

Trustees' Annual Report

For the period

From (start date)

0	5	0
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 to end date

3	1	0	8	2	0
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Section A

Charity name

Goudhurst and Kildown PTFA

Other names the charity is known by

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Registered charity number (if any)

1	0	2	8	9	1	1
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Charity's principal address

Goudhurst & Kildown Church of England Primary School		
6 Beaman Close		
Goudhurst		
Kent	Postcode	T N 1 7 1 D Z

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mrs Beth Evans	Chairman	
2	Mrs Jayne Russell	Treasurer	
3	Mrs Claudia Burgos	Secretary	
4			
5			
6			
7			
8			
9			
10			
11			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Bankers	Natwest Bank	
Independent Examiner	Henrietta Mason FCCA	Broad Oak Farm, Horden, TN17 2NJ

Section B

Description of the charity's trusts

Type of governing document

Adherence to the ParentKind constitution

(e.g. trust deed, constitution)

How the charity is constituted

Association

(e.g. trust, association, company)

Trustee selection methods

Annual election at the AGM by the panel of class representatives

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the PTFA which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Class representatives and meets most months depending on items necessary for the agenda except for August.

This Group Executive Committee exists to meet the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church and village hall. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the ParentKind national accident insurance policy. Risk Assessments are undertaken before all activities. The Group is primarily reliant upon income from fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all pupils at the school. If there was a reduction in attendance in a particular section or the group as whole then there would have to be a contraction or consolidation of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Summary of the objects of the charity set out in its governing document

The committee meets monthly throughout the school year on the first Monday of the month and welcomes everyone that wants to be involved, whether they are able to attend meetings or not. The PTFA is a friendly, pro-active group of parents who are supportive of the school's vision and want to make a difference to the children's experience of school. Getting involved with the PTFA is a great way to meet parents from across the school and learn more about the school.

The PTFA raises money by running a number of events throughout the year for parents, children and the community including taking part in the Dragon Boat Race at Bewl Water, the Christmas Bazaar, the Village Fete and also social events for parents such as The Big Farm Bash and the infamous Quiz Night. The PTFA has raised over £130,000 which has all been spent to the benefit of the children and includes major investments such as new play equipment, including a huge traverse wall, a new school minibus and a shelter in our pond area. The PTFA also subsidises school trips, contributes to the annual Pantomime, contributes to the Power Maths and Accelerated Reader Programs and raises money for each teacher to spend on equipment for their class through regular cake sales in the playground. They also run/contribute to regular socials for the children such as the school discos and Christmas parties, which all add a little extra to their school experience.

The Governors and Headteacher value greatly the work of the PTFA and recognise that the money the PTFA raises makes a real difference to your children's experience of our school. If you would like to get involved either by taking on an Officer role, being a Class Rep, committee member or regular helper for events please do get in touch via The School Office.

Summary of the main activities in relation to these objects

The Group retained its usual wide variety of activities, including outings and camps.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- contribution made by volunteers;

The Group relies heavily on volunteers to both support the leaders and for the Executive committee and concerted efforts have been, and are still being made to boost the general numbers in this respect.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Summary of the main achievements of the charity during the year

Last year was a busy year: we raised a net £21,556 from all our events after deducting fundraising expenses and spent £21,189. We currently have a healthy balance to open the academic year 2025/26, but the majority of this has been ringfenced to contribute towards the replacement for the outdoor classroom and various school programmes which we habitually fund. A brief look back at last year then: we started with our celebrities at Bewl for the Dragon Boats and then we moved onto Christmas preparations. Our Christmas bazaar and tree selling raised over £5000. Through the months that followed we had the quiz, raising almost £1000; various bars and refreshments at the Arts Council evening, KS2 production and sports day; the cake and ice cream sales made over £2000; the Smugglers Marathon which raised over £6000 allowing donations to Young Minds and Kent Search and Rescue of £3056 and the year culminated in the summer fete which raised over £5200. A huge amount of effort goes on in the background for all these events, so once again, a huge thank you from all of us to everyone who helped. We have contributed towards the purchase of the play truck; the Accelerated Reader and Power Maths schemes used by the school; trip contributions which significantly reduces cost for the parents. We have also funded Christmas events, Easter chocolate and end of year parties for the children to enhance their school experience. Our community is fabulous: we are so fortunate to have so many keen volunteers to give their time to organise the events that in turn allow us to fundraise as we do. A huge thank you to last year's reps for all their hard work and effort, and another huge thank you to all this year's new reps for stepping up and entering the fray. This is very much a team endeavour, and we simply could not do this without you all. We are conscious there are times when we ask a lot of people, especially around Christmas and the summer fete, but when we see how much these two big events raise, we hope this makes the asking worthwhile. Outside of these events, we try to keep the requests to a minimum. What have we got to look forward to this in 2025/26? We are raising money this year primarily for the outdoor classroom renovations. We will be running the usual favourites: Bazaar, tree sales, summer fete, the quiz and the other bars that provide refreshments at various events.

