages		57,575	48,495
Service Charges		2,750	3,000
Insurance		687	684
Class Materials & Music Sessions	3	2,091	2,022
Equipment	4	3,300	3,948
Maintenance & Improvements	5	3,141	764
Fundraising	2	318	741
Summer Trip & Christmas Entertainment	6	749	989
Snacks		894	1,371
Stationery	7	524	804
Training Course Fees & Travel Expenses	8	658	1,721
Mobile telephone		426	360
Subscriptions & DBS Checks	9	325	232
Sundries	10	718	461
Hall Hire		375	60
Pupil Premium re lockdown		70	-
		<u>74,601</u>	<u>65,652</u>
Deficit / Surplus in year		<u>-324</u>	<u>9,413</u>

Bradworthy Pre School
Accounts for the year ended 31 August 2020

Summary of Funds

	<u>Note</u>	<u>2019-2020</u> £	<u>2018-2019</u> £
<u>Fixed Assets</u>		Nil	Nil
 <u>Current Assets</u>			
Balance at Bank - Current		1,496	6,184
Balance at Bank - Savings		57,333	57,512
Balance at Bank - Redundancy		9,610	9,580
Debtors & Prepayments	11	160	72
Cash In Hand		50	50
		<u>68,649</u>	<u>73,398</u>
 <u>Less Current Liabilities</u>			
Creditors	12	<u>250</u>	<u>4,675</u>
<u>Net Assets</u>		<u><u>68,399</u></u>	<u><u>68,723</u></u>
Funds Brought Forward		68,723	59,310
Deficit / Surplus in year	-	324	9,413
		<u><u>68,399</u></u>	<u><u>68,723</u></u>

Bradworthy Pre School

Accounts for the year ended 31 August 2020

Notes to Accounts

Note 1 Grants & Donations

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<u>Note 2 Fundraising</u>	<u>Income</u>	<u>Expenses</u>	<u>Profit/Loss</u>
Treasure Hunt	42	-	42
Easy Fundraising	58	-	58
Amazon	14	-	14
Easter Egg Hunt	-	105	- 105
Christmas Play	167	5	162
Children in Need	161	208	- 47
	442	318	124

Note 3 Class Materials and Music Sessions

Music Sessions	245
Online Learning Journals & Material	137
Photos for Folders & Website	107
Replacement Small Toys and Books	506
Class Resources & Materials	1,096
	2,091

Note 4 Equipment and Resources

Handwash	104
Activity Panel	198
Shredder	55
Laptop, Charger and Case	668
Filing Cabinet	355
Samsung Tablets and Cases	442
Microsoft Package	103
Storage Bench	503
Circular Table	456
Paper Storage	416
	3,300

Note 5 Maintenance and Improvements

Toilet Repairs	35
New Door Handles	39
Stain Fence	70
Painting Classroom Walls	1,310
Compostable Toilet	800
Forest School Material	735
Cleaning Supplies	152
	3,141

Bradworthy Pre School

Accounts for the year ended 31 August 2020

Notes to Accounts

Note 6 Summer Trip & Christmas Entertainment

Christmas Party & Presents	175
Dartmoor Zoo	505
Chessington Adventure	69
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	749

Note 7 Postage & Stationery

Archive Boxes	16
Printer ink	352
A4 Paper	19
Pens	14
Office Stationery and Files	123
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	524

Note 8 Staff Training & Travel Costs

Babcock - Early years	241
NoodleNow - Early years	150
Makaton Tutor	118
First Aid	85
Travel and Fuel Costs	64
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	658

Note 9 Subscriptions and DBS checks

Website Annual Renewal 2019	123
Domain Annual Renewal 2019	23
Data Protection & Internet Protection	63
Early Years Membership	108
DBS checks	8
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	325

Note 10 Sundries

Staff Uniform	451
Staff Christmas Gifts	187
Auditing of Accounts	80
	<hr/>
	718

Note 11 Debtors & Prepayments

Website & Domain Annual Renewal 2020	152
Milk Refund	8
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	160

Note 12 Creditors

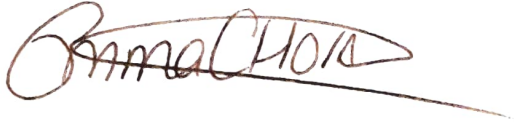
Bradworthy Academy Service Charge	<hr/>
	250

Bradworthy **Pre School**



Accounts for the year ended 31 August 2020

I have checked Bradworthy Preschool records and found the accounts to be correct.

A handwritten signature in brown ink that reads "Emma Horn". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Mrs Emma Horn

Middledown, Sutcombe Holsworthy Devon

24 April 2021