Section E

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £10,000, in its current and instant access accounts with excess funds held for major projects in long term deposit accounts whilst the funds are not immediately required.

Quantify and explain any designations

Details of any funds materially in deficit

(circumstances plus steps to eliminate)

There were no material deficits at the year end as the ringfenced items are flexible in their nature between one year and the next, and are more guidelines for the fundriasing aims rather than stated resitricted funds.

Section E

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

Investment Policy

Our expenditure is agreed with the Headteacher, Mr Laker and teaching staff in line with the school improvement plan (SIP). We are careful and mindful to only invest in those things that enhance the children's school experience. Our aim is to support the school where Kent County Council funding stops. As well as the usual SIP plan tagged items, part of the responsibility of the PTFA is to provide the children with social and extra-curricular activities. These included the Christmas party where we purchase food and prizes; the whole school Christmas lunch where we buy the table coverings and crackers; Easter chocolate that is given out after the Easter Service; school discos; film nights and the end of year party which is heavily subsidised by the ice-cream sales. Additionally, we pay for the upkeep of the minibus, including fuel. We also support the children by providing gifts for Mother's and Father's Day. All this goes on in the background and supports all the children that attend the school.

Section F

Plans for future periods (details of any significant activities planned to achieve them)

Similar fundraising is planned for future periods as we have done in previous years with no changes to specific plans in the next financial year.



Section G

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

BETH EVANS	Mrs Henrietta Mason FCCA
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Position (eg Secretary, Chair)

Chairman	Treasurer
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Date

19	MARCH	20	26.
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Goudhurst & Kildown PTFA
Summary Accounts for the year ended 31 August 2025

Opening Balance				£21,019.24
Income:				
	Net Raised	Fundraising Expenses	Total Income	
Annual Events:				
Christmas Market	£4,757.41	£1,610.37	£6,367.78	
Christmas Trees	£363.00	£1,153.00	£1,516.00	
Smugglers Walk	£3,057.37	£3,340.11	£6,397.48	
Dance-a-Thon	£2,399.84	£0.00	£2,399.84	
Dragon Boat Racing & fundraiser for play equipment from Paypal	£34.00	£0.00	£34.00	
Refreshments at Pantastic - KS2 Production	£0.00	£0.00	£0.00	
* JOINT FETE *	£1,381.88	£0.00	£1,381.88	
Big Farm Fest - donation from parent	£0.00	£0.00	£0.00	
Grow your £1	£0.00	£0.00	£0.00	
Quiz Night	£945.89	£389.43	£1,335.32	
Sports Day	£491.90	£378.48	870.38	
KS2 Production	£503.07	£404.85	907.92	
Arts Festival	£218.29	£151.83	£370.12	
Lindsay Roberts - Sky Dive donations	£0.00	£257.58	£257.58	
Table Top Sale	£176.01	£13.35	£189.36	
Village Fete June 2025	£3,814.16	£2,088.46	£5,902.62	
	£18,142.82	£9,787.46	£27,930.28	
Ongoing Events:				
Eco Kidz / Recycling Initiatives/ Easy Fundraising / Waitrose	£124.50	£0.00	£124.50	
Science Fair	£103.79	£45.65	£149.44	
Cake/Ice Cream Sales	£2,359.78	£0.00	£2,359.78	
Year 6 Leavers Fund - Donut Sale	£0.00	£0.00	£0.00	
Xmas Jumper / coat swop	£77.78	£0.00	£77.78	
Uniform Sales	£0.00	£0.00	£0.00	
	£2,665.85	£45.65	£2,711.50	
One off Events:				
Asda Cashpot	£94.94	£0.00	£94.94	
School Disco	£264.20	£674.00	£938.20	
Class Photo donation from Ali Tuson	£88.15	£0.00	£88.15	
Donation	£300.00	£0.00	£300.00	
	£747.29	£674.00	£1,421.29	
Total income this year	£21,555.96	£10,507.11	£32,063.07	£32,063.07
EXPENDITURE:				
New Play Truck		£8,427.00		
Pantomime Contributions		£2,150.00		
Accelerated Reader - 50% contribution		£2,000.00		
Contribution to Power Maths		£1,500.00		
Trip Contributions 2025		£1,400.00		
Y6 Leavers Party - inflatables / legcy gift / sundries - funded by dragons den / stall at fete / donut sale and match funding		£1,110.84		
Mothers Day Flowers / Fathers Day Chocolate		£654.92		
End of year party (donuts, entertainer & bubbles)		£634.99		
New Uniform Cupboard		£365.99		
Whole School Christmas party, plus chocolate & ginger bread men for whole school		£339.15		
VE Day Party - Cakes & Refreshments		£328.00		
New Chicken Coup		£257.48		
Tile Painting		£235.00		
Prizes and gifts (Christmas and end of school year)		£233.50		
Mitibus (fuel and maintenance)		£220.85		
New PA system		£199.99		
Whole school christmas lunch (crackers & table covering)		£189.50		
Accounts Audit 2022-23		£180.00		
Parentkind subscription & PTFA insurance		£162.00		
Easter Chocolate		£157.33		
Buddy Magician		£120.00		
VE Day Party		£96.15		
Y5 Cake Sale - York Trust virtual session		£85.00		
W/off pre 2024 debts		£67.30		
Second Hand Books		£44.79		
PTFA consumables		£29.22		
		£21,189.00		
Total Expenditure				£31,696.11
RECONCILIATION				£21,386.20
Bank Balance				£22,690.32
Uncleared Cheques				£3,056.00
Uncleared Bankings				£1,751.88
Cash				
Balance Check				£21,386.20
Check				£0.00



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA ACCOUNTS TO 31st AUGUST 2025

Adjusted for accruals and ringfenced items

Bank Balance at 31/08/25		£22,690.32
Income		
Eco Kids		
Uncleared bankings	£1,751.88	
Total Income		<u>£1,751.88</u>
		£24,442.20
Payments		
Uncleared Cheques	£0.00	
Smugglers Marathon owed to Young Minds and Kent Search and Rescue	£(3,056.00)	
Total Payments		<u>£(3,056.00)</u>
Balance at 31/08/25		<u>£21,386.20</u>
Opening Balance		£21,386.20
Cash balance @ 31/08/25		<u>£21,386.20</u>

Imminent agreed spend or spent already but not invoiced:

Cash balance after agreed spend:		<u>£21,386.20</u>
Ringfenced items:		
Outdoor Classroom / bus stop renovations / condemned playground equipment (x2)	£20,000.00	
Pantomime Contribution	£2,150.00	
Cake Sale money 2024/25	£1,478.21	
Cake Sale money 2025/26	£325.96	
Second hand book fund for accelerated reader (£100 per class)	£700.00	
Y6 leavers day match funding	£250.00	
Chickens	£40.00	
Log splitter	£169.00	
Teachers to spend from teacher tombola (bar stools, new seating cushions)	£488.45	
Licence to use hall	£10.00	
Total Ringfenced Items for which funds need to be available		<u>£(25,611.62)</u>
Cash Balance after ringfenced items deducted:		<u>£(4,225.42)</u>



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Goudhurst & Kilndown PTFA

31st August 2025

1028911

1-10

On accounts for the year ended

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19th March 2026

Name:

Henrietta Mason FCCA

Relevant professional qualification(s) or body (if any):

IER

1

Oct 2018

Association of Chartered Certified Accountants

Address:

Grey Cube Accounting Limited

Broad Oak Farm, Horden, Cranbrook

Kent, TN17 2NJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.